



## MEMORANDUM

DATE: October 15, 2015

TO: Commissioners

FROM: Dan Duchniak, General Manager

RE: Recommendation to Annex the Lathers property which is presently owned by the City of Waukesha and request the Community Development Department to prepare the necessary documents for the annexation and submit to the required agencies.

In 2012, the Water Utility completed the Purchase of the Lathers Parcel so that we may have the opportunity to install shallow wells on the property if necessary.

Since the land purchase has been completed and shallow wells on this site would be necessary if the Utility would need to implement "Plan B" for our new water supply, we will need to take the necessary steps to annex the property into the City of Waukesha. I am requesting approval to complete this process.

I look forward to discussing this matter with you at our meeting on October 22, 2015. If you have any questions or would like any additional information, please contact me at any time.

**Recommended motion:** Move to recommend the Annexation of the Lathers property, which is presently owned by the City of Waukesha, and request the Community Development Department to prepare the necessary documents for the annexation and submit to the required agencies.