



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, January 6, 2015

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Approval of Minutes
 - A. [ID#14-1727](#) Minutes for 12-16-14
 - Sponsors:** Clerk/Treasurer
 - Attachments:** [ccmn141216draft](#)
5. Open Public Hearings
 - A. [ID#14-1410](#) Land Use Plan Amendment - Change land use for 211 and 223 Maple Avenue from Industrial to Commercial.
 - Attachments:** [Waukesha FINAL Market Analysis](#)
 - Legislative History**
11/12/14 Plan Commission approved
 - B. [PC14 -0138](#) Rezone 211 and 223 Maple Avenue from M-2 and B-3 to B-3 PUD.
 - Attachments:** [20141104105459960](#)
[Waukesha FINAL Market Analysis](#)
 - Legislative History**
11/12/14 Plan Commission approved
6. Motion to Close Public Hearings

7. Action on Public Hearings

- A. [ID#14-1410](#) Land Use Plan Amendment - Change land use for 211 and 223 Maple Avenue from Industrial to Commercial.

Attachments: [Waukesha FINAL Market Analysis](#)

Legislative History

11/12/14 Plan Commission approved

- B. [PC14 -0138](#) Rezone 211 and 223 Maple Avenue from M-2 and B-3 to B-3 PUD.

Attachments: [20141104105459960](#)

[Waukesha FINAL Market Analysis](#)

Legislative History

11/12/14 Plan Commission approved

8. New Business

- A. [ID#14-1710](#) Recognition of Retiring City Administrator Ed Henschel

- B. [ID#14-1753](#) Review and Act on a request of the Cemetery Commission to expend \$86,315 from the Cemetery Development Fund to complete the construction of the Neumann Tower to increase the inventory for the sale of niches and other burial facilities.

Sponsors: Cemetery Commission and City Administrator

Attachments: [Henschel_Neumann Tower](#)

Consent Agenda

1. Other Boards and Commissions

- A. [ID#14-1660](#) Approval of Resolution Authorizing Filing of CMAQ Grant Application for Bus Purchase

Attachments: [Summary of Resolution to File CMAQ Grant Application](#)
[resolution CMAQ grant 2015](#)

Legislative History

12/18/14 Transit Commission approved

- B. [ID#14-1683](#) Proposed 2015 JanBoree Special Event Cooperative Agreement with Waukesha County Park System
Approved by Parks, Recreation & Forestry on December 15, 2014

Attachments: [2015 County JanBoree Agreement Final](#)

2. Standing Committees

A. Ordinance & License Committee - Ald. Johnson

1. Licenses

A. [ID#14-1731](#) INVITED Bartenders

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 12 22 14](#)

Legislative History

12/22/14	Ordinance & License Committee	Recommended for Council Consent to the City Council
12/22/14	Ordinance & License Committee	denied

B. [ID#14-1732](#) Bartenders Applications

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 12 22 14](#)

Legislative History

12/22/14	Ordinance & License Committee	Recommended for Council Consent to the City Council
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C. [ID#14-1733](#) INVITED Other Applications for licenses considered by Ordinance & License Committee on December 8, 2014

Sponsors: Clerk/Treasurer

Attachments: [Other Licenses 12 22 14](#)

Legislative History

12/22/14	Ordinance & License Committee	Recommended for Council Consent to the City Council
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D. [ID#14-1734](#) Other Applications for licenses considered by Ordinance & License Committee on December 8, 2014

Sponsors: Clerk/Treasurer

Attachments: [Other Licenses 12 22 14](#)

Legislative History

12/22/14	Ordinance & License Committee	Recommended for Council Consent to the City Council
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2. Ordinances

- A. [ID#14-1317](#) Amend Chapter 4.11 of the Municipal Code to change the appointing authority of the duties of the Comptroller from the City Administrator to the Common Council Finance Committee.

First Reading 12-16-14
 Second Reading 1-6-15
 Third Reading 1-20-15

Sponsors: Attorney's Office

Attachments: [Memo to OL 4 11 and 5 04](#)

Legislative History

11/10/14	Ordinance & License Committee	Recommended for Council Consent to the City Council
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- B. [ID#14-1318](#) Amend Chapter 5.04 of the Municipal Code to change the appointing authority of Directors and Managers from the Mayor to the City Administrator.

First Reading 12-16-14
 Second Reading 1-6-15
 Third Reading 1-20-15

Sponsors: Attorney's Office

Attachments: [Memo to OL 4 11 and 5 04](#)

Legislative History

11/10/14	Ordinance & License Committee	Recommended for Council Consent to the City Council
12/16/14	City Council	approved

B. Human Resources - Ald. Francoeur

1. [ID#14-1697](#) Shift differential for non-represented non-exempt employees to include an amendment to Human Resources Policy C-6 - Overtime Pay, Compensatory Time and Out of Classification Pay effective January 1, 2015.

Attachments: [C6 OT Pay, Comp Time Off & Out of Class Pay - DRAFT - 12-12-14](#)

Legislative History

12/17/14	Human Resources Committee	Recommended for Council Consent
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2. [ID#14-1708](#) Amend Staffing Resolution (HR Policy B-16) for the Parks, Recreation & Forestry Department by adding one Permanent Part-Time position working 20 to 25 hours per week year round (0.5 FTE).

Attachments: [Buildings Utilization Plan 2014](#)
[Buildngs Utilization Plan 2015](#)
[Temporary Laborer II Buildings 2013 Job Description](#)
[Permanent Labor II Buildings Year Round 2015](#)
[PRF Org Chart 2010](#)
[Parks Staff Repurposing Memo](#)
[PRF HR MTG 12-17-14 Item 3b Additional Info](#)

Legislative History

12/17/14	Human Resources Committee	Recommended for Council Consent to the Human Resources Committee
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C. Board of Public Works - Dr. Fred Abadi

1. [ID#14-1686](#) Approve proposed revision to the Sewer Connection Charge Resolution and Schedule

Sponsors: Public Works

Attachments: [Sewer Connection Charge Update & Resolution](#)

Legislative History

12/18/14	Board of Public Works	Recommended for Council Consent to the City Council
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2. [ID#14-1688](#) Approve one year contract extension for Hauling Bio-solids at the Wastewater Treatment Plant with United Liquid Waste Recycling Inc.

Sponsors: Public Works

Attachments: [Contract-DPW-Biosolids Hauling 2015 Final](#)

Legislative History

12/18/14	Board of Public Works	Recommended for Council Consent to the City Council
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3. [ID#14-1724](#) Approve Intergovernmental Cooperation Agreement Between the City of Waukesha and the Town of Waukesha.

Sponsors: Public Works

Attachments: [Intergovernmental Cooperation Agreement between City and Town of Waukesha](#)

Legislative History

12/18/14	Board of Public Works	Recommended for Council Consent to the City Council
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4. [ID#14-1679](#) Approve Resolution to prepare Plans and Specifications for the construction of:
- a.) Heyer Park Tennis Courts
 - b.) W. Main St. and Maple Ave. Utility and Road Improvements
 - c.) Les Paul Bandshell Remodeling Project
- Board recommends approval by Council Consent.
- Sponsors:** Public Works
5. [ID#14-1609](#) Approve Contract Change Order No.1 with CPR, Inc. for Concrete Pavement Patching & Concrete Sawing
- Sponsors:** Public Works
- Legislative History:**
12/4/14 Board of Public Works held
6. [ID#14-1680](#) Approve Storm Water Management Practice Maintenance Agreement with Clearwater Apartments, LLC
- Sponsors:** Public Works
- Attachments:** [Approve Storm Water Management Pracetice Maint. Agreement with Clearwater](#)

End of Consent

Reports

9. Other Boards and Commissions
- A. Transit Commission Report - Dr. Fred Abadi
 - B. Water Utility Commission - Ald. Thieme
 - C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
 - D. Landmarks Commission Report - Ald. Francoeur
 - E. Redevelopment Authority Report - Jennifer Andrews
 - F. Parks, Recreation & Forestry Board Report - Ald. Johnson
 - G. Library Board Report - Ald. Reiland
 - H. Cemetery Commission Report - Ald. Jankowski

I. Waukesha Housing Authority Report - Ald. Hernandez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. Cummings

10. Plan Commission - Jennifer Andrews

A. [PC14 -0135](#) Fox Head Residence, 221 Maple Avenue - Preliminary Site Plan & Architectural PUD Review

Attachments: [1403243-02 Final Plan Commission Set - 2014-12-30](#)

[1403243-02 Final Plan Commission Set - 2014-12-30](#)

Legislative History

11/12/14 Plan Commission held

12/10/14 Plan Commission approved with conditions

B. [PC14 -0125](#) Consider and act on proposed lease of vacant city property to La Casa de Esperanza

Attachments: [Lease - LaCasa](#)

Legislative History

11/12/14 Plan Commission approved with conditions

11. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#14-1623](#) Consider and act on proposed revisions to Municipal Code sec. 11.09, regarding the purchase and possession by minors of tobacco products, and sec. 11.095, regarding the sale of tobacco products to minors, to add nicotine-containing products, such as e-cigarettes, to the list of prohibited items.
First Reading 1-6-15
Second and Third Readings waived by Ald. Johnson on December 8, 2014.

Sponsors: Attorney's Office and Police Department

Attachments: [11 09 nicotine 12 3 14](#)

[11 095 Draft 12 3 14](#)

Legislative History

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| | 12/8/14 | Ordinance & License Committee | Recommended for Council Consent to the City Council |
| | 12/16/14 | City Council | approved |
2. [ID#14-1647](#) Review and act on multiple revisions to Chapter 27, Signs and Outdoor Advertising.
- Sponsors:** Community Development
- Attachments:** [Chaper 27 amendments- with changes 12-8-14](#)
[Chaper 27 amendments- with changes redlined](#)
- Legislative History**
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| | 12/22/14 | Ordinance & License Committee | Recommended for Council Consent to the City Council |
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3. [ID#14-1730](#) Consider and act on a recommendation of the Ordinance and License Committee to repeal Municipal Code sec. 8.19, regarding regulation of massage businesses, which is now superseded by state law that prohibits local regulation of massage therapy businesses.
- Sponsors:** Attorney's Office and Johnson
- Attachments:** [Repeal of Code sec. 8.19 Email](#)
- Legislative History**
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| | 12/22/14 | Ordinance & License Committee | Recommended for Council Consent to the City Council |
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D. Human Resources Committee Report - Ald. Francoeur

12. Board of Public Works Report - Dr. Fred Abadi

13. Director of Public Works Report

14. City Attorney's Report

15. City Administrator's Report

A. [ID#14-1726](#) City Administrator's Report 1-6-15

Sponsors: City Administrator

Attachments: [Admin Report 01 06 15](#)

16. Mayor's Report & Referrals

A. [ID#14-1725](#) Mayor's Summary of Meetings and/or Events

Sponsors: Mayor

Attachments: [SR150106](#)

B. [ID#14-1789](#) 2014 Ugly Sweater Contest Results

Sponsors: Mayor

Attachments: [Ugly Sweater Contest Contestant List 2015](#)

17. Referrals

18. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.