



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, August 4, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper, and Kevin Reilly

2. Pledge of Allegiance

3. Public Comment

No public comment.

4. Approval of Minutes

A. [ID#22-4607](#) Approve Minutes of July 21, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 7-21-22-Final](#)

A motion was made by Vice Chair Steve Kassens, seconded by Ald. Eric Payne, that the Minutes of July 21, 2022, be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

5. Approval of Payments

A. [ID#22-4608](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 8-4-22](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Payments be approved. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

6. Bids Received:

A. [ID#22-4609](#) Bids Received: Friday, July 29, 2022, at 11:00 a.m. Roberta and Dopp Park Ball Diamond Fencing

The Board of Public Works recommends that the low bid from Century

Fence Company in the amount of \$137,065.00 be awarded.

Sponsors: Public Works

Attachments: [Bid-2022 Roberta and Dopp Park Ball Diamond Fencing](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the only bid from Century Fence Company for the Roberta and Dopp Park Ball Diamond Fencing project be recommended for approval. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B.** [ID#22-4610](#) Bids Received: Tuesday, August 2, 2022, at 10:00 a.m.
Park Recreation and Forestry Cold Storage Building

Sponsors: Public Works

Attachments: [Bid-2022 Park Rec Storage Building](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, to approve rejecting the only bid from Ford Construction for the Park Recreation and Forestry Cold Storage Building project. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

7. Discussion and Recommendation to Council Regarding:

- A.** [ID#22-4611](#) Review and act on allowing parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for the Waukesha Unlocked Event sponsored by the City.

Sponsors: Public Works

Attachments: [22-4611_BPW_Agenda_Cvr-Transit Center Open for Wauk Unlocked Event.docx](#)
[22-4611_Memo- Transit Center Parking](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, to allow parking at the Downtown Transit Center parking structure at no charge to the public during the shuttle hours for the Waukesha Unlocked Event be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- B.** [ID#22-4612](#) Review and act on Contract Change Order No. 8 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project.

Sponsors: Public Works

Attachments: [22-4612_BPW_Agenda_Cvr-CO8-Cullen-PD Addition and Renovation](#)
[22-4612_CO8 for JP Cullen Police Project](#)

Katie Jelacic, P.E., presented this item.

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Contract Change Order No. 8 with J.P. Cullen & Sons, Inc., for the Waukesha Police Department Addition and Renovation project be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

- C. [ID#22-4614](#) Review and act on the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation regarding the Local Roads Improvement Project (LRIP) Supplemental Program grant for the reconstruction of Delafield Street between Prospect Avenue and Magnolia Drive.

Attachments: [22-4614 BPW Agenda Cvr-Delafield Street SMA SMA 18199](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the two-party State Municipal Agreement between the City of Waukesha and the Wisconsin Department of Transportation regarding the Local Roads Improvement Project (LRIP) Supplemental Program grant for the reconstruction of Delafield Street between Prospect Avenue and Magnolia Drive, be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Steve Kassens, Chad O'Donnell, Eric E. Payne, Joe Pieper and Kevin Reilly

8. Matter of Report

Alex Damien, Interim Director, gave an update on the Glen Standing Stone's Tenny development project. Staff is checking with the developer on the progress. We've been officially notified that they're looking to amend the developer's agreement because they can't complete the street due to the delay by the bypass and some design changes to deal with a scour study required for the DNR. Other road projects are progressing.

Ald. Pieper passed along a word of thanks from a constituent that had utility company leave fiber in the boulevard for an extended period of time and bring it to the attention of Engineering, it was removed the next day.

9. Communications and Referrals:

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unani

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.