



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Finance Committee	<b>Date:</b> 5/14/2019
<b>Common Council Item Number:</b> ID#19-0511	<b>Date:</b> 5/21/2019
<b>Submitted By:</b> Russ Jack, Police Chief	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator <b>KL</b>
<b>Finance Department Review:</b> Rich Abbott, Finance Director <b>RA</b>	<b>City Attorney's Office Review:</b> Brian Running, City Attorney <b>BR</b>
<b>Subject:</b> Review and act on a request to amend the Police department's budget on an ongoing basis for reimbursements from federal agencies starting in the 2020 budget and beyond. The Council would authorize the City Administrator to increase the appropriate revenue & expense accounts based on the federal reimbursements.	

**Details:**  
 The Waukesha Police Department has a detective working on the Drug Enforcement Agency (DEA) Task Force and the Secret Service Task Force. This allows us to leverage the resources of these two federal agencies when the need arises. The federal government reimburses the City of Waukesha for the training and overtime expenses for these two detectives. Revenue accounts were created in 2110, 2111 and 2140 to deposit the reimbursement payments. The revenues and expenses associated with this work are unpredictable and should not be budgeted. The expenses ONLY incurred if the federal government is going to reimburse the City for the costs.

**Options & Alternatives:**  
 Not have the detectives work on these task forces.

**Financial Remarks:**  
 From a budget perspective we should budget reimbursements at \$ 0 because we don't know when the detective will be called into active DEA/Secret Service duty triggering reimbursement. Likewise the expenditure budget would not include the costs associated with DEA/Secret Service OT/Training. When they are brought to active task force duty, the expenses are outside the scope of the original budget and are reimbursable. The police department would request a budget amendment for the exact amount of the reimbursement from the feds. The expense accounts could vary from OT to Training and the revenue accounts are 2110.42395, 2111.42395, 2140.42395 and 2140.42397.

**Executive Recommendation:**  
 City administrator recommends approval.

