



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, January 19, 2023

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper, and Kevin Reilly

**Absent** 1 - Eric E. Payne

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

- A. [ID#23-5768](#) Approve Minutes of January 5, 2023.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 1-05-23-Final.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Ald. Joe Pieper, that the Minutes of January 5, 2023, be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

#### 4. Bids Received:

- A. [ID#23-5771](#) Bids Received: Friday, January 13, 2023, at 11:00 a.m.  
West Broadway and East Avenue Street, Utility, and Traffic Signal Improvements

The Board of Public Works recommends that the low bid from State Contractors, Inc., in the amount of \$3,750,000.00, be awarded.

**Sponsors:** Public Works

**Attachments:** [Bid Tab-Broadway and East.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the low bid from State Contractors, Inc., for the West Broadway and East Avenue Street, Utility, and Traffic Signal Improvements project be recommended for approval. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

5. Discussion and Recommendation to Council Regarding:

- A.** [ID#22-5471](#) Review and act on the Consultant for Construction Management for the South Side Pump Station Consolidation Project

**Sponsors:** Public Works

**Attachments:** [22-5471-BPW\\_Agenda Cvr-Consultant Services SSPS.pdf](#)

[Consultant Contract-Applied Technology-Construction Management SSPS.pdf](#)

*Jonathan Schapekahn, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Consultant for Construction Management for the South Side Pump Station Consolidation Project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

- B.** [ID#23-5772](#) Review and act on the contract for Engineering Services with Strand Associates for Biogas Purification and Sludge Drying with Facilities Enhancements at the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [23-5772\\_BPW\\_Agenda Cvr-Strand-Phase III Design 2023.pdf](#)

[1226.048.City of Waukesha.\(OWNER REVIEW-020223\).pdf](#)

*Jeff Harenda, CWP Manager, presented this item.*

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the contract for Engineering Services with Strand Associates for Biogas Purification and Sludge Drying with Facilities Enhancements at the Clean Water Plant. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

- C.** [ID#23-5773](#) Review and at on Contract Amendment No. 4 for Operational Assistance Services with Strand Associates for on-going assistance of services related to the recent improvements at the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [23-5773\\_BPW\\_Agenda\\_Cvr-Strand Amend 4-OP assist 2023.pdf](#)  
[Strand Operational Asst Amend-1226.047.4.\(DRAFT NFS-122922\).pdf](#)

*Jeff Harenda, CWP Manager, presented this item.*

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Contract Amendment No. 4 for Operational Assistance Services with Strand Associates for on-going assistance of services related to the recent improvements at the Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

- D.** [ID#23-5774](#) Review and act on the Consultant Contract for the Professional Environmental Engineering Services for 2023 and 2024 Municipal Construction projects.

**Sponsors:** Public Works

**Attachments:** [23-5774\\_BPW\\_Agenda Cover Sheet-2023-2024 Environmental Eng Services.pdf](#)  
[Consultant Contract-The Sigma Group-2023-2024 Environmental Services.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Consultant Contract for the Professional Environmental Engineering Services for 2023 and 2024 Municipal Construction projects be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

- E.** [ID#23-5775](#) Review and act on the Consultants Contracts for Survey Services for 2023-2024 Municipal Construction projects.

**Sponsors:** Public Works

**Attachments:** [23-5775\\_BPW\\_Agenda\\_Cvr-2023-2024 Muni Survey Services.pdf](#)  
[Consultant Contract Ayres Associates-2023-2024 Surveying Services.pdf](#)  
[Consultant Contract Cedar Corp-2023-2024 Muni Surveying Services.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Steve Kassens, that the Consultants Contracts for Survey Services for 2023-2024 Municipal Construction projects with Ayres Associates, Inc., and Cedar Corp. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

- F.** [ID#23-5776](#) Review and act on Contract Change Order No. 2 with State Contractors

Inc. for the 2022 Concrete Sidewalk Replacement City-Wide project.

**Sponsors:** Public Works

**Attachments:** [23-5776 BPW Agenda Cvr-CCO2-State Contractors-2022 Concrete Sidewalk Replacement.pdf](#)  
[23-5776 CCO2-State-2022 Concrete Sidewalk.pdf](#)

**A motion was made by Member Kevin Reilly, seconded by Vice Chair Steve Kassens, that the Contract Change Order No. 2 with State Contractors Inc. for the 2022 Concrete Sidewalk Replacement City-Wide project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

- G.** [ID#23-5778](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and North Street Plant 15, LLC, a/k/a Wildeck for the property located at 1900 E North Street.

**Sponsors:** Public Works

**Attachments:** [23-5778 BPW Agenda Cr-1900 E North St Wildeck SW Agreement.pdf](#)  
[City Maintenance Agreement Draft.pdf](#)

**A motion was made by Vice Chair Steve Kassens, seconded by Member Kevin Reilly, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and North Street Plant 15, LLC, a/k/a Wildeck for the property located at 1900 E North Street be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

6. Approval of Payments

- A.** [ID#23-5770](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 1-19-23.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 4 - Steve Kassens, Chad O'Donnell, Joe Pieper and Kevin Reilly

**Absent:** 1 - Eric E. Payne

7. Matter of Report

*Alex Damien, Interim Director, provided an update to the repair for the Clean Water Plant. The final repair work will be done in a week. This lining will have a long-term life of*

*approx. 70 yr.*

8. Communications and Referrals:

- A. [ID#23-5779](#) Official Notices: Bids to Close on Friday, February 3, 2023, at 11:00 a.m.
- 1) Delafield Street and Lemira Avenue Utility and Street Improvements
  - 2) Installation of Poured-In-Place Resilient Surfacing for David's Park Playground
  - 3) Horeb Skate Park Reconstruction
  - 4) Fire Department Multi-Level Live Fire Training Structure Foundation and Site Work
  - 5) Fire Department Training Facility Restroom Addition
  - 6) Biosolids Hauling and Land Application

**Attachments:** [Official Notice\\_Delafield Street and Lemira Avenue.pdf](#)  
[Official Notice\\_Davids Park Resilient Surface.pdf](#)  
[Official Notice\\_Horeb Skate Park.pdf](#)  
[Official Notice\\_Fire Department Multi Level Live Fire Training Structure Foundation and Site Work.pdf](#)  
[Official Notice\\_Fire Department Training Facility Restroom Addition.pdf](#)  
[2023 Biosolids public notice.doc.pdf](#)

9. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.