



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

---

Thursday, October 17, 2019

5:00 PM

Council Chambers, City Hall  
Use upper level doors off Buena Vista Ave.

---

Please note the time change to 5:00 PM

#### 1. Call to Order

**Present** 4 - Kassens, O'Donnell, E. Payne, and Pieper

**Absent** 1 - Michalowski

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

##### A. [ID#19-1380](#) Approve Minutes of October 3, 2019.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 10-03-19 - Final](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Minutes of October 3, 2019, be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

#### 4. Approval of Bonds

##### A. [ID#19-1381](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the Bonds be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

#### 5. Approval of Payments

**A.**     [ID#19-1382](#)   Approval of Payments

**Sponsors:** Public Works

**Attachments:**   [\\_Summary Table for Partial Payments 10-17-19](#)

[Burbach\\_4104.Signed](#)

[Greenfire\\_4136.Signed](#)

[Northway\\_4116.Signed](#)

[State-4105.Signed](#)

[Super Excavators\\_4071.Signed](#)

*Ald. Pieper gave a shout-out to staff as it relates to the sidewalk repair. He is very pleased with staff, Brandon Schwenn, on Summit. Brandon made himself available to meet with constituents and the alderman and resolve matters very quickly.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Kassens, O'Donnell, E. Payne and Pieper

**Absent:** 1 - Michalowski

**6. Bids Received:****A.**     [ID#19-1385](#)   Bids Received: Friday, October 11, 2019, at 11:00 A.M.  
Used Compost Turner for the Municipal Garage

**Sponsors:** Public Works

**Attachments:**   [19-1385\\_Bid Tab\\_Used Compost Turner - Garage](#)

**This item is held until the next meeting.**

**7. Discussion and Recommendation to Council Regarding:****A.**     [ID#19-1383](#)   Review and act on the proposed 2020 Sanitary Sewer Rates.

**Sponsors:** Public Works

**Attachments:**   [19-1383\\_BPW Agenda Cover-2020 Sanitary Sewer Rates](#)

[19-1383\\_2020 Sewer Rate Model](#)

[19-1383\\_2020 Sewer Service Charge Fee Schedule](#)

[19-1383\\_Sewer Rates Resolution 2020](#)

[19-1383\\_Waukesha 2020 User Rate Presentation - 10 17 2019](#)

*Jon Cameron, CIPMA, Senior Municipal Advisor/Vice President of Ehlers, and Joe Ciurro, CPA, Waukesha Water Utility, presented the 2020 Sewer User Rate Review and 2020 Sewer Utility Return Flow User Rates.*

*Ald. Pieper asked how long this document has been made public in an effort to be transparent. Mr. Ciurro reported the document has been consistent over the last 10-12 years.*

A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the 2020 Sanitary Sewer Rates be recommended for approval. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#19-1384](#) Review and act on the proposed 2020 Sewer Connection Charge Schedule.

**Sponsors:** Public Works

**Attachments:** [19-1384 BPW Agenda Cover-2020 Connection Charge Schedule](#)

This item is held until the next meeting.

- C.** [ID#19-1386](#) Review and act on Contract Amendment No. 1 with AECOM Technical Services, Inc., and the Wisconsin Department of Transportation for the B-67-0099 (Madison Street Bridge) Project ID2718-19-00

**Sponsors:** Public Works

**Attachments:** [19-1386 BPW Agenda Cover-CCO1-AECOM-Engineering Services B-67-099 Madison St Bridge](#)  
[19-1386 CA1-AECOM WIDOT-B-67-0099 Madison St Bridge](#)

A motion was made by Member Kim Michalowski, seconded by Ald. Eric Payne, that the Contract Amendment No. 1 with AECOM Technical Services, Inc., and the Wisconsin Department of Transportation for the B-67-0099 (Madison Street Bridge) be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- D.** [ID#19-1387](#) Review and act on Contract Amendment No. 1 with AECOM Technical Services, Inc., and the Wisconsin Department of Transportation for the B-67-0177 (Prairie Avenue Bridge) Project ID 2718-20-00.

**Sponsors:** Public Works

**Attachments:** [19-1387 BPW Agenda Cover-CCO1-AECOM-Engineering Services B-67-177 Prairie Avenue Bridge](#)  
[19-1387 CA1-AECOM WIDOT-B-67-0177 Prairie Ave Bridge](#)

A motion was made by Ald. Joe Pieper, seconded by Member Kim Michalowski, that the Contract Amendment No. 1 with AECOM Technical Services, Inc., and the Wisconsin Department of Transportation for the B-67-0177 (Prairie Avenue Bridge) be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

8. Matter of Report

9. Communications and Referrals:

- A.** [ID#19-1388](#) Westside Pump Station Consolidation Economic Analysis and Project

Update.

**Sponsors:** Public Works

**Attachments:** [19-1388 BPW Agenda Cover-Westside Pump Station Communication](#)

*Chris Langemak, P.E. presented the item.*

- B.** [ID#19-1396](#) Nate Tillis, Regional Operator of the Year Award for the Southeast District, Wisconsin Wastewater Operators Association.

**Sponsors:** Public Works

*Jeff Harenda, Clean Water Plant Manager, reported that Nate Tillis, Clean Water Plant Maintenance Supervisor, was awarded the Operator of the Year Award for Southeast District for the State of Wisconsin. This award is given to someone who has provided excellent plant performance or successful solutions to problems or contributions in the wastewater field. Nate has helped a lot with educational programs in the State. He currently sits on the Board for MATC Water/Wastewater Program. (That's where Nate graduated from.) He assisted with setting-up a four-year program at the UW-Stevens Point and now the Clean Water Plant has interns coming in the summer and giving them some experience. Nate is very helpful in the organization and has served on the Wastewater Operator Association Board for the last eight years and is a good resource for the organization. It's time he was rewarded for his efforts.*

*Ald. Pieper stated, on behalf of the Board and Common Council we certainly congratulate him for his good work and glad he's here in the City of Waukesha.*

## 10. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.