



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Plan Commission

Wednesday, September 23, 2020

6:30 PM

Virtual Meeting

Direct link to the meeting for live stream: <https://waukesha.legistar.com/Calendar.aspx>

Listen to the meeting live by calling 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free)

Webinar ID: 932 0628 7125

Password: 164599

If you would like to participate in public comment for this meeting, you need to register by 4:00 PM the day of the meeting by following this link: <https://waukesha-wi.gov/1907/Public-Comment>

Directions for registration at the end of agenda.

I. Call to Order

II. Pledge of Allegiance

III. Roll Call

Present 5 - Francoeur, Bartels, Keller, Reilly, and Wells

Absent 2 - Montiho, and Schmitz

IV. Public Comment

V. Approval of Minutes

[ID#20-1003](#) Minutes for the Meeting of August 26, 2020.

A motion was made by Mayor Reilly, seconded by Keller, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Francoeur, Bartels, Keller, Reilly and Wells

Absent: 2 - Montiho and Schmitz

Open Public Hearing

VI. Consent Agenda

A motion was made and seconded that the Consent Agenda items be approved with conditions.

[PC20-0073](#) 2141 and 2137 E. Moreland Blvd., Certified Survey Map – Proposed one lot, 4.5087 acre CSM combining two lots along the south side of E.

Moreland Blvd.

[PC20-0078](#) Great Water Alliance, Booster Pump Station, Springdale Road, Certified Survey Map – Proposed 2-lot CSM along the north side of E. Broadway to create a parcel for the new Waukesha Water Project booster pump station

Present 5 - Francoeur, Bartels, Keller, Reilly, and Wells

VII. Business Items

[PC20-0079](#) Raised Grain, Silo Install, 1725 Dolphin Drive Suite B, Minor Site Plan and Architectural Review – Proposed installation of a stainless steel grain silo to the east of the main entrance

A motion was made by Wells that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 5 - Francoeur, Bartels, Keller, Reilly and Wells

Absent: 2 - Montiho and Schmitz

[ID#20-1148](#) Howell Oaks Homeowners Association, Inc. c/o Howell Oaks Development, LLC, Sign Appeal – Request to install subdivision monument signs when permanent signs are not permitted in single family residential zoning districts

A motion was made by Mayor Reilly, seconded by Francoeur, that this Business item be approved with conditions. The motion carried by the following vote:

Aye: 5 - Francoeur, Bartels, Keller, Reilly and Wells

Absent: 2 - Montiho and Schmitz

[ID#20-1198](#) The Public Works Dept. recommends to formally rename the portion of the West Bypass project concurrent with Merrill Hills Road to Les Paul Pkwy, and to formally name the new portions of the bypass within the city limits. With the completion of the West Bypass project, the County and the State DOT have agreed to sign the new portion of the U.S. Highway 18 bypass as Les Paul Pkwy, thus creating a single name for the bypass from Moreland Boulevard in the East to Summit Avenue in the West.

A motion was made by Mayor Reilly, seconded by Keller, that this Business item be approved. The motion carried by the following vote:

Aye: 5 - Francoeur, Bartels, Keller, Reilly and Wells

Absent: 2 - Montiho and Schmitz

VIII. Director of Community Development Report

IX. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

PUBLIC COMMENT

Waukesha is currently conducting its meetings virtually due to the COVID-19 pandemic and City Hall is closed. There have been numerous security problems in opening up meeting for anyone to "enter" a virtual meeting, so the city has developed a specific process in order to allow the public to provide comments while also ensuring that the meeting is conducted appropriately.

Steps to Register for Public Comment:

- You will need to register for public comment on the following link if you wish to participate. <https://waukesha-wi.gov/1907/Public-Comment>
- Provide the required information (First and Last name, E-mail address, address, phone number)
- City staff will review your registration. You will then be contacted by a City staff member by phone to verify your information.
- Once verified, you will receive an e-mail link for the meeting. When it is time for the meeting, you click on the provided link to join the meeting.
- The link you receive is unique to you. It cannot be forwarded or shared with others. Each person that would like to comment needs to complete their own registration.
- Registration must be submitted by 4PM on the day of the meeting start time to allow time for verification.

If you would prefer to not participate live in the meeting, you can submit comment at least one hour prior to the meeting by e-mailing CommDev@waukesha-wi.gov. You will need to include the specific meeting and item (from the list above) that your comment is for as well as your name and address. Your comment will be read live at the meeting during public comment. If you have any questions regarding this process, please contact 262-524-3671 during business hours.