

**CDBG Application Number:**

**CATEGORY:**

*For office use only*

**CITY OF WAUKESHA**

**PROGRAM YEAR 2021 (January 1 – December 31, 2021)**

**COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM APPLICATION FORM FOR CITY OF WAUKESHA  
ALLOCATION**

**DEADLINE FOR SUBMISSION: April 10, 2020, 4:30 pm City Hall Room 200 – Community Development or email to [jfortin@waukesha-wi.gov](mailto:jfortin@waukesha-wi.gov)**

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**GENERAL INFORMATION**

1. Project Title: City of Waukesha Parks, Recreation and Forestry Department, Adaptive Grant
2. Project Address (if different from Applicant's address):
3. Primary Contact Person/Title: Gala Evers, Recreation Programmer
4. Telephone: 262-524-3715
5. E-Mail: [gevers@waukesha-wi.gov](mailto:gevers@waukesha-wi.gov)
6. Amount of CDBG 2021 Funds Requested: \$4,000
7. Total Project Costs: \$15,000
8. National Objective (check all that apply):
  - Benefiting low – and moderate – income persons
  - Preventing or eliminating slums or blight
  - Meeting other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.
9. Check One:
  - New Project
  - Continuing previously funded project
10. Provide a brief description of your experience in managing a similar project.

The City of Waukesha Parks, Recreation and Forestry Department mission is to be responsive and committed in providing essential park, recreation and urban forestry services, making our community a desirable place to live, work and play. WPRF has years of experience as it relates to Community Development Block Grants with a wide variety of programs supported in part by these funds such as neighborhood playground programs, adaptive recreation programs and senior/older adult programs. Over the past 25 years, varied programs have been offered as part of our Adaptive Recreation Programs, including Summer Camp programs, special family evening events (including respite), community outings for adults with special needs, interpretive services for all ages and inclusion practices in our Before and Afterschool and Youth Development Programs. WPRF staff directly lead and assist with Adaptive programs and inclusion practices.

- 11.** Describe the role specific staff will have in this project. Who will be responsible for managing the project, reporting to Community Development, preparing invoices, etc.?

The Staff involved in this project include a team comprised of: Recreation Services Manager, Mary Berg, Recreation Programmer, Gala Evers, Before and Afterschool Coordinator, Therese Jashinsky and a team of 100+ staff that complete forty hours of training in the areas of youth development, fun, age appropriate and engaging curriculum, behavior management, games/activities and CPR/First AID and Inclusion training throughout the year. The direct supervisor of this program, Recreation Programmer, Gala Evers has over 20 years' experience as a camp director, teacher and program operations director. Gala will directly supervise the implementation and management of the project. This includes providing training and supervising staff, gathering and collecting data for outcomes and ensuring that all aspects of the program come to fruition. Therese Jashinsky will provide direct supervision of the program staff. Recreation Services Manager, Mary Berg, will provide ongoing support to Gala and will be involved in the administrative section of the project.

- 12.** Provide a concise description of the proposed project.

The Adaptive Recreation Programs offered through WPRF provide recreation opportunities for youth and young adults with physical and cognitive disabilities. The recreation programs are coordinated at nine Waukesha School District schools (Banting, Bethesda, Hawthorne, Heyer, Hillcrest, Lowell, Prairie, Randall & Rose Glen) and other park sites in Waukesha during the summer months.

Two specific programs are provided to youth with disabilities:

2. Inclusion Services

3. Training for program staff to increase successful inclusion in before/afterschool program with our most vulnerable populations.

WPRF will be collaborating with CESA 1 and other local agencies to provide additional training for program staff members in order to provide them with the necessary tools and knowledge in working with children with physical, behavioral and cognitive disabilities within our program setting.

Additional specialized training will also be provided to WPRF before/afterschool program staff to better support students with special needs in our program. Our goal is for all children to be safe and successful in our before/afterschool program and over the past ten years, the number of students in our program who have special needs has drastically increased. To provide appropriate support and inclusion, the staff needs additional specialized training.

Inclusion Services are provided to youth who request these services in order to participate in a WPRF program or as identified through the School District of Waukesha or City of Waukesha Park, Recreation and Forestry Department.

WPRF promotes inclusion in all our recreation programs and we have experienced an increase in requests for inclusion/accessibility services.

If the proposed project is a rehabilitation / ADA / historic rehabilitation of a facility or business, please answer the following:

**13.** Address of Facility: \_\_\_\_\_

**14.** Year it was built \_\_\_\_\_

15. Is the property on a local or national list and/or registered as a historic property?

Yes

No

Don't Know

16. Select how your project will serve Low and Moderate Income People (Choose one if applicable):

Benefit to LMI **individuals** (at least 51% of total beneficiaries of program must be LMI and income information must be gathered from all participants)

**Presumed Benefit** (all individuals served in the program qualify as low income because of the type of population served, i.e.: Elderly, Severely Disabled Adults, Abused Children, Battered Spouses, Homeless Persons, Illiterate Adults, Persons with AIDS, Migrant Farm Workers. Income information does not have to be collected.)

Benefit to an **area** that is primarily residential and is located in an eligible census tract (at least 30.34% of residents are LMI). See instructions for a list of eligible census tracts.) Provide list of census tracts:

[Click here to enter text.](#)

Housing units created to benefit LMI individuals or households (every CDBG funded unit must be occupied by and LMI individual or household)

Jobs created to benefit LMI individuals (1 job must be created for every \$35,000 of CDBG funds invested in project; 51% of all jobs created must be for LMI individuals)

Project serves residents of a **NRSA** and agency is a certified CBDO. Provide name of NRSA:  
[Click here to enter text.](#)

Project addresses conditions of **Slum and Blight** on an Area or Spot Basis. Must provide designation of Slum and Blighted area from jurisdiction when contract is signed, and addresses of affected properties.

ADA Rehabilitation of a public facility or public improvement

Historic Preservation of residential or commercial properties. Must be designated on a spot slum and blight basis or homeowner or business must qualify as low income.

17. Describe the need filled for your program or project.

The City of Waukesha Parks, Recreation & Forestry Department is committed to providing a comprehensive and inclusive recreation programs to people of all abilities. Special accommodations are needed at times for programs, and the CDBG funding assists with additional services needed in these programs. The need for additional specialized training for WPRF before/afterschool program staff is needed in order to continue to offer quality programming and meet the needs of our most vulnerable youth populations. Our number one goal is to have all students in the program safe and successful. Since the program began twelve years ago, the number of students with special needs has increased drastically. Between nine sites and an enrollment 850 students, we currently have approximately 58 students with identified special needs. This does not include the 100+ students who have not formally been identified with special needs but are struggling. We continue to see an increase in students displaying signs and behaviors associated with anxiety and trauma and other social emotional concerns. While staff are trained in behavior management, CPR/AED, youth development, program activities, and fostering healthy relationships, we have seen an increased need for specialized training and support in

topics such as Autism Inclusion, Positive Behavior Intervention Systems, Social Communication, Emotional Regulation and Transactional Support and more. In order for all students to be safe and successful in our program, our team must be equipped with these types of specialized trainings annually. Through this grant over the past three years our staff have reported an increase awareness, increase knowledge and have gained additional tools to help support the work they do in before and afterschool. Each year we continue to see an increase in children that can successfully stay in our program as reflected by increased trainings provided to our staff. Through more adaptive staff trainings, increased staff knowledge and a better “tool” gained from these trainings, staff report less “burnout”, better connectivity to students and their families and more passion in the work they do. The CDBG funding request is to continue to train our staff in support for inclusion and meeting the needs of students with adaptive services in our most disadvantage and vulnerable pockets in the City of Waukesha. The schools we will be targeting are Banting Elementary, 55% of students disadvantage with 18% disability, Hawthorne Elementary, 57% disadvantage with 26% disability, Heyer Elementary with 58% disadvantage and 17% disability and Lowell Elementary with 46% disadvantage and 23.4% disability.

18. Describe two anticipated measurable outcomes for your proposed project and activities.

**2021 Measurable Outcomes**

- 100% of before and afterschool staff will attend at least one specialized training in the areas of inclusion and working with students with special needs and behavior challenges. (data source: staff professional development attendance records)
- 90% of before and afterschool staff attending specialized training will report an improvement in behavioral management and inclusion skills after attending specialized training. (data source: staff professional development surveys)
- 58 students with disabilities will attend before and afterschool programs and youth recreation programs. (data source: attendance and participant documentation)
- 100 students struggling with anxiety and trauma including behavior disorders will attend before and afterschool programming and recreation programs. (data source: attendance, participant documentation and SDW referral)

19. Select the appropriate activity category below for your project.

<b>Public Services</b>	
	Homeless shelter and services
	Meals / Nutrition
	Youth / Childcare / Abused and neglected children
X	Seniors and Disabled
	Substance Abuse / Mental Health / Healthcare
	Transportation
	Domestic abuse
X	Education
	Employment training
	HIV / AIDS
	Other (list)

<b>NRSA</b>	
	Employment Training/Job readiness education
	Job creation
	Neighborhood revitalization housing efforts (rehab or new construction)
	Job retention programs
	Transportation to jobs
	Crime prevention
	Public Services
	Neighborhood revitalization non-housing efforts (beautification, parks, streets, etc.)
	Other (list)

<b>Housing</b>	
	Homeowner rehabilitation program loans

	Rental rehabilitation (special needs/transitional or permanent housing for very low income / supportive services and case management attached to units)
	Rental rehabilitation (multi-family projects, general low income population)
	Downpayment assistance
	Housing counseling
	Acquisition / site preparation of land for housing purposes (not construction)
	Residential historic preservation
	Other (list)

<b>Public Facilities and Improvements (Rehab/construction costs--not operating costs) *the rehab may be for ADA compliance OR to benefit low-moderate income people for each activity</b>	
	Homeless facilities
	Youth / Abused children facilities
	Senior / Disabled facilities
	Facilities for AIDS patients
	Neighborhood / Community centers
	Parks / Playgrounds / Recreational facilities
	Streets / Sidewalk improvements
	Water / Sewer improvements
	Flood drainage improvements
	Parking lots
	Other (list)

<b>Economic Development</b>	
	Loans to small/medium businesses for low-moderate income job creation or retention
	Commercial / Industrial infrastructure development or improvements
	Facade improvement loans to businesses
	Non-residential historic preservation
	Other (list)

<b>Administration and Planning</b>	
	Housing rehab program administration
	Revolving Loan Fund administration
	Fair housing activities
	Planning for communities or NRSAs
	Other (list)

## Appendix A: Results of Prior Year Projects

20. Was your department able to spend the CDBG allocation awarded within the calendar year? (Provide explanation for any extensions into the next year for 2019)

In 2019 all CDBG allocations awarded were spent

21. Has your department had any CDBG funds reprogrammed (taken back) by the CDBG Board? (Explain for 2019)

N/A