



**Meeting Minutes - Final**  
**Waukesha Water Commission**

*Water Utility Commission*

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Thursday, March 19, 2015

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

*Ybarra arrived at 6:37*

**Present** 5 - Boyle  
Zinda  
Piatt  
Couri  
Thieme

**Absent** 2 - Ybarra  
Reilly

3. Public Comment

4. Approval of Minutes

A. [ID#15-2217](#) Approve Minutes of 02 19 2015 Water Commission Meeting

**A motion was made by Commissioner Boyle, seconded by Commission President Piatt, that this Minutes be approved. The motion carried by the following vote:**

**Aye:** 5 - Boyle, Zinda, Piatt, Couri and Thieme

**Absent:** 2 - Ybarra and Reilly

5. Action Items

A. [ID#15-2218](#) Approve Payments from the General Fund and the Improvement Fund

**A motion was made by Commissioner Boyle, seconded by Commission Secretary Zinda, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Boyle, Zinda, Piatt, Couri and Thieme

**Absent:** 2 - Ybarra and Reilly

- B. [ID#15-2219](#) Approve the Water Utility portion of the Public Works project on Rosemary Street from Arcadian Avenue to National Avenue and Greenbush Street from National Avenue to 194 feet south of E. Main Street, for an estimated cost to the Utility of \$313,600.

**A motion was made by Commissioner Couri, seconded by Commissioner Boyle, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Boyle, Zinda, Piatt, Couri and Thieme

**Absent:** 2 - Ybarra and Reilly

- C. [ID#15-2220](#) Approve the water main replacement unit price contract and 1% city administration fee for the Waukesha Water Utility's portion of the City of Waukesha Public Works contract for the Maple Avenue Utility and Street Improvements.

**A motion was made by Commission Secretary Zinda, seconded by Commissioner Boyle, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Boyle, Zinda, Piatt, Couri and Thieme

**Absent:** 2 - Ybarra and Reilly

- D. [ID#15-2221](#) Approve the water main replacement project on Les Paul Parkway from Arcadian to Broadway, for an estimated cost to the Utility of \$4,039,000

**A motion was made by Commissioner Boyle, seconded by Commissioner Couri, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 5 - Boyle, Zinda, Piatt, Couri and Thieme

**Absent:** 2 - Ybarra and Reilly

- E. [ID#15-2222](#) Approve legal services contract with Stafford Rosebaum LLP for a time and materials agreement not to exceed \$50,000

**A motion was made by Commissioner Couri, seconded by Commissioner Ybarra, that this Action Item be approved. The motion carried by the following vote:**

**Aye:** 6 - Boyle, Zinda, Piatt, Couri, Ybarra and Thieme

**Absent:** 1 - Reilly

6. Discussion Items

- A. [ID#15-2208](#) Great Lakes Water Application Update

7. Information Items

A. [ID#15-2223](#) Utility Performance Report

B. [ID#15-2224](#) Financial Report

8. Closed Session

A. [ID#15-2100](#) A motion will be made to go into closed session pursuant to Section 19.85(1)(c). Wis. Stats., to discuss the 2014 performance and 2015 compensation of Dan Duchniak, General Manager.

**A motion was made by Commissioner Couri, seconded by Commission President Piatt, that this Closed Session be approved. The motion carried by the following vote:**

**Aye:** 6 - Boyle, Zinda, Piatt, Couri, Ybarra and Thieme

**Absent:** 1 - Reilly

[ID#15-2226](#) Upon conclusion of the closed session, a motion will be made to reconvene in open session pursuant to Wis. Stats. 19.85(2) for possible discussion and/or action concerning the items discussed in closed session.

**A motion was made by Commission Secretary Zinda, seconded by Commissioner Couri, to reconvene in open session and approve actions discussed in closed session. Approve 3% base increase to Dan Duchniak's salary effective 1/1/2015 and a one time bonus of \$4,130 for a 4.5% increase in total compensation over 2014. The motion carried by the following vote:**

**Aye:** 6 - Boyle, Zinda, Piatt, Couri, Ybarra and Thieme

**Absent:** 1 - Reilly

9. Adjourn

**A motion was made by Commission Secretary Zinda, seconded by Commissioner Ybarra, that the meeting be adjourned. The motion carried by the following vote:**

**Aye:** 6 - Boyle, Zinda, Piatt, Couri, Ybarra and Thieme

**Absent:** 1 - Reilly