



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Information Technology Board

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Wednesday, November 4, 2020

6:30 PM

Virtual Meeting-View at  
<https://waukesha.legistar.com/Calendar.aspx> or

888 788 0099 (Toll Free)

Webinar ID: 917 6975 7166

Passcode: 831679

Public Comment is virtual only, register by 4 pm

<https://waukesha-wi.gov/1907/Public-Comment>

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#### 1. Call to Order

**Present** 6 - Fabian, Manion, Sanchez, Bruders, Browne, and Hansen

**Absent** 1 - Corcoran

#### 2. Public Comment

#### 3. Approval of Minutes

#### 4. Discussion and Recommendation re:

- A. [ID#20-1330](#) Review and Approve Changes to Section 1 of the PCI DSS Cybersecurity Policy.

**Attachments:** [PCI DSS Section 1](#)

**A motion was made by Member Browne, seconded by Member Bruders, that this Discussion and Recommendation be approved. The motion carried by the following vote:**

**Aye:** 6 - Fabian, Manion, Sanchez, Bruders, Browne and Hansen

**Absent:** 1 - Corcoran

- B. [ID#20-1331](#) Annual Review of Section 2 of the PCI DSS Cybersecurity Policy.

**Attachments:** [PCI DSS Section 2](#)

**A motion was made by Shawn Hansen, seconded by Don Paul Browne, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Fabian, Manion, Sanchez, Bruders, Browne and Hansen

**Absent:** 1 - Corcoran

- C. [ID#20-1332](#) Annual Review of Section 3 of the PCI DSS Cybersecurity Policy.

**Attachments:** [PCI DSS Section 3](#)

**A motion was made by Manion, seconded by Sanchez, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Fabian, Manion, Sanchez, Bruders, Browne and Hansen

**Absent:** 1 - Corcoran

- D. [ID#20-1337](#) Review and Act on a request to amend the agreement with Windstream.

**Attachments:** [Cover Sheet -Amendment to Windstream Agreement](#)  
[City of Waukesha - 2126774 - v1](#)

**A motion was made by Hansen, seconded by Sanchez, that this item be held. The motion carried by the following vote:**

**Aye:** 5 - Fabian, Sanchez, Bruders, Browne and Hansen

**Nay:** 1 - Manion

**Absent:** 1 - Corcoran

- E. [ID#20-1338](#) Review and act on amending the Amendment to The Ultimate Software Group, Inc. SaaS Model Agreement

**Attachments:** [Cover Sheet -Amendment to UlriPro SaaS Agreement](#)  
[City of Waukesha Amendment renew revise 10.28.20](#)

**A motion was made by Manion, seconded by Hansen, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Fabian, Manion, Sanchez, Bruders, Browne and Hansen

**Absent:** 1 - Corcoran

- F. [ID#20-1339](#) Review and act on approving the Supplement to the Ultimate Software Group, Inc. SaaS Agreement

**Attachments:** [Cover Sheet -Supplement to UlriPro SaaS Agreement](#)  
[City of Waukesha Testing Supplement 10.28.20](#)

**A motion was made by Bruders, seconded by Manion, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Fabian, Manion, Sanchez, Bruders, Browne and Hansen

**Absent:** 1 - Corcoran

## 5. Communications and Referrals

A. [ID#20-1342](#) Director's Report

**Attachments:** [November 2020 Directors Report](#)

6. Adjournment

**A motion was made by Daniel Manion that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Fabian, Manion, Sanchez, Bruders, Browne and Hansen

**Absent:** 1 - Corcoran

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.