



Meeting Minutes - Final

Waukesha Water Commission

Thursday, June 20, 2024

6:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle, and Joe Piatt

Absent 3 - Joan Francoeur, Peter Bartels, and Gerald Couri

3. Public Comment

4. Approval of Minutes

A. [ID#24-10143](#) Approve Minutes of May 14, 2024 Meeting

Attachments: [05 14 2024 Meeting Minutes](#)

A motion was made by Mayor Reilly, seconded by Commissioner Ybarra, that this Minutes be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

5. Action Items

A. [ID#24-10144](#) Approve Payments from the General Fund and the Improvement Fund

Attachments: [May Vouchers.pdf](#)

A motion was made by Mayor Reilly, seconded by Alderman Fowle, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

B. [ID#24-10145](#) Approve Business Insurance Coverage for the 7/1/24 policy year

Attachments: [Insurance Memo and Spreadsheet](#)

A motion was made by Mayor Reilly, seconded by Commissioner Ybarra, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- C. [ID#24-10146](#) Move to Approve of the Noted Change Order for Contract Package 2A for a Net Total of Negative \$840,040.41 and 59 Additional Days.

Attachments: [CP2A CO Memo.pdf](#)

A motion was made by Alderman Fowle, seconded by Mayor Reilly, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- D. [ID#24-10147](#) Move to approve the Developer's Agreement and Easement Agreement for the Montessori School Development at No Cost to the Utility.

Attachments: [Memo to Approve DA .pdf](#)

A motion was made by Commissioner Ybarra, seconded by Piatt, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- E. [ID#24-10148](#) Move to approve the Developer's Agreement and Easement Agreement for the Central Disposal Development at No Cost to the Utility, pending conditional approval of final review by staff.

Attachments: [Memo to Approve Central Disposl DA](#)

A motion was made by Commissioner Ybarra, seconded by Mayor Reilly, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- F. [ID#24-10149](#) Approve The Noted Change Order for the River Valley Road Emergency Water Main Relay with UPI Construction in the amount of \$138,411.45.

Attachments: [Memo River Valley CO.pdf](#)

A motion was made by Mayor Reilly, seconded by Piatt, that this Action Item be approved. The motion failed by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- G. [ID#24-10150](#) Approve Changes to Policy 202.1 Insurance Benefits

Attachments: [Policy 202.1 Memo to WC.pdf](#)

A motion was made by Commissioner Ybarra, seconded by Alderman Fowle, that this Action Item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

6. Discussion Items

A. [ID#24-10154](#) 2023 Draft Audited Financial Statements

Attachments: [Combined Draft Audit Report Results & Financials12-31-2023.pdf](#)

7. Information Items

A. [ID#24-10155](#) Utility Performance Report/Administrative Activities

Attachments: [2024 performance report.pdf](#)

B. [ID#24-10156](#) Financial Report

Attachments: [May Financials.pdf](#)

8. Adjourn