



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final-revised

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Jack Wells, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Thursday, April 5, 2018

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call
2. Pledge of Allegiance
3. Public Comment
4. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

5. Approval of Minutes

[ID#18-0496](#) Minutes from March 20, 2018

Attachments: [ccmn180320draft](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

[ID#18-0440](#) To recommend to approve proposed 2018 Springs Park usage Contract with the Waukesha YMCA.

Attachments: [Cover Sheet-YMCA Springs Park Usage Contract 2018.pdf](#)
[YMCA Proposed Tent Location-2017-18.pdf](#)
[YMCA-Springs Park Contract 2018.pdf](#)

Legislative History

3/19/18 Parks, Recreation and approved
Forestry Board

[ID#18-0443](#) To recommend approval of proposed contract with The Park Foundation of Waukesha, Inc. for Beverage Services at Cutler Park for the 2018 Tribute Tuesday Concert Series.

Attachments: [Council Agenda Cover Sheet-Tribute Tuesday beverage sales-2018.pdf](#)
[Park Foundation-Tribute Tuesday 2018 \(002\).pdf](#)

Legislative History

3/19/18 Parks, Recreation and approved
Forestry Board

[ID#18-0446](#) Recommendation to approve 2018 Fourth of July Fireworks Show services contract.

Attachments: [Fireworks Contract 2018.pdf](#)
[2018 City of Waukesha Fireworks Vendor List RESULTS.pdf](#)
[2018 Fireworks Bid WPRF.pdf](#)
[Waukesha Fireworks Bid_Speilbauer 2018.pdf](#)
[Cover Sheet-2018 Fireworks Vendor.pdf](#)

Legislative History

3/19/18 Parks, Recreation and approved
Forestry Board

[ID#18-0450](#) Recommendation to approve Youth Sports Photography services contract.

Attachments: [Council Agenda Cover Sheet-Youth Sports Photography Contract- 2018.pdf](#)
[2018 Photography for Youth Sports - bidder list.pdf](#)
[2018 Youth Photo Contract.pdf](#)

Legislative History

3/19/18 Parks, Recreation and approved
Forestry Board

[ID#18-0452](#) To recommend to approve proposed WE Energies Staging Area Agreement associated with the Meadowview Park site (corner of Meadowbrook & Northview Roads) with proceeds allocated to Meadowview Park development.

Attachments: [Cover Sheet-WE Energies Staging Area Lease-Meadowview Pk-2018.pdf](#)
[Meadowview Exhibit A.pdf](#)
[WE Energies Staging Area Agreement-Meadowview Park 2018.pdf](#)

Legislative History

3/19/18 Parks, Recreation and approved
Forestry Board

2. Plan Commission

[PC18-0002](#) Sievenpiper, Fountain Avenue - Certified Survey Map

Attachments: [CSM.pdf](#)
[Sievenpiper CSM Cover Sheet \(003\).pdf](#)
[Hartman Proposal.pdf](#)
[Sievenpiper CSM Cover Sheet \(3-28-18\).pdf](#)

Legislative History

3/28/18	Plan Commission	approved with conditions
3/29/18	Plan Commission	recommended for Council Agenda to the City Council

[PC18-0032](#) Linden Grove, 425 N. University Drive - Certified Survey Map

Attachments: [Linden Grove CSM Cover Sheet.pdf](#)
[653.00 CSM.pdf](#)

Legislative History

3/29/18	Plan Commission	recommended for Council Agenda to the City Council
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3. Standing Committees

A. Finance Committee - Ald. Pieper

[ID#18-0456](#) Review and Act on a request to amend the 2018 budget to add 2 City Garage Vehicles as described.

Sponsors: Public Works

Indexes: Amend; CIP; City Garage; vehicle

Attachments: [Cover Sheet - 2018 CIP City Garage - Fleet BUA.pdf](#)
[Garage vehicles documentation.pdf](#)

Legislative History

3/27/18	Finance Committee	approved
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[ID#18-0457](#) Review and Act on a request to purchase MBS cemetery software, amend the 2018 budget and authorize the Mayor to sign the contract, pending review of ITB on 4/11/2018.

Sponsors: Cemetery

Indexes: software; Cemetery

Attachments: [Cover sheet - Cemetery MBS.pdf](#)
[Cemetery MBS Technical Assessment](#)

Legislative History

3/27/18	Finance Committee	approved
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B. Building & Grounds Committee - Ald. E. Payne

[ID#18-0387](#) Rescind resolution from July 17, 2007, establishing valet parking on the north side of W. Main Street in front of the Clark Hotel.

Sponsors: ADHOC Downtown Parking Committee

Attachments: [18-0387 Admin Review Rescind Valet Parking on W Main to 4-5-2018 CC Meeting](#)
[B&G Resolution RTC for the 4-5-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

3/19/18 Building and Grounds recommended for Council Consent to the City Council

[ID#18-0388](#) Please establish 30 Minute Parking for stalls on the north side of W. Main Street from 130 feet to 170 feet east of centerline of Clinton Street.

Attachments: [18-0388 Admin Review 30 Min Parking on W Main to 4-5-2018 CC Meeting - Cc](#)
[B&G Resolution RTC for the 4-5-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

3/19/18 Building and Grounds recommended for Council Consent to the City Council

[ID#18-0389](#) Rescind resolution from July 17, 1962, establishing a westbound yield sign on Motor Avenue at Greenwood Avenue.

Sponsors: Public Works and E. Payne

Attachments: [18-0389 Admin Review Rescind Yield Sign on Motor to 4-5-2018 CC Meeting - I](#)
[B&G Resolution RTC for the 4-5-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

3/19/18 Building and Grounds recommended for Council Consent to the City Council

[ID#18-0390](#) Approve a stop sign on southbound Greenwood Avenue at Motor Avenue.

Sponsors: Public Works and E. Payne

Attachments: [18-0390 Admin Review Approve Stop on Greenwood to 4-5-2018 CC Meeting - I](#)
[B&G Resolution RTC for the 4-5-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

3/19/18 Building and Grounds recommended for Council Consent to the City Council

[ID#18-0391](#) Rescind resolution from August 16, 1966, establishing 4 hr parking, 8am to 8pm, on the south side of Motor Avenue from Washington Ave to Greenwood Ave. Said area will revert back to open parking.

Sponsors: Public Works and E. Payne

Attachments: [18-0391 Admin Review Rescind Parking on Motor to 4-5-2018 CC Meeting - Co B&G Resolution RTC for the 4-5-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

3/19/18 Building and Grounds recommended for Council Consent to the City Council

[ID#18-0392](#) Rescind resolution from August 3, 1993, establishing 2 hour parking, 7am to 4pm on the north side of Motor Avenue from Mountain Avenue to Alley #007 and from Fairview Avenue to Greenwood Avenue. Said area will revert back to open parking.

Sponsors: Public Works and E. Payne

Attachments: [18-0392 Admin Review Rescind Parking on Motor to 4-5-2018 CC Meeting - Co B&G Resolution RTC for the 4-5-18 CC Meeting CONSENT AGENDA.pdf](#)

Legislative History

3/19/18 Building and Grounds recommended for Council Consent to the City Council

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#18-0458](#) INVITED Bartender Applications- March 26, 2018

Attachments: [Bartenders 2018.03.26.pdf](#)

Legislative History

3/26/18 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#18-0459](#) Bartender Applications - March 26, 2018

Attachments: [Bartenders 2018.03.26.pdf](#)

Legislative History

3/26/18 Ordinance & License Committee recommended for Council Consent to the City Council

[ID#18-0461](#) Other Applications - March 26, 2018

Attachments: [Other Licenses 2018.03.26.pdf](#)

Legislative History

3/26/18 Ordinance & License Committee recommended for Council Consent to the City Council

D. Human Resources - Ald. Thieme**E. Board of Public Works - Dr. Fred Abadi**

[ID#18-0422](#) Review and act on a contract with Strand Associates for Bio-gas Utilization Study.

Sponsors: Public Works

Attachments: [18-0422_BPW_Agenda Cover-CWP-Strand-Bio-Gas Study 3-22-18.pdf](#)
[18-0422 Focus on Energy Feasibility Study Guidelines 0.pdf](#)
[18-0422_Strand Proposal-Waukesha Bio-Gas Study_Final.pdf](#)
[18-0422_Strand-CoW Contract-City Review 02212018.pdf](#)

Legislative History

3/22/18 Board of Public Works recommended for Council Consent to the Board of Public Works

[ID#18-0423](#) Review and act on the matching grant from Focus on Energy for a Bio-gas Utilization Study and amend the 2018 Budget as needed for the grant.

Sponsors: Public Works

Attachments: [18-0423_BPW_Agenda Cover-CWP Focus Grant 3-22-18.pdf](#)
[18-0423_Focus on Energy Feasibility Study Application completed.pdf](#)
[18-0423-Waukesha - bioqas study grant- approval letter - 3-5-18.pdf](#)

Legislative History

3/22/18 Board of Public Works recommended for approval to the Board of Public Works

[ID#18-0427](#) Establish Street Opening Prices for the Year 2018.

Sponsors: Public Works

Attachments: [18-0427_BPW-Agenda Cover-Street Opening Prices 2018.pdf](#)
[18-0427_Proposed Excavation Prices 2018.pdf](#)

Legislative History

3/22/18 Board of Public Works recommended for Council Consent to the Board of Public Works

[ID#18-0435](#) Resolution to Authorize the Participation in the Department of Natural Resources Municipal Dam Grant Program.

Sponsors: Public Works

Attachments: [18-0435_BPW_Agenda Cover-Resolution-DNR Muni Dam Grant.pdf](#)
[18-0435_BPW-Resolution DNR Muni Dam Grant.pdf](#)

Legislative History

3/22/18 Board of Public Works recommended for Council Consent to the Board of Public Works

End of Consent Agenda

6. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

[ID#18-0411](#) Proposed addition to Common Council rules regarding election of the Common Council President (see attached document).

Sponsors: Cummings, Rodriguez and Lemke

Attachments: [Proposed addition to Common Council Rules](#)
[Council Rules 6-6-17](#)

Legislative History

3/20/18 City Council held

[ID#18-0512](#) Approve stipulation for dismissal of Friends of Frame Park v. City of Waukesha lawsuit.

Attachments: [Stip for Dismissal-Partially Executed.pdf](#)
[Cover Sheet-Dismissal of Frame Park Lawsuit.pdf](#)

[18-0513](#) To approve TIF developer agreement with Mad Dog Properties, LLC.

Sponsors: Community Development

Attachments: [Supplemental TIF Developer Agreement-Final.pdf](#)
[Cover Sheet-Mad Dog Developer Agreement.pdf](#)

Reports

7. Other Boards and Commissions

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#18-0504](#) March 15 Commission Meeting Summary

Attachments: [03 15 2018 Meeting update to Council](#)

C. Information Technology Board Report - Ald. Skinner

[ID#18-0311](#) Discussion & approval of contract for the Information Security Incident Response Plan from Halock Security Labs

Attachments: [Cover Sheet -Information Security Incident Response Plan](#)
[Incident Response Plan Summary.pdf](#)
[Halock - Master Services Agreement City of Waukesha - Final.pdf](#)

Legislative History

3/7/18 Information Technology approved
Board

- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Helgestad
- H. Cemetery Commission Report - Ald. Bartels
- I. Waukesha Housing Authority Report - Ald. Rodriguez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne
- 8. Plan Commission - Jennifer Andrews
- 9. Standing Committees
 - A. Finance Committee Report - Ald. Pieper
 - B. Building & Grounds Committee Report - Ald. E. Payne
 - C. Ordinance & License Committee Report - Ald. Johnson
 - D. Human Resources Committee Report - Ald. Thieme
- 10 Board of Public Works Report - Dr. Fred Abadi

[ID#18-0321](#) Bids Received: Friday, March 2, 2018, at 11:00 A.M.
Construction of Dumpster Enclosure in City Owned Parking Lot No. 3
(Clock Tower)

The Board of Public Works recommends that the low bid from Ray Stadler Construction Company, Inc., in the amount of \$57,688.00 be awarded.

Sponsors: Public Works

Attachments: [dumpster memo](#)
[18-0321 Bid Tab Dumpster Enclosure.pdf](#)

Legislative History

3/8/18 Board of Public Works recommended for approval to the Board of Public Works

3/20/18 City Council held

[ID#18-0421](#) Bids Received: Friday, March 16, 2018 at 11:00 A.M.
2018 Asphalt Street Repairs

The Board of Public Works recommends that the low bid from Parking Lot Maintenance in the amount of \$84,145.00 be awarded.

Sponsors: Public Works

Attachments: [Asphalt Repairs.pdf](#)

Legislative History

3/22/18 Board of Public Works recommended for approval to the Board of Public Works

11. Director of Public Works Report

12. City Attorney's Report

13. City Administrator's Report

[ID#18-0497](#) Report from the City Administrator

Attachments: [Admin Report 3-30-18](#)

14. Mayor's Report & Referrals

[ID#18-0498](#) Board and Commission Appointments

Attachments: [Letter for Council, April 5, 2018](#)

[ID#18-0499](#) Elected Officials Day with local Fire and EMS

Attachments: [Elected Officials Day at WCTC Invitation 2018](#)

15. Referrals

16. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.