



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Vacant
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

Tuesday, October 6, 2015

6:40 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

2. Pledge of Allegiance

The Pledge of Allegiance was lead by Malachite Brown, Boy Scout Troop 159.

3. Announcement of closed session pursuant to Wis. Stats. 19.85(1)(c), to consider matters of collective bargaining with employee unions and pursuant to Wis. Stats. 19.85(1)(e) to consider the purchasing of public property (Fire Station)

4. Public Comment

None

5. Approval of Ordinance passed at September 1, 2015 council meeting

- A.** [ID#15-3481](#) Consider amendment of Municipal Code sec. 9.11(16), concerning sales of intoxicating liquors at gas stations, to comply with recent changes in state law allowing sales of cider; make recommendation to Common Council.

Attachments: [Ordinance 9.11\(16\)](#)
[9.11\(16\) Cider Memo](#)

A motion was made by Ald. Johnson, seconded by Ald. Perry to approve the Ordinance amendment (Ord. 19-15) to Municipal Code Section 9.11(16), concerning sales of intoxicating liquors at gas stations, to comply with recent changes in state law allowing sales of cider.

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

Consent Agenda

All items presented Consent passed by unanimous consent with no items being removed or added.

1. Other Boards and Commissions

- A. [ID#15-3360](#) Approval to Move Bus Stop and Shelter on S. East Ave. at Sunset Dr.

Attachments: [Agenda Cover Sheet -Approval to Move Stop and Shelter from East and Sunset](#)

- B. [ID#15-3361](#) Approval of Resolution Authorizing the Filing of the 2015 Federal Program of Projects Grant

Attachments: [hearing notice program of projects 2015 city county](#)
[Agenda Cover Sheet -Approval of Resolution to Authorize Filing of Program of Projects \(5307\) Grant](#)
[resolution 2015 formula grant-final](#)

(Resolutiion 57-15 adopted)

2. Plan Commission Report - Jennifer Andrews

3. Standing Committees

A. Finance Committee - Ald. Pieper

1. [ID#15-3470](#) Review and Act on a recommendation to approve a 3 year contract with Humane Animal Welfare Society of Waukesha County (HAWS) to provide animal services as described in the contract. Also, authorize the City Attorney to finalize the contract and authorize the Mayor to sign the contract.

Sponsors: Mayor

Attachments: [HAWS Cover Sheet](#)
[HAWS contract](#)

2. [ID#15-3522](#) Review and act on a request by the Police Department for pre-authorization to purchase one (1) Ford Expedition Special Services Vehicle that is scheduled for replacement in 2016.

Sponsors: Police Department

Attachments: [2016 Flt 12 Cover Sheet](#)
[2016 Flt 12 Marked Heavy Duty SUV](#)

B. Building & Grounds Committee - Ald. E. Payne

1. [ID#15-3349](#) Install Autistic Child Area signs on Victoria Drive 150 feet east and west of 1527 Victoria Drive

Sponsors: Johnson

Attachments: [B&G Resolution RTC for the 10-06-2015 CC Meeting CONSENT AGENDA](#)
[Item 15-3349 Admin Review Victoria Sign to Council Consent](#)

(Resolution 58-15 adopted)

2. [ID#15-3350](#) Move the crossing guard from the intersection at Madison Street & N. Moreland Blvd. to the intersection at S. Charles Street & E. Laflin Avenue

Sponsors: E. Payne

Attachments: [PD Request for Crossing Guard Change](#)
[Item 15-3350 Admin Review Crossing Guard](#)
[B&G Resolution RTC for the 10-06-2015 CC Meeting CONSENT AGENDA](#)

(Resolution 58-15 adopted)

3. [ID#15-3351](#) Establish No Parking Any Time on the north side of W. St. Paul Avenue from 140 feet east of N. Prairie Avenue to the corner of Fairview Avenue.

Sponsors: E. Payne and Public Works

Attachments: [B&G Resolution RTC for the 10-06-2015 CC Meeting CONSENT AGENDA](#)
[Item 15-3351 Admin Review No Parking on St Paul](#)

(Resolution 58-15 adopted)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

- A. [ID#15-3491](#) INVITED Bartender Applications 9 28 15

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 09 28 15](#)

- B. [ID#15-3492](#) Bartender Applications 9 28 15

Sponsors: Clerk/Treasurer

Attachments: [Bartenders 09 28 15](#)

- C. [ID#15-3494](#) Applications for licenses ending June 30, 2015, considered by Ordinance & License Committee on September 28, 2015.

Attachments: [Other Licenses 9 28 15](#)

D. Human Resources - Ald. Francoeur

1. [ID#15-2592](#) Adoption of Proposed City of Waukesha Eligible Deferred Compensation Plan

Attachments: [Council Agenda Cover Sheet-Deferred Compensation Plan - 8-26-15](#)

[Restated 457\(b\) Plan including Roth - 8-25-15](#)

[Restatement 457\(b\) Plan Eff 1-1-2015 without Roth - 8-25-15](#)

[457\(b\) Plan Highlights - 8-25-15](#)

2. [ID#15-3371](#) Approval of amendment to PD B-16 Staffing Resolution: Two .22 FTE positions instead of one .45 FTE Parking Enforcement Agent 1.

Sponsors: Police Department

Attachments: [Parking Agent Job Share 9-4-15](#)

E. Board of Public Works - Dr. Fred Abadi

1. [ID#15-3323](#) Approve Modifications to the Contract for Engineering Consultant Services for the West Waukesha Bypass Project.

Sponsors: Public Works

2. [ID#15-3396](#) Approve Contract Change Order No. 1 with J&A Pohl for Concrete Pavement Patching and Concrete Sawing

Sponsors: Public Works

Attachments: [Change Order No 1 Concrete Patch Change order J+A Pohl](#)

3. [ID#15-3398](#) Approve Intergovernmental Cooperation Contract between the City of Waukesha & Village of Wales Wastewater Treatment
- Sponsors:** Public Works
- Attachments:** [Intergovernmental Cooperation Contract between City of Waukesha and Wales- WWTP](#)
[Exhibit A for Intergovernmental Cooperation Contract between City of Waukesha and Wales](#)
[Exhibit B for Intergovernmental Cooperation Contract between City of Waukesha and Wales](#)
[Exhibit C for Intergovernmental Cooperation Contract between City of Waukesha and Wales](#)
4. [ID#15-3404](#) Authorization of Public Works Personnel Designated By the Director of Public Works to issue citations.
- Sponsors:** Public Works
- Attachments:** [Memorandum for Issuing Citations 100815.pdf](#)
5. [ID#15-3416](#) Accept Storm Sewer Easement from Carroll University at Haertel Field
- Attachments:** [Agenda Cover Sheet - Form Carroll Haertel Stm Swr Esmt](#)
[Deed - Storm Easement v2](#)
[Easement Exhibits 9-5-14](#)
6. [ID#15-3417](#) Accept Sanitary Sewer Easement from Carroll University to the City at Haertel Field
- Attachments:** [Agenda Cover Sheet - Form Carroll Haertel San Swr Esmt](#)
[Deed - Sanitary Easement](#)
[Easement Exhibits 9-5-14](#)
7. [ID#15-3418](#) Grant Pedestrian Easement to Carroll University from the City at Haertel Field
- Attachments:** [Easement Exhibits 9-5-14](#)
[Deed - Pedestrian Easement](#)
[Agenda Cover Sheet - Form Carroll Haertel Pedestrian Esmt](#)

End of Consent Agenda

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- 1. [ID#15-3537](#) Water Utility Meeting Update to Council
 - Attachments:** [09 24 2015 Meeting update to Council.pdf](#)
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Francoeur
- 9. Board of Public Works Report - Dr. Fred Abadi
- A. [ID#15-3402](#) Presentation by WWTP staff on the - Chloride Reduction Program - Residential Incentive
 - Sponsors:** Public Works

- B. [ID#15-3403](#) Updating of Door Hanger Notices for Ordinance Violations.

Sponsors: Public Works

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#15-3472](#) City Administrator Report - October 6, 2015

Sponsors: City Administrator

Attachments: [Admin Report 10.2.2015](#)
[2016 Budget Review Schedule - Final Update](#)

13. Mayor's Report & Referrals

- A. [ID#15-3473](#) Mayor's Schedule/Events 10 6 15

Sponsors: Mayor

Attachments: [SR151002](#)

- B. [ID#15-3511](#) Proclamation - Small Business Saturday 11 28 15

Sponsors: Mayor

Attachments: [Proclamation - Small Business Saturday](#)

- C. [ID#15-3556](#) Proclamation - Manufacturing Day 10 2 15

Attachments: [Proclamation - Manufacturing Day 10 2 15](#)

- D. [ID#15-3538](#) For Information Only - DOR approves City of Waukesha's request for a one-year waiver from new property tax bill requirements

Sponsors: Mayor

Attachments: [Request for a one-year waiver - League WI Muni](#)

14. Referrals

Ald. Thieme to Building & Grounds:

- 1) Declare Saratoga Rd. from Wolf Rd. to Bluemound Rd. a three ton limit.
- 2) Install stop signs for northbound and southbound traffic on Saratoga Rd. at Misty Ln.

Ald. Perry to Ordinance & License Committee:

To discuss and act on changes proposed to the special Event Permit ordinance at the October 12th meeting, as well as any ordinances that may apply to it or encompass it.

15. Closed Session

- A.** [ID#15-3553](#) A motion will be made pursuant to Wis. Stats. 19.85(1)(e) to go into closed session to consider matters of collective bargaining and employee unions.

Sponsors: Human Resources

Meeting went into Recess

Time: 7:15 p.m.

A motion was made by Ald. Pieper, seconded by Council President Reiland: pursuant to Wis. Stats. 19.85(1)(e) to go into closed session to consider matters of collective bargaining and employee unions, and also to discuss the possible purchase of property for a new firestation. The motion carried by the following vote:

Aye: 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- B.** [ID#15-3555](#) A motion will be made to go into closed session pursuant to Wis. Stats 19.85(1)(e) to discuss possible purchase of property for a new fire station.

Sponsors: Mayor

(see motion above)

16. Reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible additional discussion and/or action concerning any matter discussed in closed session.

The meeting was reconvened in open session at 8:55 p.m. No action taken on matters discussed in closed session.

17. Adjournment

Adjourned at 8:56pm

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.