



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Ordinance & License Committee

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Monday, November 10, 2025

6:00 PM

Council Chambers, City Hall

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#### 1. Call to Order

*The meeting was called to order at 6:00PM.*

**Present** 5 - Paul Wuteska, Alicia Halvensleben, Daniel Manion, Steve Van Trieste, and Dean D. Lemke

#### 2. Public Comment

*There were no speakers present.*

#### 3. Approval of Minutes

[ID#25-02466](#) O&L Minutes from October 27, 2025 Meeting.

**Attachments:** [O&L Minutes 10.27.2025](#)

*The O&L Minutes from the October 27, 2025 meeting were passed by unanimous consent.*

#### 4. Licenses

[ID#25-02497](#) Other Applications

**Attachments:** [Other Applications Cover Sheet](#)

**A motion was made by Ald. Wuteska, seconded by Ald. Manion, to approve the Change of Agent Application for Kwik Trip #968. The motion carried by the following vote:**

**Aye:** 5 - Paul Wuteska, Alicia Halvensleben, Daniel Manion, Steve Van Trieste and Dean D. Lemke

#### 5. Discussion and Recommendation

[ID#25-02501](#) Discussion and possible action on amendments to Section 1.03 of the Waukesha Municipal Code, Regarding the Locations of Polling Places

- Attachments:** [Polling Place Changes Cover Sheet](#)  
[MEMO POLLING LOCATION CHANGES](#)  
[1.03 2026 Polling Place Locations](#)  
[SAVINGS ANALYSIS FOR E-POLL BOOKS](#)  
[ProposedPollingPlaces\\_v3](#)

**A motion was made by Ald. Halvensleben, seconded by Ald. Manion, to approve the proposed amendments to Section 1.03 of the Waukesha Municipal Code, Regarding the Locations of Polling Places. The motion carried by the following vote:**

**Aye: 5 - Paul Wuteska, Alicia Halvensleben, Daniel Manion, Steve Van Trieste, Dean D. Lemke**

7. Communications

*None.*

8. Adjournment

*The meeting adjourned at 6:13P.M.*

Ald. Paul Wuteska, Chairman

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).