



CITY OF WAUKESHA

201 Delafield Street, Waukesha, WI 53188
 Tel: 262.524.3700 fax: 262.524.3899
 www.waukesha-wi.gov

3/15/2021

Committee: Parks, Recreation and Forestry Board	Date: 3/15/2021
Common Council Item Number: ID# 21-1946	Date: Click here to enter a date.
Submitted By: Ron Grall, Director of Parks, Recreation & Forestry Karen Richards, SPARS Coordinator	City Administrator Approval: Kevin Lahner, City Administrator KL
Finance Department Review: Bridget Souffrant, Finance Director BS	City Attorney's Office Review: Brian Running, City Attorney BR
Subject: Acceptance of the youth sports photography bid and approval and authorization of contract between City of Waukesha and School and Sport Pics for Youth Sports Photography Services.	

Details:
 Waukesha Parks, Recreation & Forestry Department (WPRF) wishes to contract with School and Sport Pics to provide Youth Sports Photography Services for 2021 and 2022. These services will be offered primarily for WPRF youth baseball, softball, t-ball and soccer leagues. A Request for Proposal was disseminated, and the staff recommendation is to contract with School and Sport Pics. They had the high bid of \$3,250/year and WPRF has positive history with this vendor. The City Attorney has reviewed and approved this contract.

Options & Alternatives:
 WPRF staff considers contracting with School and Sport Pics to be the most efficient and cost-effective method to provide these services for WPRF youth leagues. Options include accepting a lower bid or not providing youth sports photography services.

Financial Remarks:
 The revenue for this service is budgeted in 5310.45810 Recreation Programs/Recreation Fees.

Executive Recommendation:
 Recommend acceptance of the bid and approval of the contract between City of Waukesha and School and Sport Pics and authorize the Mayor to enter into this contract

