



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Human Resources Committee

Wednesday, February 21, 2024

6:00 PM

Council Chambers, City Hall

1. Call To Order

Present: 4 - Cassandra Rodriguez, Mike Anderson, Frank McElderry and Paul Wuteska

Absent: 1 - Eric E. Payne

2. Public Comment

No public comment.

3. Approval of Minutes

A. [ID#24-9078](#) Approval of the minutes of the October 18, 2023 meeting

Attachments: [HR Meeting Minutes - Oct 18, 2023 DRAFT.pdf](#)

Motion by Ald Wuteska, second by Ald McElderry, to approve the minutes of the October 18, 2023 meeting.

Aye: 4 - Cassandra Rodriguez, Mike Anderson, Frank McElderry and Paul Wuteska

Absent: 1 - Eric E. Payne

4. Business Items

A. [ID#24-9079](#) Consideration and Possible Action to Authorize Two (2) Emergency Communications Center Supervisor Positions for the Police Department

Attachments: [B16 PD Updated - Dispatch Supervisors - February 2024 COVER LETTER.docx](#)

Motion by Ald Rodriguez, second by Ald McElderry, to Authorize Two (2) Emergency Communications Center Supervisor Positions for the Police Department in lieu of the three dispatcher FTEs added during the budget including adding a qualification preference for a bilingual applicant.

Aye: 4 - Cassandra Rodriguez, Mike Anderson, Frank McElderry and Paul Wuteska

Absent: 1 - Eric E. Payne

B. [ID#24-9080](#) Review and approve 2024 updated B16 Staffing Resolution Job List

Attachments: [#24-9080 Cover Letter B16 Staffing Job List.docx](#)
[B16 Staffing Resolution Job List - Final 02-2024.pdf](#)

Motion by Ald Rodriguez, second by Ald McElderry, to approve 2024 updated B16 Staffing Resolution Job List as presented with add the Police Department Dispatch Supervisor FTE changes as approved at HR Committee.

Aye: 4 - Cassandra Rodriguez, Mike Anderson, Frank McElderry and Paul Wuteska

Absent: 1 - Eric E. Payne

5. Closed Session

- A.** [ID#24-9081](#) Review and consider City Administrator evaluation timeline, process, and goals.

Motion by Ald Anderson, second by Ald Wuteska, to move HR Committee into closed session. Meeting went into closed session.

A motion was made by Ald. Anderson, seconded by Ald. Wuteska, that this Discussion and Recommendation be held. The motion carried by the following vote:

Aye: 4 - Cassandra Rodriguez, Mike Anderson, Frank McElderry and Paul Wuteska

Absent: 1 - Eric E. Payne

Reconvene into open session.

6. Adjournment

Adjourned at 7:23pm.

"A majority of the Council members may be in attendance"

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