



Office Use	Date Received <u>2/14/19</u>
Time <u>10:05</u>	Initials <u>[Signature]</u>
Permit # _____	
Invoice # _____	

Public Special Event Application
 (Includes Large-Scale Public Gatherings)

Please fill in the information below and return to Waukesha Parks, Recreation & Forestry Department (WPRF) office along with \$50 non-refundable application fee. Please print using blue or black ink.

WAUKESHA OLD CAR CLUB

General Information

Name/Description of Event FRAME PARK CAR SHOW Organization WAUKESHA OLD CAR CLUB
 Organization Website WAUKESHAAOLDCARCLUB.ORG Tax Exempt number (attach proof) NO

Name of Event Coordinator STEVE HEINEMANN, ~~ANTHERMAN~~ JIM YOUNG

Address PO BOX 645 City WAUKESHA State WI Zip 53187

Email STEVENWOC@YAHOO.COM Fax _____

Day Phone 262 408 0310 Evening Phone SAME Cell 262 408 0310

Name of Alternative Contact JIM YOUNG Email JIMYOUNG GIRL1956@GMAIL.COM

Day Phone 262 893 7704 Evening Phone SAME Cell 262 893 7704

Event Information

Date(s) 02/11/2019 Attendance per Day 2,000 EST

Facility and/or park areas requested (be specific) FRAME PARK

Event hours: 11 HRS Set-up begins 6 AM Clean-up ends 5 PM

Will Wine/Beer be served?	Yes	<input checked="" type="radio"/> No	If yes, contact City Clerk at 262-524-3550
Will Wine/ Beer be sold?	<input checked="" type="radio"/> Yes	No	If yes, contact City Clerk at 262-524-3550
Will Food be given away?	Yes	<input checked="" type="radio"/> No	
Will Food be sold?	<input checked="" type="radio"/> Yes	No	If yes, contact County Health 262-896-8300
Will admission fee be charged?			
Will entry fee be charged?	<input checked="" type="radio"/> Yes	No	Amount?
Will fees be charged for merchandise?	<input checked="" type="radio"/> Yes	No	<u>T-SHIRTS</u>
Will Signs, displays, objects be placed on Park property?	<input checked="" type="radio"/> Yes	No	Where?
Will you have security?	<input checked="" type="radio"/> Yes	No	Who? <u>POLICE AUX</u>
Will you have items left overnight?	<input checked="" type="radio"/> Yes	No	What? <u>DUMPSTER, TRAILER, PORT A POTIES</u>
Have you received a Special Event Handbook?	<input checked="" type="radio"/> Yes	No	Do <u>not</u> sign application until you read and understand.
Will you need Street Closures?	<input checked="" type="radio"/> Yes	No	If yes, contact Police Department 262-524-3831
Will you need No Parking Areas?	Yes	<input checked="" type="radio"/> No	If yes, contact City Clerk at 262-524-3550

Additional Equipment available from WPRF for a fee

Picnic Tables	<input checked="" type="radio"/> Yes	No	How many? (max. 24) <u>10</u>
Trash barrels	<input checked="" type="radio"/> Yes	No	How many? <u>30 TRASH, 30 RECYCLING</u>
Water Hook up	<input checked="" type="radio"/> Yes	No	Needed for?
Electricity - WPRF can provide limited service.	<input checked="" type="radio"/> Yes	No	
Trash liners (100 bags per package)	Yes	<input checked="" type="radio"/> No	How many packages?
Toilet Paper	Yes	<input checked="" type="radio"/> No	Number of rolls?

Additional Equipment provided by sponsor

Electricity- Generators	<input checked="" type="radio"/> Yes	No	How many? <u>1</u>
Tent/ canopy	<input checked="" type="radio"/> Yes	No	How many? <u>3</u> Size(s) <u>20X30</u>
Portable Toilets	<input checked="" type="radio"/> Yes	No	How many? <u>7</u>
Inflatable/ moonwalk	Yes	<input checked="" type="radio"/> No	Describe?
Amplified sound	<input checked="" type="radio"/> Yes	No	Purpose/type <u>BAND</u>
Golf Carts/ Motorized vehicles	<input checked="" type="radio"/> Yes	No	Attach list of vehicles <u>1 GOLF CART</u>
Other _____	Yes	<input checked="" type="radio"/> No	

By signing below, the signee states that the information given on this form is true and accurate. The signee also understands that he/she will be held accountable for all information/policies set forth in the Public Special Events Handbook, City of Waukesha Ordinances and Wisconsin/ United States Legislature.

Signature Steve Heg Date 02/04/19