



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Agenda - Final

City Council

Tuesday, June 1, 2021

6:30 PM

Common Council: Council Chambers
Public: In Person (Limited Capacity) or Virtual
https://waukesha-wi.zoom.us/webinar/register/WN_eG8Luk38Qx2Q7zDy0_bNMg
Web ID: 996 9981 4126
Passcode: 231594
Phone: 877-853-5247
Register for Public Comment by 4 pm

1. Roll Call
2. Pledge of Allegiance
3. Public Comment

City Residents and Taxpayers Only - Limited to three minutes/speaker, ending 7:00 p.m.

4. Approval of Minutes

- A. [ID#21-2323](#) Minutes from May 18, 2021

Attachments: [ccmn210518 draft.pdf](#)

Consent Agenda

Items under the Consent Agenda have passed unanimously out of committee. Unless a member of the Common Council specifically requests that an item on the Consent Agenda be removed and considered separately, items on the Consent Agenda are then approved unanimously by general consent. Any item removed from Consent Agenda will be discussed under the appropriate committee, board or commission on the Regular Agenda.

1. Other Boards and Commissions

- A. [ID#21-2302](#) Review and act on proposed contract with Mob Craft Beer Inc. to provide beverage services at Cutler Park for the Grown-Up Movie in the Park event, August 19, 2021.

Attachments: [Council Agenda Cover Sheet-Mob Craft Beer Inc Grown Up Movie2021](#)
[Parks-Beverage Service Contract-Mobcraft](#)

Legislative History

5/17/21	Parks, Recreation and Forestry Board	approved
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- B. [ID#21-2303](#) Review and act on proposed 2021 crop lease agreement associated with the Cardinal Ridge Park site.

Attachments: [COVER SHEET-Crop Land Lease 2021](#)
[CROP LAND LEASE-Cardinal Ridge 2021](#)
[CROP LEASE-Exhibit A](#)

Legislative History

5/17/21 Parks, Recreation and approved
 Forestry Board

- C. [ID#21-2304](#) Review and act on proposed easement with BridgeWalk Apartments LLC to relocate and reconstruct (including lighting) a portion of the Downtown Riverwalk trail to be on private property for public use.

Attachments: [Council Cover Sheet - 2021 BridgeWalk Apartments Riverwalk Trail Easement](#)
[BridgeWalk Mandel - Waukesha-Trail Easement](#)
[BridgeWalk Mandel - Waukesha-Trail Easement Exhibit B](#)

Legislative History

5/17/21 Parks, Recreation and approved
 Forestry Board

- D. [ID#21-2246](#) Approval of Mass Transit Paratransit Operating Aid Agreement with Wisconsin Department of Transportation (WisDOT) for 2021

Attachments: [Agenda Cover Sheet - Paratransit Aid](#)
[2021 85.205 Waukesha](#)

Legislative History

5/20/21 Transit Commission recommended for Council Consent to the
 City Council

- E. [ID#21-2247](#) Approval of Elimination of Bus Stops

Attachments: [Agenda Cover Sheet -Elimination of Bus Stops](#)

Legislative History

5/20/21 Transit Commission recommended for Council Consent to the
 City Council

2. Plan Commission

- A. [PC21-0036](#) 1606-1610 Lincoln Avenue, Certified Survey Map - Proposed 2 Lot CSM with Lot 1, 4.7865 acres, containing the existing commercial improvements, and Lot 2, 3.4509 acres, to the west is vacant and will be a proposed truck lot after rezoning.

Attachments: [CSM-Sheet 1-6](#)
[Rezoning Exhibit](#)
[Site Plan Updated_0316](#)
[CSM Checklist](#)
[Lincoln Ave CSM Cover Sheet](#)
[Lincoln Ave. CSM Dept. Comments](#)

Legislative History

5/26/21 Plan Commission approved with conditions

3. Standing Committees

A. Finance Committee - Ald. Pieper

- A. [ID#21-2251](#) Review and act on a request to adopt a fee increase for Emergency Medical Services (EMS).

Sponsors: Fire Department

Indexes: EMS Fee Increase

Attachments: [Cover sheet - EMS Fee Increase](#)
[2021 EMS Fees Comparable](#)
[EMS Fees Review Overview Letter](#)
[FD Rate Analysis 2021-2023](#)
[Soft Billing Fee History Updated 2021](#)

Legislative History

5/25/21 Finance Committee approved

- B. [ID#21-2352](#) Review and act on amending the 2021 CIP Budget for the burying of overhead utility facilities along W. St. Paul Avenue corridor in the amount of \$750,000

Sponsors: Public Works

Indexes: budget amendment

Attachments: [Cover sheet - WE Energies Buried Underground Facilities](#)

Legislative History

5/25/21 Finance Committee approved

B. Building & Grounds Committee - Ald. E. Payne

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#21-2316](#) Invited Bartender

Attachments: [Bartender Applications 5-24-21](#)

Legislative History

5/24/21	Ordinance & License Committee	held
5/24/21	Ordinance & License Committee	recommended for Council Consent to the City Council

[ID#21-2318](#) Invited Other Licenses

Attachments: [Other License Applications 5-24-21](#)

Legislative History

5/24/21	Ordinance & License Committee	approved
5/24/21	Ordinance & License Committee	approved
5/24/21	Ordinance & License Committee	approved
5/24/21	Ordinance & License Committee	recommended for Council Consent to the City Council

[ID#21-2319](#) Other Licenses

Attachments: [Other License Applications 5-24-21](#)

Legislative History

5/24/21	Ordinance & License Committee	recommended for Council Consent to the City Council
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D. Human Resources - Ald. Manion

A. [ID#21-2136](#) Review and act on creating a Part-time AV Technician in the IT Department.

Attachments: [21-2136 Audio Visual Technician Cover Letter and Job Description](#)

Legislative History

5/19/21	Human Resources Committee	approved
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B. [ID#21-2271](#) Request to review and approve amendments to HR Policy B4 Separation Policy

Attachments: [B4 Separation Procedure 5-2021](#)

Legislative History

5/19/21 Human Resources approved
Committee

- C. [ID#21-2272](#) Request to review and replace HR Policy B9 Personnel Record Keeping and Retention with City of Waukesha Records Retention Schedule

Attachments: [B9 Personnel Recordkeeping Retention 2021](#)
[B9 Personnel Recordkeeping and Retention_REPLACE WITH_City Records Re](#)

Legislative History

5/19/21 Human Resources approved
Committee

- D. [ID#21-2274](#) Request to review and approve amendments to HR Policy B13 Employee Political Activity

Attachments: [B13 City Employee Political Activity DRAFT 2021](#)

Legislative History

5/19/21 Human Resources approved
Committee

E. Board of Public Works - Dr. Fred Abadi

- A. [ID#21-2263](#) Review and act on the Contract for Design and Construction Services for Meadowview Park Splashpad and Shelter.

Sponsors: Public Works

Attachments: [21-2263_BPW_Agenda Cover-Design and Construction Services Meadowview](#)

Legislative History

5/20/21 Board of Public Works recommended for Council Consent to the
City Council

- B. [ID#21-2264](#) Review and act on Contract Change Order No. 1 with D. F. Tomasini Contractors, Inc., for the Oxford Road, Downing Drive, Algoma Terrace, Rawlins Drive and Badger Drive Utility and Street Improvements project.

Sponsors: Public Works

Attachments: [21-2264-BPW_Agenda Cover Sheet - CO #1 - Oxford Downing Algoma Rawlins](#)
[21-2264_CCO1-Tomasini Contractors-Oxford Downing Algoma Rawlins Badger](#)

Legislative History

5/20/21 Board of Public Works recommended for Council Consent to the
City Council

- C. [ID#21-2267](#) Review of WDNR Compliance Maintenance Annual Report (CMAR) for the year 2020 and Adoption of Resolution by Common Council.

Sponsors: Public Works

Attachments: [21-2267-BPW agenda Cover Sheet 2020 CMAR](#)
[2020 cmar validated](#)
[2020 resolution for COMPLIANCE MAINTENANCE ANNUAL REPORT](#)
[CMAR 2020 report BPW cover letter](#)

Legislative History

5/20/21 Board of Public Works recommended for Council Consent to the City Council

- D. [ID#21-2268](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and RMMI, LLC (aka Int'l. Infiniti Mercedes-Benz of Elmbrook), a for property located at 2228 E. Moreland Blvd.

Sponsors: Public Works

Attachments: [21-2268_BPW Agenda Cover-RMMI, LLC SW Agreement](#)
[Int'l. Infiniti & Mercedes-Benz of ElmBrook](#)

Legislative History

5/20/21 Board of Public Works recommended for Council Consent to the City Council

End of Consent Agenda

5. New Business

Format - Introduction by Professional Staff/Hearing/Comments by Council/Official

Reports

6. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Bartels
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Moltzan
- E. Redevelopment Authority Report - Ald. R. Lemke

- F. Parks, Recreation & Forestry Board Report - Ald. Johnson
- G. Library Board Report - Ald. Miller
- H. Cemetery Commission Report - Ald. McElderry
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- A. [ID#21-2154](#) Adopt a Resolution approving the allocation amounts for the 2022 grant year
- Attachments:** [2022 CDBG Allocation Resolution](#)
[2022 CDBG Application- Senior Services](#)
[2022 City of Waukesha - Facade Grant Program](#)
[2022 City of Waukesha - Landmarks Paint and Repair Grants](#)
[2022 City of Waukesha CDBG Adaptive](#)
[2022 City of Waukesha CDBG Saratoga](#)
[2022 City of Waukesha CDBG Sentinel](#)
[2022 City of Waukesha- Historic Springs](#)
[2022 City of Waukesha-ADA](#)
[2022 Project Allocation Spreadsheet](#)
- Legislative History**
- | | | |
|---------|------|----------|
| 5/19/21 | CDBG | approved |
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- K. Public Art Committee Report - Ald. Moltzan
7. Plan Commission - Jennifer Andrews
8. Standing Committees
- A. Finance Committee Report - Ald. Pieper
- B. Building & Grounds Committee Report - Ald. E. Payne
- C. Ordinance & License Committee Report - Ald. Johnson

- A. [ID#21-2241](#) Amend Mun. Code sections 9.115(4) and 9.11(18) to allow delivery of mixed drinks in sealed containers to customers in cars within licensed premises.

Attachments: [9.115\(2021\)\(2\) Memo with Ordinance.pdf](#)
[Cover Sheet - Mixed Drinks to Cars.pdf](#)

Legislative History

5/10/21	Ordinance & License Committee	recommended for approval to the City Council
5/18/21	City Council	approved
5/18/21	City Council	Recommended for Third Reading to the City Council

D. Human Resources Committee Report - Ald. Manion

9. Board of Public Works Report - Dr. Fred Abadi

- A. [ID#21-2256](#) Bids Received: Friday, May 14, 2021, at 11:00 a.m.
Waukesha Police Department Addition and Renovation

The Board of Public Works recommends that the low bid from J.P. Cullen & Sons, Inc, in the amount of \$10,797,970.00 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab PD Evidence Room And Addition](#)

Legislative History

5/20/21	Board of Public Works	recommended for approval to the City Council
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- B. [ID#21-2257](#) Bids Received: Friday, May 14, 2021, at 11:00 a.m.
Recycling Center Retaining Wall Replacement

The Board of Public Works recommends that the low base bid from State Contractors, Inc., in the amount of \$668,916.50 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab Recycling Center Retaining Wall Replacement](#)

Legislative History

5/20/21	Board of Public Works	recommended for approval to the City Council
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- C. [ID#21-2258](#) Bids Received: Friday, May 14, 2021, at 11:00 a.m.
2021 Centerline and Miscellaneous Marking

The Board of Public Works recommends that the low bid from Century Fence Company in the amount of \$23,063.40 be awarded.

Sponsors: Public Works

Attachments: [_Bid Tab_Centerline Marking](#)

Legislative History

5/20/21 Board of Public Works recommended for approval to the City Council

10. Director of Public Works Report

11. City Attorney's Report

12. City Administrator's Report

- A. [ID#21-2313](#) Report from the City Administrator

Attachments: [Admin Report 5-28-21](#)

13. Mayor's Report & Referrals

- A. [ID#21-2314](#) Board and Committee Appointments

Attachments: [Letter for Council - June 1 2021](#)

[Betsy Forrest Resume](#)

[Curt Otto Resume](#)

[Jeff Fowle Resume](#)

[Kevin Reilly Letter](#)

14. Referrals

15. Adjournment

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.