



# DEPARTMENT OF PUBLIC WORKS

Fred Abadi, PhD, PE, Director

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## ENGINEERING COMMENTS FOR PLAN COMMISSION AGENDA Wednesday February 25, 2015

Time: 6:30 p.m.

Place: Waukesha City Hall, 201 Delafield Street, Council Chambers

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I. Call to Order

II. Pledge of Allegiance

III. Roll Call

IV. Approval of Minutes

**ID #15-1898** Minutes for the Meeting of January 14, 2015.

**ID#15-2053** Minutes for the Meeting of February 11, 2014.

V. Business Items

**PC15 -0153** Smart property, Town of Waukesha – Annexation

### General

1. The following items should be submitted:
  - a. Applicable fees per Chapter 32.07(b). The Engineering Division requires any Bonds or Agreements required by the Plan Commission and Council or Chapter 32.08(c).
  - b. Once all submittal items are completed, submit all items listed in sub.(b)(1)(A)-(G) in digital form for City filing.
2. No legal description or exhibits were submitted to Engineering for review. Any review comments from the review should be addressed in the final submittal.

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**ENGINEERING DIVISION**  
Paul G. Day, PE  
City Engineer  
130 Delafield St  
Waukesha, WI 53188  
262-524-3600  
Fax – 262-524-3898

**MUNICIPAL PARKING SERVICES**  
Patti Cruz  
Parking Supervisor  
241 South St  
Waukesha, WI 53188  
262-524-3622  
Fax – 262-650-2573

**STREETS DIVISION**  
300 Sentry Dr  
Waukesha, WI 53186  
262-524-3615  
Fax – 262-524-3612

**WASTEWATER TREATMENT PLANT**  
Jeff Harenda  
WWTP Manager  
600 Sentry Dr  
Waukesha, WI 53186  
262-524-3625  
Fax – 262-524-3632

**WAUKESHA METRO TRANSIT**  
Brian Engelking  
Transit Director  
2311 Badger Dr  
Waukesha, WI 53188  
262-524-3594  
Fax – 262-524-3646

**PC15 -0157** Declaration of surplus land – Declare .07 acres of land along Grand Ave. south of Williams Street surplus.

General

1. The following items should be submitted:
  - a. Applicable fees per Chapter 32.07(b). The Engineering Division requires any Bonds or Agreements required by the Plan Commission and Council or Chapter 32.08(c).
  - b. Once all submittal items are completed, submit all items listed in sub.(b)(1)(A)-(G) in digital form for City filing.
2. A Quit Claim Deed dated September 20, 1988 was submitted for review. Two Exhibits “A” documents were attached to the Quit Claim deed. The 1<sup>st</sup> Exhibit “A” described a parcel located generally across lots 17, 18, and 19 on is on Sheet A-1. The 2<sup>nd</sup> exhibit described a parcel located generally across part of Lot A-5 and Lot A-6 and is located on sheet A-2.
3. The name of the grantee should be confirmed to be correct on the deed.
4. Sheet A-1: Parcel across part of Lots 17, 18 and 19
  - a. The boundary description closes to the point of beginning.
  - b. In the second paragraph, line 10, the word “perpendicular” or “radial” appears to have been intended to be used instead of the word “parallel” that was used.
  - c. In the second paragraph, line 17, the railroad name, “Chicago and Northwestern Railroad” should be replaced with “Wisconsin and Southern Railroad”.
5. Sheet A-2: Parcel across part of Lot A-5 and Lot A-6
  - a. The boundary description closes to the point of beginning.
6. No exhibits were attached to the documents showing the locations of the parcels. The Engineering Department can draft exhibits showing the parcel boundaries.

**PC15 -0161** Corporate Design Interiors, 1711 Paramount Court - Final Site Plan & Architectural Review

General

1. The following items should be submitted:
  - a. Applicable fees per Chapter 32.07(b). The Engineering Division requires any Bonds or Agreements required by the Plan Commission and Council or Chapter 32.08(c).
  - b. An erosion control plan is needed because over 3,000 square feet of disturbance is proposed.
  - c. Once all submittal items are completed, submit all items listed in sub.(b)(1)(A)-(G) in digital form for City filing.
2. In accordance with Wisconsin Administrative Code A-E 2.02(4): Each sheet of plans, drawings, documents, specifications and reports for architectural, landscape architectural, professional engineering, design or land surveying practice should be signed, sealed, and dated by the registrant or permit holder who prepared, or directed and controlled preparation of, the written material. The drawings should be stamped by a Professional Engineer licensed in the State of Wisconsin.

3. The existing building has a sanitary sewer lateral connecting the City's sewer main. Please provide a sewer lateral video to City for review and approval. Contact the City Engineering Department for the video format. If lateral maintenance is needed, then the lateral improvements may need to be included as part of this project. The lateral pipe and connection to the main may need to be lined or relayed to reduce infiltration into the City's sanitary sewer system or improve the structural integrity.

#### Sheet 1 of 3

1. No comments.

#### Sheet 2 of 3

1. A City street opening permit will be needed to install the 2<sup>nd</sup> proposed driveway in the Paramount Court right-of-way.
2. Specific details should add to the drawings specifying removal and replacement of the City's concrete curb and gutter. The notes should include removal limits, saw cut lines, concrete curb and gutter detail, addition of City driveway detail, etc. Proposed sidewalk meeting ADA requirements is required at part of the driveway design spot grades and slopes.
3. Turf and asphalt street pavement restoration notes should be added to the Drawing. A note should be added to the Drawing stating that the repaving limits of the cul-de-sac will be determined by City Staff in the field during administration of the right-of-way opening permit.

#### Sheet 3 of 3

1. No comments.

### **PC15 -0158** Spring City Wine House, 336 W. Main Street - Conditional Use

#### General

1. The following items should be submitted:
  - a. Applicable fees per Chapter 32.07(b). The Engineering Division requires any Bonds or Agreements required by the Plan Commission and Council or Chapter 32.08(c).
  - b. Once all submittal items are completed, submit all items listed in sub.(b)(1)(A)-(G) in digital form for City filing.
2. The existing building has a sanitary sewer lateral connecting the City's sewer main. Please provide a sewer lateral video to City for review and approval. Contact the City Engineering Department for the video format. If lateral maintenance is needed, then the lateral improvements may need to be included as part of this project. The lateral pipe and connection to the main may need to be lined or relayed to reduce infiltration into the City's sanitary sewer system or improve the structural integrity.

**PC15 -0160** South & Barstow Facade Renovation, 716, 720 Barstow, 209, 211, 213 South Street - Final Site Plan & Architectural Review

General

1. The following items should be submitted:
  - a. Applicable fees per Chapter 32.07(b). The Engineering Division requires any Bonds or Agreements required by the Plan Commission and Council or Chapter 32.08(c).
  - b. Once all submittal items are completed, submit all items listed in sub.(b)(1)(A)-(G) in digital form for City filing.
2. The existing building has a sanitary sewer lateral connecting the City's sewer main. Please provide a sewer lateral video to City for review and approval. Contact the City Engineering Department for the video format. If lateral maintenance is needed, then the lateral improvements may need to be included as part of this project. The lateral pipe and connection to the main may need to be lined or relayed to reduce infiltration into the City's sanitary sewer system or improve the structural integrity.
3. In accordance with Wisconsin Administrative Code A-E 2.02(4): Each sheet of plans, drawings, documents, specifications and reports for architectural, landscape architectural, professional engineering, design or land surveying practice should be signed, sealed, and dated by the registrant or permit holder who prepared, or directed and controlled preparation of, the written material. The drawings should be stamped by a Professional Engineer licensed in the State of Wisconsin.

Sheet A101

1. The proposed drawing shows curb and gutter being removed and replaced. The actual removal limits will be further on each side to meet ADA requirements. The removals towards their entry door may affect the grades at the door. If the grades are affected, the proposed overhead door location may need to be shifted away from the entry door.
2. The drawing should include survey and design spot grades, the final locations of the sidewalk removals, and curb and gutter removals. The drawings are subject to change based on final design.
3. Review City Ordinance based on sidewalk overhangs to determine if applicable.

**ID#14-1618** Meadow Ridge Apartments - Reconsideration of Final Site Plan Modification (revised transformer locations)

1. No comments