



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft City Council

**Mayor Jeff Scrima, Dist. 1 - Ald. Terry Thieme**  
**Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez**  
**Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels**  
**Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion**  
**Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings**  
**Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Roger Patton**  
**Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland**  
**Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne**

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Tuesday, April 15, 2014

7:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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### Meeting held under Mayor Scrima

#### 1. Roll Call and Pledge of Allegiance

**Present:** 15 - E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur, C. Payne and Scrima

*Note to Alderman: Ald. Thieme was in attendance and counted at roll call, but is not showing on the printed report. Chris Pofahl is working with Granicus to resolve this.*

#### 2. Public Comment

None

#### 3. Approval of Minutes

**A motion was made by Ald. Johnson, seconded by Thieme, that the minutes of April 3rd, 2014 be approved. The motion carried by the following vote:**

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

#### 4. New Business

- A. ID#14-0078** Waiver of Conflict of Interest – Reinhart, Boerner, VanDeuren, SC, American Freight, Inc., 1725 Dolphin Drive

**Sponsors:** City Administrator

**A motion was made by Ald. Thieme, seconded by Ald. C. Payne, that this Business Item be approved. The motion carried by the following vote:**

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

## **Consent Agenda**

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the Consent Agenda as amended: Alderman Johnson asked to remove item B under Ordinance and License Committee and Alderman Pieper asked to add items 1 and 2 from Finance Committee Report & the motion carried by the following vote:

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

## **1. Other Boards and Commissions**

- A. ID#14-0055** Water Main Replacement - Easement Broadway Commons & Butterfield Property

**Sponsors:** Water Utility

- B. ID#14-0056** Water Main Replacement - Chicago Street - Hyde Park Avenue to LaSalle Street

**Sponsors:** Water Utility

- C. ID#14-0112** 1. Act on a Recommendation of the Park, Recreation and Forestry Board to approve a resolution to authorize the PR&F Director to apply for and administer a State of Wisconsin DNR Outdoor Recreation Aids Grant pertaining to the acquisition of the abandoned Union Pacific Railroad Spur property for recreational trail purposes contingent upon City Attorney's Office review.

**Sponsors:** Park and Recreation and Forestry Board

## **2. Standing Committees**

### **A. Ordinance & License Committee**

1. Licenses

- A. ID#14-0137**
- a. Bartender/Server
  - b. Skating Rink
  - c. Amusement Games
  - d. Private Alarm System
  - e. Change of Agent
  - f. "Class A" Alcohol
  - g. Class "A" Alcohol
  - h. "Class B" Alcohol
  - i. Class "B" Alcohol
  - j. Juke Box
  - k. Dance

## 2. Ordinances

*Item B was removed from the Consent Agenda.*

- A. ID#14-0135** Third Reading – an ordinance to amend certain provisions of the Municipal Code of the City of Waukesha, Wisconsin (Chapter 2) (City Administration), (Chapter 3)(Boards and Commissions)(Chapter 4) (Finance and Taxation) Code to reflect the new title of Finance Director (formerly Finance Manager); amend Chapter 2 to reflect updates to custodians for public records.

*Ordinance No. 9-14 adopted*

- C. ID#14-0086** First Reading – an ordinance to amend certain provisions of the Mass Transit Code of the Municipal Code of the City of Waukesha, Wisconsin (Chapter 31)(Mass Transit – Pets or Animals on a Bus)

**Sponsors:** Attorney's Office and Transit

- D. ID#14-0087** First Reading – an ordinance to amend certain provisions of the Orderly Conduct Code of the Municipal Code of the City of Waukesha, Wisconsin (Chapter 11)(Orderly Conduct – repeal and recreate Sec. 11.13 Firearms and Other Weapons, amend Sec. 11.24 Birds and Animals, and repeal Sec. 11.26 Trapping Limitations.

**Sponsors:** Attorney's Office

- E. ID#14-0102** First Reading – an ordinance to repeal and recreate Section 22.21 of the Municipal Code of the City of Waukesha, Wisconsin (Chapter 22) (Zoning – Regulation of Cell Phone Transmission Towers)

**Sponsors:** Attorney's Office

## **B. Finance Committee**

- A. ID#14-0084** Review and Act on: the request of Peoples Home Equity Mortgage Lending (PHE) to have the City issue a Subordination Agreement making a Mortgage to the City of Waukesha in the amount of \$3,290.00 subordinate to a new mortgage issued by PHE to refinance property located at 1408 Garfield Avenue.

Sponsors: Community Development

- B. ID#14-0085** Review and Act on: consideration to authorize the Community Development department to approve the above type of subordination agreements for mortgages.

Sponsors: Community Development

### **3. Board of Public Works**

- A. ID#14-0138** Resolutions For Adoption By Council: Be It Resolved that the Board of Public Works be and it hereby is authorized and directed to prepare plans and specifications and to advertise for bids for the construction of:
1. Pavement Crackfilling.(Resolution 31-14 adopted)
  2. MacArthur Rd. Pump Station Upgrade. (Resolution 32-14 adopted)
  3. Coral Drive Pump Station Upgrade. (Resolution 33-14 adopted)
- B. ID#14-0139** Authorize Publication of Notice To Repair Sidewalks  
The Board of Public Works recommends that the Common Council authorize the Public Works Department to publish in the Waukesha Freeman "Official Notice to Repair Sidewalks."
- C. ID#14-0140** Establish 2014 Street Opening Prices  
The Board of Public Works recommends approval of the proposed street opening prices for 2014.

### Reports

#### 4. Other Boards and Commissions

- A. Transit Commission
- B. Water Utility Commission
- C. Information Technology Advisory Committee
- D. Landmarks Commission Report
- E. Redevelopment Authority Report
- F. Parks, Recreation, & Forestry Board Report

G. Public Library Board Report

H. Cemetery Commission Report

I. Waukesha Housing Authority Report

J. Community Development Block Grant Committee Report

K. Public Art Committee Report

5. Plan Commission

**A. PC14 -0029** Matter Of Report: A public hearing has been set for May 6th before the Common Council regarding a request to rezone 19.5 acres east of Saylesville Rd. and south of River Rd. from T-1 (Temporary) to Rs-3 (Single Family Residential).

**B. PC14 -0032** Matter Of Report: A public hearing has been set for May 6th before the Common Council regarding a request to rezone 809 & 831 Silvernail Rd. from T-1 (Temporary) to M-1 (Manufacturing).

6. Standing Committees

A. Finance Committee Report

B. Building & Grounds Committee Report

C. Ordinance & License Committee Report

**B. ID#14-0136** First Reading – an ordinance to create certain provisions of the Landmarks Commission Municipal Code of the City of Waukesha, Wisconsin (Chapter 28)(Landmarks Commission – 28.03 Composition and Terms)

**A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the first reading and to request that the third reading be waived. The motion carried by the following vote:**

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

D. Human Resources Committee Report

7. Board of Public Works Report

- A. ID#14-0141** Reject Bids Received: The Board of Public Works recommends that the Common Council Reject the Bids Received:  
Friday, March 28, 2014 at 11:00 a.m.  
1. Resurfacing of Asphalt Streets – 2014

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the Board of Public Works recommendation. The motion carried by the following vote:**

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

**B. Communications and Referrals**

- A. ID#14-0142** Communications and Referrals:  
1. Official Notice: Bids Close: Friday, April 11, 2014 at 11:00 a.m.  
a. Chicago Ave. Utility and Street Improvements

8. Director of Public Works Report  
9. City Attorney's Report  
10. City Administrator's Report  
11. Mayor's Report & Referrals  
12. Referrals

*Presentation to Mayor Scrima from Council President T. Thieme*

**A motion was made by Ald. Thieme, seconded by Ald. Cummings, to carry old business items over from previous year into the new year. The motion carried by the following vote:**

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

- REF#14-001** That the crosswalk on East Ave. from East Ter. to South St. be reconsidered.

**Sponsors:** Patton

**This Referral was referred to the Building and Grounds**

- REF#14-002** That the Memorandum of Understanding be amended to include when it is going to conduct the Christmas Parade this year.

**Sponsors:** Patton

**This Referral was referred to the Park, Recreation and Forestry Board**

**REF#14-003** That Dunbar St. from West Ave. to Behesda Park be rebuilt next.

**Sponsors:** Patton

**This Referral was referred to the Board of Public Works**

**REF#14-004** Please establish No Parking along the east side of the 400 block of Hartwell - mid-block to the intersection of Broadway.

**Sponsors:** Skinner

**This Referral was referred to the Building and Grounds**

### **13. Adjournment**

**A motion was made by Ald. E. Payne, seconded by Ald. Cummings, that this be approved. The motion carried by the following vote:**

**Aye:** 15 - Thieme, E. Payne, Hernandez, Pieper, Bartels, Jankowski, Manion, Skinner, Cummings, Johnson, Patton, Perry, Reiland, Francoeur and C. Payne

Jeff Scrima, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.