

ELIZABETH (BETSY) L. FORREST

121 Oxford Rd.
Waukesha, WI 53186

(262) 617-5840 (cell)

WORK EXPERIENCE

Waukesha County Government
May 1985 – April 2018

Business Manager, Department of Public Works
September 1994 to April 2018

Provided financial management for an annual operating expenditure budget of about \$31,900,000 and an annual capital expenditure budget of about \$12,900,000. Impact on other DPW divisions and the County included: providing proper financial tools, analysis and oversight so staff had the information necessary to run their programs effectively; assisted divisions with Continuous Process Improvement tools and training to assure cost efficiency; helped to keep the department focused on the department's vision and mission; provided documentation and education of staff on proper and ethical financial procedures to reduce financial risk, increase financial health and be intentional partners in earning the Aaa bond rating status for the County. Chosen as one of the first mentors in the County's newly formed mentor program resulting in the professional success and advancement of mentees.

Senior Financial Analyst, Finance Department
May 1986 to September 1994

Also served as Graduate Student Intern May 1985 to May 1986

Staff responsibility for assisting departments in the preparation of annual budgets; analysis of budget requests including labor resource evaluations; new program analysis; preparation of departmental budget financial reports; and analysis of proposed ordinances for fiscal impact. Accomplishments include significant improvements in budget content and format; developed and implemented training programs for computerized budget system; developed budget operations procedure manual; annual rate development for proprietary funds; assisted in development of Finance Department strategic plan and prepared operational audit of government function.

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COMMUNITY INVOLVEMENT

Current Positions

United Way of Greater Milwaukee & Waukesha County

January 2019 – Present

Retire United Steering Committee and Volunteer Engagement Subcommittee
Engaging retired or soon-to-be retired individuals in the community to promote involvement and connection during retirement.

Eras Senior Network

September 2018 – Present

Readers Café Program and Pen Pal Program

Promoting improved writing, reading, communication and relationship building skills with students in the School District of Waukesha

St. Matthias Episcopal Church

January 2019 – Present

Treasurer

Support and advise the leadership of St. Matthias Episcopal Church through financial analysis, review and oversight; preparation of annual budget; and act as liaison to the Diocesan Financial office for annual audits. Assist with administering 2020 and 2021 PPP loans and compiling PPP Loan Forgiveness information.

Patched Lives Quilt Guild

January 2018 – Present

Newsletter Coordinator

Past Positions

United Way Campaign Ambassador for Waukesha County Government; 2012 – 2017

Waukesha Education Foundation, Chairperson, Vice Chairperson, Treasurer and Board Member; 2005 – 2011

Plowshare Fairtrade Marketplace, Treasurer and Board Member; 2015 – 2018

Hebron Housing Services, Literacy Volunteer; 2014 – 2017

EDUCATION

University of Wisconsin – Milwaukee

Master of Public Administration, December 1987

University of Wisconsin – La Crosse

Bachelor of Science in Recreation, Minor in Sociology, December 1983

Attended University of Copenhagen, Denmark, August 1982 to January 1983