



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Chris Hernandez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Andy Reiland  
Dist. 14 - Ald. Joan Francoeur, Dist. 15 - Ald. Cory Payne*

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Thursday, April 7, 2016

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Roll Call

**Present:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

#### 2. Pledge of Allegiance

#### 3. Public Comment

*Lucy Jensen, 1010 Burrie Lane, spoke regarding problems with Advanced Disposal.*

#### 4. Approval of Minutes

##### A. [ID#16-474](#) Minutes for March 15, 2016

**Attachments:** [ccmn160315 draft](#)

**A motion was made by Ald. Thieme, seconded by Ald. Johnson, that the Minutes for March 15, 2016 be approved. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

#### 5. Approval of final form of ordinances passed at previous meeting

*None*

### Consent Agenda

*The consent agenda passed with no items removed or added by unanimous consent.*

### 1. Other Boards and Commissions

##### A. [ID#16-502](#) Recommend to approve proposed Springs Park usage Contract with the Waukesha YMCA

**Attachments:** [Springs Parks-Temp Tent Location](#)  
[YMCA-Springs Park Proposed Agreement](#)  
[Council Agenda Cover Sheet-Springs Park Usage Contract](#)

- B. [ID#16-509](#) Recommend to approve proposed 2016 contract with Midwest Cycling Series to conduct the Carl Zach Cycling Classic

**Attachments:** [2016 Carl Zach Race-Proposed Agreement](#)  
[Cover Sheet-2016 Carl Zach Cycling Classic to CC](#)

- C. [ID#16-510](#) Recommend to approve proposed Internship/Temporary Work Agreement with WI Division of Vocational Rehabilitation

**Attachments:** [Vocational Rehab Proposed Agreement 2.16](#)  
[Council Agenda Cover Sheet-Vocational Rehabilitation Agreement](#)

- D. [ID#16-511](#) Recommend to approve proposed Recreation Services contract with Treetop Explorers, LLC

**Attachments:** [2016 Treetop Explorers-Proposed Agreement](#)  
[Council Agenda Cover Sheet-Treetop Explorer Contract](#)

- E. [ID#16-512](#) Recommend to approve proposed WRO Youth Sports Complex Food & Non-Alcoholic Beverage Concession Services contract with RE Concessions

**Attachments:** [WRO Food bid 2016](#)  
[Council Cover Sheet-Food & Non-Alcoholic Beverages WRO Contract](#)  
[Park Rec - 2016 WRO Food FINAL](#)

- F. [ID#16-513](#) Recommend to approve proposed Saratoga Complex Food & Non-Alcoholic Beverage Concession Services contract with Bobalou Enterprises

**Attachments:** [Saratoga food bid 2016](#)  
[Council Cover Sheet-Food & Non-Alcoholic Beverages Saratoga Contract](#)  
[Park Rec - 2016 Saratoga Food FINAL](#)

- G. [ID#16-515](#) Recommend to approve proposed Recreation Services Contract for Youth Sports Teams Photography with Visual Image Photography, Inc.

**Attachments:** [Photography bid 2016- VIP](#)  
[Council Cover Sheet-Photography for Youth Sports Contract](#)  
[Park Rec - 2016 Youth Photo Proposed Agreement\\_Final](#)

- H. [ID#16-518](#) Recommend to approve proposed consulting services contract with

Greenplay LLC, to conduct PRF Community Needs and Satisfaction Assessment

**Attachments:** [Greenplay LLC-Consulting Services Proposal](#)  
[Greenplay LLC-Scope & Time Line Summary](#)  
[Bidder List](#)  
[Greenplay Contract](#)  
[Cover Sheet-Consulting Services Contract \(Greenplay LLC\)](#)

## **2. Plan Commission Report - Maria Pandazi**

### **3. Standing Committees**

#### A. Building & Grounds Committee - Ald. E. Payne

1. [ID#16-459](#) Approval of the closing of the Riverfront Plaza Parking Lot No. 1 for parade routes the Memorial Day Parade on May 30, 2016 and for the Independence Day Parade on July 4, 2016 due to Main Street being closed

**Sponsors:** Public Works

**Attachments:** [Item 16-459 Admin Review Use Parking Lot 1 for Parade Route](#)  
[2016 Proposed Parade Route](#)

#### **B. Ordinance & License Committee - Ald. Johnson**

##### 1. Licenses

- A. [ID#16-524](#) INVITED Bartenders March 14, 2016 and March 28, 2016

**Sponsors:** Clerk/Treasurer

**Attachments:** [Bartenders 2016.03.28b](#)  
[Bartenders 2016.03.14b](#)

- B. [ID#16-525](#) Bartenders March 14, 2016 and March 28, 2016

**Sponsors:** Clerk/Treasurer

**Attachments:** [Bartenders 2016.03.28b](#)  
[Bartenders 2016.03.14b](#)

- C. [ID#16-527](#) Other Applications for licenses considered by Ordinance & License Committee on March 14, 2016 and March 28, 2016.

**Attachments:** [Other Licenses March 28 2016](#)  
[Other Licenses 2016.03.14](#)

**C. Human Resources - Ald. Francoeur**

1. [ID#16-458](#) Review and act on revisions to Human Resources Policy C-7 - Employment Benefits.

**Attachments:** [C - 7 Employment Benefits - Draft -3-10-16](#)

2. [ID#16-462](#) Request of the City Administrator to reassign reporting duties of the Clerk/Treasurer position to the City Administrator.

**Attachments:** [Cover Sheet Clerk-Treasurer Reporting](#)

**End of Consent Agenda**

## 6. New Business

- A. [ID#16-0586](#) Approve contribution by Smart Family Trust for Sunset Drive improvements, and approve form of Receipt and Release

**Sponsors:** Attorney's Office

**Attachments:** [Smart Receipt and Release-Final](#)

**A motion was made by Council President Reiland, seconded by Ald. Pieper, that the contribution by Smart Family Trust for Sunset Drive improvements be approved (net amount of \$689,893.80), and also to approve the execution of the Receipt and Release by the Mayor and Clerk. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- B. [ID#16-514](#) Recommend to approve proposed Saratoga Complex Fermented Malt Beverage Concession Services contract with PRE Concessions

**Attachments:** [Saratoga beer bid 2016](#)

[Council Cover Sheet-Fermented Malt Beverage Saratoga Contract](#)

[Park Rec - 2016 Saratoga Beer FINAL](#)

**A motion was made by Ald. C. Payne, seconded by Ald. Johnson, that the Saratoga Complex Fermented Malt Beverage Concession Services contract with PRE Concessions be approved. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

## 7. Public Hearing

- A. [ID#16-508](#) Determine the assessment for the Spring 2016 Public Street Tree Planting Program, said cost to be \$205.00 per tree

**Attachments:** [Spring 2016 Summary](#)  
[Street Tree Planting Program Spring 2016](#)  
[Tree Planting Assessment History 2016 increase](#)

*The Public Hearing was opened. John Thomas 134 Douglas spoke during the public hearing. The public hearing was closed.*

## 8. Action on Public Hearing

- A. [ID#16-508](#) Determine the assessment for the Spring 2016 Public Street Tree Planting Program, said cost to be \$205.00 per tree

**Attachments:** [Spring 2016 Summary](#)  
[Street Tree Planting Program Spring 2016](#)  
[Tree Planting Assessment History 2016 increase](#)

**A motion was made by Ald. Johnson, seconded by Ald. E. Payne, that the assessment for the Spring 2016 Public Street Tree Planting Program, said cost to be \$205.00 per tree be approved. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

## **Reports**

### 9. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Jankowski/Ald. Manion
- D. Landmarks Commission Report - Ald. Francoeur
- E. Redevelopment Authority Report - Jennifer Andrews
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Reiland
- H. Cemetery Commission Report - Ald. Jankowski
- I. Waukesha Housing Authority Report - Ald. Hernandez
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. C Payne

## 10. Plan Commission - Jennifer Andrews

## 11. Standing Committees

- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

1. [ID#16-490](#) Block Party Ordinance

**Attachments:** [New 6.185 Block Parties O&L Redline](#)  
[Ordinance 6.185 Block Parties](#)

**A motion was made by Ald. Johnson, seconded by Ald. Perry, that the Block Party Ordinance, 6.185, be approved. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

## D. Human Resources Committee Report - Ald. Francoeur

## 12. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#16-439](#) Bids Received: Friday, March 11, 2016 at 11:00 am
  - a. Project A - E. Sunset Dr. Utility and Street Improvements. and Project B - STH 59 Les Paul Parkway and E. Sunset Dr. Intersection Improvements (WisDot Proj. ID 2450-06-70)The Board of Public Works recommends that all bids for Sunset Dr. Utility and Street Improvements be rejected.

**Sponsors:** Public Works

**Attachments:** [Bid Tabs\\_E Sunset Improvements - FINAL](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, approving that the Bids received Friday, March 11, 2016 for Project A - E. Sunset Dr. Utility and Street Improvements. and Project B - STH 59 Les Paul Parkway and E. Sunset Dr. Intersection Improvements (WisDot Proj. ID 2450-06-70) be Rejected. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- B. [ID#16-460](#) Bids Received: Friday, March 11, 2016 at 11:00 am
  - a. Tenny Ave. Utility and Street ImprovementsThe Board of Public Works recommends awarding the contract to UPI on their low bid of \$1,234,411.15

**Sponsors:** Public Works

**Attachments:** [Bid Tabs\\_Tenny Improvements - FINAL](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, that the Tenny Ave. Utility and Street Improvements contract to UPI on their low bid of \$1,234,411.15 be approved. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- C. [ID#16-471](#) Bids Received: Tuesday March 8, 2016 at 10:00 am by Waukesha Water Utility.  
a. Parking Deck Improvements  
The BPW's recommends the Common Council concur with the Waukesha Water Utility Commission on the award to Bulley & Andrews Concrete Restoration on their low bid of \$517,387.00

**Sponsors:** Public Works

**Attachments:** [Approve Parking deck Improvement.pdf](#)  
[Parking Deck Memo to Board of Public Works 2016](#)

**A motion was made by Ald. Thieme, seconded by Ald. Pieper, that the contract for Parking Deck Improvements be awarded to Bulley & Andrews Concrete Restoration on their low bid of \$517,387.00 be approved. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

- D. [ID#16-472](#) Bids Received: Tuesday March 8, 2016 at 10:00 am by Waukesha Water Utility.  
a. Grand Ave, (Hoover to Estberg) Water Service Adjustments and Water Main  
The BPW's recommends the Common Council concur with the Waukesha Water Utility Commission on the award to American Sewer Services, Inc. on their low bid of \$297,882.00

**Sponsors:** Public Works

**Attachments:** [Grand Ave Water Main Memo after Bid Opening.docx](#)

**A motion was made by Ald. Thieme, seconded by Ald. E. Payne, approving the Waukesha Water Utility Grand Ave, (Hoover to Estberg) Water Service Adjustments and Water Main be awarded to American Sewer Services, Inc. on their low bid of \$297,882.00. The motion carried by the following vote:**

**Aye:** 15 - Pieper, Bartels, Skinner, Cummings, Perry, Francoeur, C. Payne, Reiland, Manion, E. Payne, Thieme, Johnson, Hernandez, Jankowski and Helgestad

13. Director of Public Works Report

14. City Attorney's Report

## 15. City Administrator's Report

## 16. Mayor's Report &amp; Referrals

A. [ID#16-0570](#) Mayor's Schedule/Events

**Sponsors:** Mayor

**Attachments:** [SR160401](#)

## 17. Referrals

*Ald. Skinner to the Building & Grounds Committee to approve No Trucking Over 3 Tons on N. Greenfield Ave. from E. Broadway to Arcadian Ave.*

## 18. Adjournment

*Adjourned at 7:30 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.