



City of Waukesha

1900 Aviation Drive
Waukesha, WI 53188

Meeting Minutes - Draft

Parks, Recreation and Forestry Board

Monday, June 21, 2021

6:00 PM

Council Chambers

201 Delafield St/Via Zoom

Public can view the meeting live online:

[https://waukesha-wi.zoom.us/j/98891437440?](https://waukesha-wi.zoom.us/j/98891437440?pwd=M0ZVYWVpMisvcnR2bm5LdIFWa0VSUT09)

[pwd=M0ZVYWVpMisvcnR2bm5LdIFWa0VSUT09](https://waukesha-wi.zoom.us/j/98891437440?pwd=M0ZVYWVpMisvcnR2bm5LdIFWa0VSUT09)

or by calling:

888 788 0099 (Toll Free)

Webinar ID: 988 9143 7440

Passcode: 290305

1. Call to Order

Rollcall

Rollcall

Present 6 - Schmitz, Riebel, Wallner, Huemmer, Johnson, and Vehlow

Absent 1 - Wells

2. Public Comment

No Action Required

3. Approval of Minutes

- A. [ID#21-2442](#) Approve the Minutes of Parks, Recreation & Forestry Board meeting of April 19,2021.

Attachments: [prmn210419\(PRFB Minutes from April 19, 2021\)_DRAFT](#)

A motion was made by Alderman Johnson, seconded by Vehlow, that the Minutes of Parks, Recreation & Forestry Board meeting of April 19,2021 be approved. The motion carried by the following vote:

Aye: 6 - Schmitz, Riebel, Wallner, Huemmer, Johnson and Vehlow

4. Discussion/Decision Items

- A. [ID#21-2443](#) Review and act on proposed resolution to provide a TLE (Temporary Limited Easement) for Grede Park to the Wisconsin DOT for reconstruction of West St. Paul Avenue.

Attachments: [Council Cover Sheet - 2021 Resolution for TLE for Grede Park \(1\)](#)
[Resolution - St Paul Ave Reconstruction Grede Park 2021 \(1\)](#)

A motion was made by Alderman Johnson, seconded by Huemmer, that the proposed resolution to provide a TLE (Temporary Limited Easement) for Grede Park to the Wisconsin DOT for reconstruction of West St. Paul Avenue be approved. The motion carried by the following vote:

Aye: 6 - Schmitz, Riebel, Wallner, Huemmer, Johnson and Vehlow

- B. [ID#21-2416](#) Review and act on Parks, Recreation & Forestry Department registration software proposal and associated contract with Active Network, LLC, contingent upon City Attorney review.

Attachments: [Council Agenda Cover Sheet-2021 Registration Software](#)
[Waukesha, City of Product Services Agreement 07-01-21 \(BLM\) Final](#)
[Active Net Proposal WPRF Registration Software](#)
[Financial Schedule with Active.net](#)

A motion was made by Alderman Johnson, seconded by Wallner, that the Parks, Recreation & Forestry Department registration software proposal and associated contract with Active Network, LLC, contingent upon City Attorney review be approved. The motion carried by the following vote:

Aye: 6 - Schmitz, Riebel, Wallner, Huemmer, Johnson and Vehlow

5. Board President Report

No Action Required

6. Director and Staff Report

No Action Required

7. Adjournment

A motion was made by John Schmitz, seconded by Jennifer Wallner, that this meeting be adjourned. The motion carried by the following vote:

Aye: 6 - Schmitz, Riebel, Wallner, Huemmer, Johnson and Vehlow

Absent: 2 - Merchle and Wells

" A majority of the Common Council members may be in attendance."

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in accessible format, please contact Ron Grall, Director of Parks, Recreation & Forestry, at least 48 hours prior to the meeting at 262-524-3737, FAX 262-524-3713, or Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.