



Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, November 14, 2022

5:15 PM

Council Chambers, City Hall

1. Call to Order

Joan Vehlow arrived at 5:19 pm during Item #22-5301.

Present 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith, and John Schmitz

2. Public Comment

No Action Required.

3. Approval of Minutes

- A.** [ID#22-5240](#) Minutes for the Parks, Recreation & Forestry Board meeting of October 17, 2022.

Attachments: [prmn221017 \(PRF Board Minutes for October 17, 2022\) DRAFT](#)

A motion was made by Wallner, seconded by Huemmer, that the Minutes for the Parks, Recreation & Forestry Board meeting of October 17, 2022 be approved.

The motion carried by the following vote:

Aye: 6 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

Absent: 1 - Joan Vehlow

4. Discussion/Decision Items

- G.** [ID#22-5300](#) Review and act on proposed agreement with Chef Jack's to host a Mule Tasting (beverage) event as part of the 2023 Waukesha JanBoree.

Attachments: [Cover Sheet Chef Jack Mule Tasting JanBoree 2023](#)

[Contract Chef Jack Mule Tasting JanBoree 2023](#)

A motion was made by Ald. Wells, seconded by Wallner, that the proposed agreement with Chef Jack's to host a Mule Tasting (beverage) event as part of the 2023 Waukesha JanBoree be approved. The motion carried by the following vote:

Aye: 6 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

Absent: 1 - Joan Vehlow

- H. [ID#22-5301](#) Review and act on proposed agreement with Laser Light Shows to host an event as part of the 2023 Waukesha JanBoree.

Attachments: [Cover Sheet Laser Fusion Performance JanBoree 2023](#)
[Contract Laser Fusion Performance JanBoree 2023](#)

A motion was made by Schmitz, seconded by Huemmer, that the proposed agreement with Laser Light Shows to host an event as part of the 2023 Waukesha JanBoree be approved. The motion carried by the following vote:

Aye: 6 - Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

Absent: 1 - Joan Vehlow

- A. [ID#22-5258](#) Review and act on proposed Department Comprehensive Revenue Policy revision.

Attachments: [Proposed Comprehensive Revenue Policy](#)

A motion was made by Wallner, seconded by Schmitz, that the proposed Department Comprehensive Revenue Policy revision be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- B. [ID#22-5277](#) Review and act on proposed 2023 Winter-Spring Program Season Fees & Charges Schedule.

Attachments: [Proposed 2023 Fees and Charges Winter Spring Session](#)

A motion was made by Ald. Wells, seconded by Wallner, that the proposed 2023 Winter-Spring Program Season Fees & Charges Schedule be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- C. [ID#22-5296](#) Review and act on proposed 2023 Special Areas Rental Fees & Policies.

Attachments: [Proposed 2023 Special Areas Fees and Policies](#)

A motion was made by Wallner, seconded by Huemmer, that the proposed 2023 Special Areas Rental Fees & Policies be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- D. [ID#22-5297](#) Review and act on proposed 2023 Park Shelter Rental Fees & Policies.

Attachments: [Proposed 2023 Park Shelter Fees and Policies](#)

A motion was made by Schmitz, seconded by Smith, that the proposed 2023 Park Shelter Rental Fees & Policies be approved. The motion carried by the following

vote:

Aye: 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- E. [ID#22-5298](#) Review and act on proposed 2023 Buildings Rental Fees & Policies.

Attachments: [Proposed 2023 Building Fees and Policies](#)

A motion was made by Wallner, seconded by Schmitz, that the proposed 2023 Buildings Rental Fees & Policies be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

- F. [ID#22-5299](#) Review and act on proposed 2023 Recreation Seasonal Staff Wage Schedule.

Attachments: [Proposed 2023 Recreation Seasonal Wage Schedule](#)

A motion was made by Ald. Wells, seconded by Huemmer, that the proposed 2023 Recreation Seasonal Staff Wage Schedule be approved. The motion carried by the following vote:

Aye: 7 - Joan Vehlow, Jennifer Wallner, Eric Huemmer, Steve Johnson, Jack Wells, Sarah Smith and John Schmitz

5. Adjournment

The meeting adjourned at 5:55 p.m.

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.