



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, February 7, 2019

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

**Present** 4 - Kassens, O'Donnell, E. Payne, and Pieper

**Absent** 1 - Michalowski

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

- A. [ID#19-0087](#) Approve Minutes of January 17, 2019.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 1-17-19-Final.pdf](#)

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Minutes of January 17, 2019, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

#### 4. Approval of Bonds

- A. [ID#19-0088](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Vice Chair Chad O'Donnell, seconded by Ald. Joe Pieper, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

#### 5. Approval of Payments

- A. [ID#19-0099](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Summary Table for Partial Payments 2-7-19.pdf](#)

- [Advance-4004.pdf](#)
- [LaLonde-4043.pdf](#)
- [MP Systems-4073.pdf](#)
- [Stark-4003.pdf](#)
- [State-4065.pdf](#)
- [Visu-Sewer-3956.pdf](#)
- [Visu-Sewer-3985.pdf](#)
- [Winter-4085.pdf](#)
- [Wood-4015.pdf](#)
- [Zignego-3992.pdf](#)
- [Zignego-3993.pdf](#)
- [Zignego-4001.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

6. Bids Received:

- A.** [ID#19-0090](#) Bids Received: Friday, February 1, 2019, at 11:00 A.M.  
Sanitary Sewer Lining and Manhole Rehabilitation - 2019 (Sunset Dr.)

The Board of Public Works recommends that the low bid from Visu-Sewer, Inc., in the amount of \$469,978.25 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab Sanitary Sewer Lining and Manhole Rehab-2019.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Visu-Sewer, Inc., for the Sanitary Sewer Lining and Manhole Rehabilitation-2019 project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- B.** [ID#19-0101](#) Bids Received: Friday, February 1, 2019, at 11:00 A.M.  
Sanitary Sewer Force Main Relay / Rehabilitation - 2019 (Coral Drive and S. West Ave.)

The Board of Public Works recommends that the low bid from Advance Construction, Inc., in the amount of \$474,547.65 be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab Sanitary Sewer Force Main Relay-Rehabilitation-2019.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the low bid from Advance Construction, Inc., for the Sanitary Sewer Force Main Relay / Rehabilitation project be recommended for approval. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

## 7. Discussion and Recommendation to Council Regarding:

- A. [ID#18-1874](#) Review and act on Contract Change Order No. 1 with Zigneo Company, Inc., for the Northview Road Utility and Street Reconstruction Phase 1-Concrete project.

**Sponsors:** Public Works

**File is on hold.**

- B. [ID#19-0091](#) Review and act on the Sanitary Sewer Easement from Waukesha RE, LLC, to the City of Waukesha (SE Corner intersection of CTH D – E. Broadway and STH 59 (Les Paul Parkway)).

**Sponsors:** Public Works

**Attachments:** [19-0091\\_BPW Agenda Cvr - Sanitar Sewer Ease Waukesha RE LLC.pdf](#)  
[19-0091\\_Municipal Utility Easement.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Sanitary Sewer Easement from Waukesha RE, LLC, to the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- C. [ID#19-0092](#) Review and act on the Sidewalk Easement from Waukesha RE, LLC, to the City of Waukesha (SE Corner intersection of CTH D – E. Broadway and STH 59 (Les Paul Parkway)).

**Sponsors:** Public Works

**Attachments:** [19-0092\\_BPW Agenda Cvr - Sidewalk Waukesha RE LLC.pdf](#)  
[19-0092\\_Sidewalk Easement.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the Sidewalk Easement from Waukesha RE, LLC, to the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- D. [ID#19-0093](#) Review and act on the Storm Water Management Practice Maintenance Agreement between the Waukesha RE, LLC, and the City of Waukesha (SE Corner intersection of CTH D – E. Broadway and STH 59 (Les Paul Parkway)).

**Sponsors:** Public Works

**Attachments:** [19-0093\\_BPW Agenda Cvr - SWMA Waukesha RE LLC.pdf](#)  
[19-0093\\_City Storm Water Maintenance Agreement.pdf](#)

A motion was made by Vice Chair Chad O'Donnell, seconded by Ald. Joe Pieper, that the Storm Water Management Practice Maintenance Agreement between the Waukesha RE, LLC, and the City of Waukesha be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- E. [ID#19-0094](#) Review and act on the contract for the 2019-2020 Construction Site Representation for Private Development Construction, approve the creation of the Private Development Construction Services Special Revenue Fund and Amend the Budget as presented. (Ayres, Graef, and Sigma)

**Sponsors:** Public Works

**Attachments:** [19-0094\\_BPW Agenda Cvr-Construction Site Representation for Private Development Construction.pdf](#)  
[19-0094\\_Construction Site Representation Rates-Private Development Inspection.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, to approve the hourly wages in the proposals and to contract with Ayres Associates, Graef, and The Sigma Group for 2019-2020 Construction Site Representation for Private Development Construction, approve the creation of the Private Development Construction Services Special Revenue Fund and Amend the Budget as presented be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- F. [ID#19-0095](#) Review and act on the contract for the 2019-2020 Construction Site Representation for Municipal Construction projects. (Corre, Ayres Associates)

**Sponsors:** Public Works

**Attachments:** [19-0095 BPW Agenda Cvr-Construction Site Representation for Municipal Construction.pdf](#)  
[19-0095\\_CSR Rates-Municipal Inspection 2019.pdf](#)  
[19-0095-Proposal Scoring Worksheet Municipal Construction.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the hourly wages in the proposals be approved and to contract with Corre, Inc., and Ayres Associates for the 2019-2020 Construction Site Representation for Municipal Construction projects be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

- G. [ID#19-0096](#) Review and act on the Contract Amendment No. 2 with TRC Environmental Corporation for 2019 Environmental Services.

**Sponsors:** Public Works

**Attachments:** [19-0096 BPW Agenda Cvr-Amendment 2-TRC-Environmental Services -.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Contract Amendment No. 2 with TRC Environmental Corporation for 2019 Environmental Services be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

## 9. Matter of Report

## 10. Communications and Referrals:

- A. [ID#19-0100](#) Official Notices: Bids to Close on Friday, February 15, 2019, at 11:00 A.M.
- 1) Alley #63 and #68 Reconstruction
  - 2) 2019 Schuetze Recreation Center Window Replacement
  - 3) Concrete Sidewalk Replacement - City Wide
  - 4) Concrete Pavement Patching and Concrete Sawing
  - 5) South Street Parking Ramp Phase II Repairs - 241 South Street

**Sponsors:** Public Works

**Attachments:** [Official Notice\\_2019 Schuetze Recreation Center Window Replacement.pdf](#)  
[Official Notice\\_2019 South Street Parking Ramp Phase II Repairs.pdf](#)  
[Official Notice\\_2019 Street Concrete Pavement Patching and Concrete Sawing.pdf](#)  
[Official Notice\\_Concrete Sidewalk Replacement - City Wide.pdf](#)  
[Official Notice\\_Alley 63 and 68.pdf](#)

## 11. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.