



CITY OF WAUKESHA

Administration

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| Buildings and Grounds ID Number: ID#19-1488 | Date: 12/17/2019 |
| Submitted By: Eric Payne, Building and Grounds President | City Administrator Approval: Kevin Lahner, City Administrator KL |
| Finance Department Review: Rich Abbott, Finance Director RA | City Attorney's Office Review: Brian Running, City Attorney BR |
| Subject: Extend the existing No Parking, Loading Zone, 8:30am to 9:30am, 2:30pm to 3:30pm, Monday to Friday to include the next parking stall to the east adjacent to 329 W. Main Street. | |

Details:

This item was brought forward by Public Works in response to an organization, Community Adaptive Approach which currently has a loading zone in front of 333 W. Main Street. Recently this organization has expanded into 329 W. Main Street and would like to have the loading zone extended by 1 parking stall to the east to accommodate Metro Bus drop with wheelchairs and walkers. This loading zone is important for them to be safely dropped off and picked up each day especially during the winter months. Additionally, some vehicles like Waukesha Metro need more space to pull in and lower their ramps. Department of Public Works does not have any issues with this request. The cost for adjusting the signing for the expanded loading zone will be around \$150.

This item was held at the November 18, 2019, Building and Grounds meeting. More research was needed with the Owner, Metro Transit and Parking Checkers, and was unanimously approved at the December 2, 2019, Building and Grounds Committee meeting.

On December 2, 2019, the Committee discussed and ultimately approved this item. The Committee made a request that the Community Adaptive Approach organization be notified that they must inform their alderman or the City Public Works Department if they move from W. Main Street in the future so the loading zone can be removed.

Options & Alternatives:

None

Financial Remarks:

The cost for this signing adjustment will be around \$150 and covered by the 2019 Building and Grounds Sign Budget (3310.54140).

Executive Recommendation:

The Department of Public Works recommends approval of this item.

Committee Recommendation:

The Building and Grounds Committee approved this item at their December 2, 2019, meeting. This item will appear under the Consent Agenda for the December 17, 2019, Council meeting.

