



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes Human Resources Committee

Wednesday, September 17, 2014

6:30 PM

Council Chambers, City Hall
Use lower level glass doors

Rollcall

Present: 3 - Francoeur, Thieme and Johnson

1. Call To Order

2. Business Items

C. [ID#14-0881](#) Request for vacation accrual adjustment from Asst. City Attorney Gay.

Attachments: [Memo from Julie Gay on Vacation Accrual](#)

A motion was made by Ald. Johnson, seconded by Ald. C. Payne to approve the request of Assistant City Attorney Julie Gay for an increase in vacation accrual. The motion carried by the following vote:

Aye: 4 - Joan Francoeur, Thieme, C. Payne and Johnson

Absent: 1 - Skinner

A. [ID#14-0877](#) Amendments to HR Policy B-17 - Employment of Limited Term Personnel - to limit the term of limited term employment to six (6) months unless approved by the City Administrator with pay rates to be approved by City Administrator.

Attachments: [HR Policy B-17](#)

[Pollworker Pay Request 9-11-14](#)

[Poll Worker Pay - Survey Information](#)

[B17 Employment of Limited Term Personnel - Revised by HR Committee 9-17-14](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson to approve the amendments to HR Policy B-17 - Employment of Limited Term Personnel - to limit the term of limited term employment to six (6) months unless approved by the City Administrator with pay rates to be approved by City Administrator with the changes as amended. The motion carried by the following vote:

Aye: 3 - Joan Francoeur, Thieme and Johnson

Nay: 1 - C. Payne

Absent: 1 - Skinner

- B.** [ID#14-0878](#) HR Policy B-11 - Amendment to Policy B-11 to require approval of pay rates for Cooperative students by the City Administrator. If amendment to HR Policy B-11 is not approved, request to increase pay rate for Engineering Co-op students from \$11.00 to \$12.50 per hour with \$1.00 per hour increase per work session.

Attachments: [HR Policy B-11](#)
 [Eng Co-op Pay Request 9-17-14](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme to approve the amendment to Policy B-11 to require approval of pay rates for Cooperative students by the City Administrator. The motion carried by the following vote:

Aye: 3 - Joan Francoeur, Thieme and Johnson

Nay: 1 - C. Payne

Absent: 1 - Skinner

3. Adjournment

Meeting adjourned at 7:15 p.m.

Aye: 4 - Joan Francoeur, Thieme, C. Payne and Johnson

Absent: 1 - Skinner

ID#15-2531 Notice:
 Upon conclusion of the closed session, a motion will be made to reconvene in open session.
 Possible action on the matters discussed in closed session