



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes

Human Resources Committee

Wednesday, January 16, 2019

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call To Order

Present: 5 - Thieme, Cummings, Manion, Wells and Wilke

2. Public Comment

3. Approval of Minutes

[ID#19-0059](#) Request to approve the minutes of the September 19, 2018 committee meeting.

Attachments: [HR Committee Minutes - 9-19-18.pdf](#)

Motion by Ald. Cummings, second by Ald. Manion to approve the minutes of the September 19, 2018 meeting. The motion carried by the following vote:

Aye: 5 - Thieme, Cummings, Manion, Wells and Wilke

4. Business Items

- A. [ID#19-0058](#) Request of Community Development Director Jennifer Andrews to reclassify four (4) positions in the Community Development Department to reflect how the department has been operating over the past year and reflect the actual work being done by staff members.

Attachments: [Council Agenda Cover Sheet- Comm Dev Staff Reclass.docx](#)
[Community Development Reclass Memo. 1-11-19.docx](#)
[Deputy Comm Dev Director Job Description 2019 redline .docx](#)
[Principal Planner Job Description - redline 2019.docx](#)
[Associate Planner Job Description Revised 2019 redline.docx](#)
[Special Projects Coordinator Job Description.docx](#)
[Property Maintenance Inspector Job Description.docx](#)
[Comm Dev Staff Reorg Financial Analysis 1-11-19.pdf](#)

Motion by Ald. Wells, second by Ald. Cummings to approve the request of Community Development Director Jennifer Andrews to reclassify four (4) positions in the Community Development Department to reflect how the department has been operating over the past year and reflect the actual work being done by staff members. The motion carried by the following vote:

Aye: 5 - Thieme, Cummings, Manion, Wells and Wilke

5. Adjournment

Adjourned at 6:50 p.m.