



## FIRE DEPARTMENT

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July 31, 2014

Mayor Shawn Reilly  
City of Waukesha  
201 Delafield Street  
Waukesha, WI 53188

Dear Mayor,

After the Finance Committee provided the fire department with conceptual approval of entering into an Automatic Aid Agreement with the City of New Berlin to provide fire and EMS protection to a small portion of their community, an agreement has been drafted by the City Attorney's office. This agreement has been reviewed and amended by legal counsel for both communities and a final draft is now ready to be reviewed by the Common Council. Based on conversations with the City Administrator and Finance Committee Chair, it is anticipated that this agreement will be brought to the Committee in late August or early September.

Two (2) notable changes have been added to the agreement impacting the call volume and creating additional training opportunities for the City of Waukesha Fire Department. Based on initial meetings, it was estimated that we would respond approximately 40 times per year to the geographical area covered by the agreement (including Priority 3 responses (not responding with red lights and sirens) for fire and EMS). By eliminating the Priority 3 responses, we anticipate that we would respond to approximately 25 emergencies per year.

Additionally, the City of New Berlin has recently invested a significant amount of resources in renovating their fire training facility. They have partnered with other communities who have committed to help pay for renovations in order to use the facility. The proposed agreement will allow the City of Waukesha to use this facility at no cost, providing the fire department with additional training opportunities that will benefit our community.

I have been informed by New Berlin Fire Chief Bertram that the City of New Berlin is scheduling an informational "Town Hall" meeting on August 20, 2014 at 6:00 pm at their City Hall. The purpose of this meeting is to allow the public to receive information regarding the possible agreement. A meeting notice will be posted to the City of New Berlin's website in the near future.

Attached is a copy of the final draft of the agreement for your reference. If you have any questions, please feel free to contact me.

Respectfully,

Steve Howard, Acting Fire Chief  
City of Waukesha

Attachment

Copy: City Administrator Ed Henschel

