



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### Board of Public Works

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Thursday, June 19, 2025

5:30 PM

Council Chambers, City Hall

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#### 1. Call to Order

**Present** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens, and Chad O'Donnell

#### 2. Public Comment

*No public comment.*

#### 3. Approval of Minutes

##### A. [ID#25-01227](#) Approve Minutes of June 5, 2025.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 06-05-25-Draft](#)

**A motion was made by Member Kevin Reilly, seconded by Ald. Joe Pieper, that the Minutes of June 5, 2025, item be approved. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

#### 4. Approval of Payments

##### A. [ID#25-01228](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [Payments 6-19-25](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

#### 5. Bids Received:

##### A. [ID#25-00894](#) Bids Received: Friday, May 16, 2025, at 11:00 a.m. Les Paul Performance Center Improvements - Rebid

**Sponsors:** Public Works

**Attachments:** [Les Paul Performance Center Improvements - Rebid - BT](#)

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the Les Paul Performance Center Improvements bid be held. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- B.**     [ID#25-01229](#) Bids Received: Friday, June 13, 2025, at 11:00 a.m.  
Library HVAC Improvements

The Board of Public Works recommends the base bid only to the low bidder, Lee Mechanical Inc., in the amount of \$394,621.00.

**Sponsors:** Public Works

**Attachments:** [2025 Library HVAC Replacement-BT](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from Lee Mechanical, Inc., for the Library HVAC Improvements project be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

- C.**     [ID#25-01230](#) Bids Received: Friday, June 13, 2025, at 11:00 a.m.  
Horeb Springs Retaining Wall Improvements

The Board of Public Works recommends award of the base bid only to the low bidder, All-Ways Contractors, Inc., in the amount of \$488,906.00.

**Sponsors:** Public Works

**Attachments:** [Horeb Springs Retaining Wall Improvements-BT](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Kevin Reilly, that the low bid from All-Ways Contractors, Inc., for the Horeb Springs Retaining Wall Improvements be recommended for approval. The motion carried by the following vote:**

**Aye:** 5 - Kevin Reilly, Eric E. Payne, Joe Pieper, Steve Kassens and Chad O'Donnell

## 6. Matter of Report

*City Engineer Brandon Schwenn reported that the CIP projects are in full swing.*

## 7. Communications and Referrals:

- A.**     [ID#25-01231](#) Official Notice: Bids to Close on Friday, June 27, 2025, at 11:00 a.m.  
Minaka Park Resilient Surface Installation

**Sponsors:** Public Works

**Attachments:** [Official Notice Minaka Park](#)

*Ald. Pieper asked that the project be bid with one color and multi-color for determining the price difference.*

## 8. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).