



**CITY OF WAUKESHA**

**Administration**

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<b>Committee:</b> Board of Public Works	<b>Date:</b> 3/18/2021
<b>Common Council Item Number:</b> ID #21-1970	<b>Date:</b> 4/8/2021
<b>Submitted By:</b> Fred Abadi, Director of Public Works	<b>City Administrator Approval:</b> Kevin Lahner, City Administrator
<b>Finance Department Review:</b> Bridget M. Souffrant, Finance Director	<b>City Attorney's Office Review:</b> Brian Running, City Attorney
<b>Subject:</b> Review and act on the Contract for Professional Services for 2021 Road Management with Ayres Associates, Inc.	

**Details:**

The Department of Public Works solicited for proposals for a consultant to provide pavement inspection services for the entire City of Waukesha in 2017 with possible contract extension into 2018, and 2019. The City is required by WisDOT to submit pavement inspection data to the Wisconsin Information System for Local Roads (WISLR) every odd year.

The City's Review Committee evaluated the responses from four consultants and chose Ayres Associates. Ayres Associates was ranked the highest and had the lowest overall cost. Ayres Associates has agreed to extend this contract to 2021 at the same unit price as quoted for 2019. Ayres Associates quality of work on the Road Ratings contracts has been very good over these previous years. With having the same organization perform the ratings the City will in return receive a more consistent and quality product. The per segment cost is as follows:

Quantities	Item Description	Per Segment Rate	
3,500	2021 Road Eval (Entire City)	\$ 7.70	\$ 26,950.00

**Options & Alternatives:**

The City could resolicit for bids for this project.

**Financial Remarks:**

Pavement Inspection Services – Total expense: \$26,950.00  
 Acct. # 2010-68290 - \$26,950.00

**Executive Recommendation:**

Approve the Contract extension for Professional Services into 2021 for Road Management with Ayres Associates, for the segment cost in the attached proposal.

