



CITY OF WAUKESHA

Administration

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Committee: ID# 18-1169 Finance	Date: August 14, 2018
Common Council Item Number: ID# 18-1169	Date: August 21, 2018
Submitted By: Steve Howard, Fire Chief	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Rich Abbott, Finance Director RA	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: The department is requesting the approval of the Finance Committee and the Common Council to transfer \$110,000 of unused funds from Fire Station #3 construction project to complete the purchase of the replacement of self-contained breathing apparatus (SCBA) in 2018.	

Details:
It has been identified that there are surplus funds from the Fire Station #3 construction project. The remaining funds were financed for 10 years and will not be needed for the Fire Station #3 project. While reviewing the project with finance director Rich Abbott, he identified an opportunity to transfer funds to complete the replacement of self-contained breathing apparatus project early. This transfer will reduce planned capital improvement expenditures for 2019 and will take advantage of very favorable, competitive bids and avoid anticipated price increases in 2019. The SCBA replacement project was originally approved as part of the 2017-2019 CIP program. The department anticipated spending \$250,000 per year for a total project cost of \$750,000. The department has found that the project can be completed in 2018 for a cost of \$110,000 eliminating the need for any additional borrowing in 2019 to complete this project. Attached is a memo from Battalion Chief Jim Haakenson regarding the completion of the SCBA project.

Options & Alternatives:

Financial Remarks:
Approximately \$200,000 remain in account 0420-2244-49990; it will not be needed to complete the Fire Station #3 construction project. This money was part of the project's contingency fund. These funds were borrowed with 10 year notes that have the flexibility to be shifted to other capital improvement projects. The 15-year debt related to the fire station has been expended on the project. Transferring \$110,000 from account 0420-2244-49990 to account 0420-2242-68290 would make the funds available to the fire department to complete the SCBA project and eliminate the need for future borrowing to complete this project.



Executive Recommendation:

The City Administrator is supportive of using leftover contingency funds from the construction project to complete the SCBA replacement project in 2018.