

**CITY OF WAUKESHA****Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 4/6/2023
<b>Common Council Item Number:</b> ID #23-6427	
<b>Submitted By:</b> Alex Damien, Interim Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Joseph Ciurro, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the request from Nicole Przybylka for a one-time sewer credit for 205 S Grandview Blvd.	

<b>Details:</b> The City of Waukesha Municipal Code Chapter 29 requires sewer billing to be based upon the measured volume of water consumed and allows for a one-time unmetered credit. According to Chapter 29.11(h)(4) titled One-Time Unmetered Credit, users without credit meters may request an adjustment of sewer service charges for special circumstances such as filling of a swimming pool or establishing a new lawn.  Nicole Przybylka, on October 21, 2022, requested a credit for sewer service charges for the time period of June/July for filling a swimming pool. This outdoor water use was not treated by the Clean Water Plant.  For comparison and calculation of a refund, the average water usage was compared with the period of heavy usage. High Usage: 15,700 gallons Average Usage: 3,861.54 gallons Estimated Additional Usage: 11,383.46 gallons Calculated Refund (2022 - \$8.92/1000 gal): \$105.60
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<b>Options &amp; Alternatives:</b> To not approve the one-time sewer credit or approve another dollar amount.
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<b>Financial Remarks:</b>
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<b>Executive Recommendation:</b> Recommend approval of a one-time sewer credit totaling \$105.60
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