



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### Board of Police and Fire Commissioners

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Monday, March 25, 2024

5:00 PM

Waukesha Fire Department - Fire Station No. 1

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Members Present: Chairperson Cheryl Gemignani, Lori Fabian, Curt Otto, Therese Suslick, John Arneson

Members Absent: None

Staff Present: Police Chief Daniel Thompson, Fire Chief Steve Howard, Kathy Stefan

1. **Call to Order** – 5:00 pm

2. **Approval of Minutes February 26, 2024**

MOTION BY FABIAN TO APPROVE THE MINUTES OF FEBRUARY 26, 2024 SECOND BY SUSLICK

MOTION - **Carried**

3. **Correspondence** – 1) Received and forwarded to the Police Department for follow up; 2) Received response from Historical Society declining records and authorizing disposal of future records in the series mentioned within the limitations of required retention.

4. **Police Department Personnel - Police Chief Employee Status Report**

a. Completion of Probation Patrol Officer Brandon Makouske effective April 11, 2024.

MOTION BY FABIAN TO APPOINT OFFICER BRANDON MAKOUSKE TO BE CERTIFIED FOR A REGULAR POSITION ON THE WAUKESHA POLICE DEPARTMENT EFFECTIVE APRIL 11, 2024. OFFICER MAKOUSKE WILL COMPLETE HIS ONE-YEAR PROBATIONARY PERIOD EFFECTIVE APRIL 11, 2024. HE HAS RECEIVED A SATISFACTORY EVALUATION BY HIS SUPERIORS AND HAS COMPLETED THE REQUIRED DRUG SCREEN SECOND BY SUSLICK

MOTION - **Carried**

b. Matter of Report - Retirement of Detective David Van Ells, effective April 1, 2024.

5. **Fire Department Personnel - Fire Chief Employee Status Report**

a. Matter of Report – Start date for Firefighter Recruits Gabriel Norton and Alexandru Noll has been set for April 22, 2024.

6. **Old Business**

a. Discussion relative Patrol Officer Recruitment Process 2024-1 –Chief Thompson gave a report on the status of the process.

b. Discussion relative to Firefighter Recruitment Process 2024 – Chief Howard gave an update on the status of the current process. It is a work in progress as we move through the phases of the new process and determine where it can be improved.

**7. New Business**

- a. Discussion relative to Patrol Officer Recruitment Process 2024-2 – Chief Thompson discussed timeline as distributed. Contemplating lateral transfer possibilities.
- b. Police Department Report – Nothing to report.
- c. Null and Void Firefighter Eligibility List 2023-1.
- d. Fire Department Report – Nothing to report.
- e. May Meeting date – Commission agreed to May 20 (change in date due to Memorial Day).

**8. Convene in Closed Session**

MOTION BY FABIAN TO CONVENE IN CLOSED SESSION PURSUANT TO WISCONSIN STATE STATUTES 19.85(1)(c) FOR THE PURPOSE OF INTERVIEWING APPLICANTS FOR THE POSITION OF FIREFIGHTER SECOND BY OTTO

ROLL CALL VOTE: FABIAN – AYE; OTTO – AYE; SUSLICK – AYE; ARNESON - AYE

MOTION – **Carried**

**9. Reconvene in Open Session**

MOTION BY FABIAN TO RECONVENE IN OPEN SESSION SECOND BY SUSLICK

ROLL CALL VOTE: FABIAN – AYE; OTTO – AYE; SUSLICK – AYE; ARNESON - AYE

MOTION - **Carried**

**10. Actions on Matters Discussed in Closed Session**

MOTION BY OTTO TO APPROVE CANDIDATES INTERVIEWED SECOND BY ARNESON

MOTION – **Carried**

MOTION BY SUSLICK TO APPROVE THE APPOINTMENT OF DYLAN P. JOHNSON TO THE POSITION OF RECRUIT FIREFIGHTER/EMT EFFECTIVE APRIL 22, 2024, PENDING COMPLETION OF THE REQUIRED PHYSICAL EXAMINATION, DRUG SCREEN AND PSYCHOLOGICAL SUITABILITY SCREENING. A REGULAR APPOINTMENT WILL BE SUBJECT TO COMPLETION OF AN EIGHTEEN-MONTH PROBATIONARY PERIOD AND ATTAINMENT OF STATE OF WISCONSIN PARAMEDIC LICENSURE AND STATE OF WISCONSIN FIREFIGHTER 2 CERTIFICATION PRIOR TO THE END OF THE PROBATIONARY PERIOD SECOND BY OTTO

MOTION – **Carried**

MOTION BY OTTO TO APPROVE THE APPOINTMENT OF TRISTAN M. STRELITZER TO THE POSITION OF RECRUIT FIREFIGHTER/EMT EFFECTIVE APRIL 22, 2024, PENDING COMPLETION OF THE REQUIRED PHYSICAL EXAMINATION, DRUG SCREEN AND PSYCHOLOGICAL SUITABILITY SCREENING. A REGULAR APPOINTMENT WILL BE SUBJECT TO COMPLETION OF AN EIGHTEEN-MONTH PROBATIONARY PERIOD AND ATTAINMENT OF STATE OF WISCONSIN PARAMEDIC LICENSURE PRIOR TO THE END OF THE PROBATIONARY PERIOD SECOND BY ARNESON

MOTION – **Carried**

**11. Adjourn - MOTION BY FABIAN TO ADJOURN SECOND BY SUSLICK**

MOTION – Carried Meeting adjourned at 5:59 pm

Respectfully submitted,

*Kathy S. Stefan*

Kathy S. Stefan  
Recording Secretary