



CITY OF WAUKESHA

Administration

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3701 fax: 262.524.3899
 www.waukesha-wi.gov

Committee: Board of Public Works	Date: 4/19/2018
Common Council Item Number: ID 18-0579	Date: 5/1/2018
Submitted By: Fred Abadi, Director of Public Works	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Review and act on the City of Waukesha Department of Public Works Design and Construction Manual and Authorize the Director of Public Works to amend these documents as necessary from time to time.	

Details:

To provide a solid foundation for design and construction standards and for administering projects in the City of Waukesha, the Engineering Division undertook the creation of the Department of Public Works Design and Construction Manual. The Manual includes the following five Divisions: Development Handbook, Project Administration, Standard Construction Specifications, Standard Details, and Standard Bid Items.

A consultant was secured to assist in reorganizing and entirely rewriting the City Standard Construction Specifications which date back to 1972. These specifications govern all Development and Public Works construction projects in the City. The City has been using these standards already but not in a standard formal document.

To complement the construction specifications and to aid developers, designers, and City staff during the project development review process, the Public Works and Community Development Departments jointly created a new Development Handbook to outline the requirements, procedures, and design standards for new and redevelopment projects.

The Administration Division was prepared to parallel the Development Handbook and Standard Construction Specifications to clarify and standardize administration processes and requirements.

The Standard Details and Standard Bid Item Divisions were prepared to work in conjunction with the Standard Construction Specifications to allow City Staff and Developers to efficiently create consistent plans and contract documents.

Options & Alternatives:
 Continue using the 1972 Edition of the Standard Construction Specifications, the outdated details and forms and/or not implement the new Development Handbook.



Financial Remarks:

N/A

Executive Recommendation:

Approve the City of Waukesha Department of Public Works Design and Construction Manual and Authorize the Director of Public Works to amend these documents as necessary from time to time.