



CERTIFICATE OF APPROPRIATENESS APPLICATION

Date Received:

BUILDING DEPT.
The Landmarks Commission meets on the first Wednesday of every month. Applications are due TWO WEEKS before the meeting date. Any application received after that date may be placed on the agenda for the following month.
Before submitting your application you should discuss your plans with City staff and/or read and understan the Landmarks Commission Design Policies.
Staff contact info - Phone: 262-524-3529, Email: cgriffith@waukesha-wi.gov
PLEASE READ AND SIGN: The information in this application is accurate to the best of my knowledge. I agree to supply any relevant documentation that is required for the proper review of this application, and I understand that any missing or incomplete information may delay the review process. By signing this I also authorize the City of Waukesha or its agents to enter upon my property for the purpose of reviewing this application. Signed: Date: 3-10-2025 Address of Property: 242 North Hartwell Avenue Applicant Name: James J. Mathie Phone: 414-429-2400 Email: jmathie@mathiemediation.com Mailing Address: 242 North Hartwell Avenue, Waukesha, WI 53186

 $Review\ fees\ are\ due\ upon\ submission\ of\ an\ application.\ \ Please\ check\ the\ appropriate\ box\ for\ the\ applicable\ fee.$

X \$50.00 - Certificate of Appropriateness, Residential (one or two family)	
🗆 \$25.00 - Landmarks Commission Consultation – A consultation is required for any Paint and Repair Grant applica	ation
which doesn't otherwise require a Certificate of Appropriateness, or for a request for advice from the Commission.	
\square \$100.00 – Certificate of Appropriateness, Commercial work that will not require a building permit (examples -	
tuckpointing, window repair or replacement).	
\square \$350.00 – Certificate of Appropriateness, Commercial work that will require a building permit.	

Brief History of the property, if known: McCoy House in McCall Street Historic District





Please describe your proposed work in as much detail as possible below.

If you need additional space, feel free to submit a separate written explanation. Before submitting the application, you should contact Community Development staff to discuss your project. You should also familiarize yourself with the Landmarks Commission Design Guidelines

Completion of built-in gutter replacement with copper. The beginning of the gutter repair was approved and completed in 2024. That portion of the gutter replacement cost \$47,700.00. The completion of the gutter repair is estimated to cost \$27,150.00.

Please reference ID#24-9575 where the Landmarks Commission issued a Certificate of Appropriateness for the 2024 gutter replacement, including the design of the repair, and approved a Paint and Repair Grant of \$2,250.00 for the work performed in 2024.
Total Estimated cost of the project: A \$27,150 estimate from Van De Hey Refined Roofing LLC is attached
☐ I plan to apply/ ☐ I have already applied for State/Federal Historic Preservation Tax Credits
X I would like to apply for a Paint and Repair Grant (include a Paint and Repair Grant application with this form).
\square I would like information about City grants and loans for commercial properties.
The following additional authorittal items are always halpful and may be required depending on the

The following additional submittal items are always helpful and may be required depending on the project:

- An estimate or contract from a building professional with details of the project.
- Photos of impacted areas.
- Elevation drawings and/or site plans.
- Material or color samples.