



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Building and Grounds

Monday, July 31, 2023

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne, and Cassandra Rodriguez

2. Pledge of Allegiance

3. Public Comment

4. Approval of Minutes

A. [ID#23-7323](#) Approve the June 5, 2023, Building and Grounds meeting Minutes.

Attachments: [B&G Meeting Minutes 6-5-23-FINAL](#)

A motion was made by Ald. Mike Chrisien, seconded by Ald Mike Anderson, that the June 5, 2023 Minutes be approved. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

5. Discussion and Recommendation re:

A. [ID#23-7324](#) Please approve new/updated Parking Zones along the southwest side of W. Broadway from N. Barstow Street to Wisconsin Avenue as a result of the Broadway reconstruction project.

Attachments: [23-7324_Parking Zones on Broadway from Barstow to Wisconsin](#)
[BG Resolution for the 7-31-2023 Consent](#)

Ald. Alicia Halvensleben was present and in support of this item. Discussion took place regarding the Carryout Zone sign. This sign is a carryover from an emergency response with respect to the Covid pandemic. Ald. Halvensleben is corresponding with adjacent business owners to determine if the sign is still appropriate or if it should be removed, and the local business owners in this area were in support of having this sign on the southwest side of West Broadway. An additional topic of discussion pertained to the amount of handicap parking stalls within this section of West Broadway. The committee would like to see at least one additional marked handicap stall and the best location may be on the northeast side of West Broadway adjacent to the other handicap parking stall as that spot would be adjacent to the ADA pedestrian ramp.

A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Mike Chrisien to modify the "No Parking, Loading Zone" on the southwest side of W. Broadway from 162 feet east of N. Barstow Street to 115 feet east of N. Barstow

Street, establish "No Parking Carryout Zone 10 Minutes Only This Stall except Sundays" for the parking stall in front of 139 W. Broadway, and establish "2-Hr Parking 7AM-7PM except Sundays and Holidays" on the southwest side of W. Broadway from 175 feet east of N. Barstow Street to 285 feet east of N. Barstow Street be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

- B.** [ID#23-7325](#) Please move stop sign closer to the road at the intersection of Riverwalk Drive and Wisconsin Avenue and install pedestrian crossing signs at the sidewalk per staff recommendation.

Attachments: [23-7325 Riverwalk Dr stop sign and ped signs](#)
[BG Resolution for the 7-31-2023 Consent](#)

Ald. Alicia Halvensleben was present and in support of this item. It was requested by Ald. Cory Payne to not have the southwestbound pedestrian signing obstruct the original "Borden's" sign on the column. Engineering will work with the Garage forces to ensure the obstruction does not take place.

A motion was made by Ald. Cory Payne, seconded by Ald. Mike Anderson to relocate the stop sign on Riverwalk Drive from the sidewalk to Wisconsin Avenue and install fluorescent green-yellow pedestrian crossing signs where the sidewalk crosses Riverwalk Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

- C.** [ID#23-7326](#) Please establish a 10-minute carryout parking spot on the north side of South Street closest to Grand Avenue.

Attachments: [23-7326 South St 10-minute carryout parking spot](#)

Ald. Alicia Halvensleben was present and in support of this item. The sign was originally installed with respect to the emergency protocol in response to the Covid pandemic and those protocols have ended; however, and the sign is still currently there. Engineering to investigate if this carryout sign and the others should be removed since the emergency protocol has ended. Discussion took place regarding the cohesiveness of this sign with all the other signs in the downtown area, and if this sign is justifiable considering it would mainly benefit one business. There was the comment that the South Street parking garage is on the south side of the street within the same block which allows for the first 2-hours of parking to be free. In a previous discussion, the business owner had mentioned with the Social Security office now being across the street of South Street, many of the parking stalls on South Street are generally occupied throughout the work day. It was noted to understand if there is a larger parking problem due to the relocation of the Social Security office. With Derrin unknowing of the parking study that had taken place in 2019 which was prior to him assuming this position, he asked that this item be held until he has the opportunity to review the study to determine the most appropriate course of action. Engineering will also distribute the study to the committee along with Ald. Halvensleben.

A motion was made by Ald. Eric Payne, seconded by Ald. Mike Anderson to hold the item. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

- D.** [ID#23-7327](#) Discussion and action on creating a four way stop with flashing lights at the corner of Arcadian Avenue and Oakland Avenue.

Attachments: [23-7327 Arcadian & Oakland intersection control](#)
[BG Resolution for the 7-31-2023 Consent](#)

Ald. Cassandra Rodriguez spoke to how this intersection came back up because of a recent crash. Ald. Rodriguez also spoke to the history of this location with continued improvements which have been made each time between signing, pavement marking, and pedestrian bump-outs from the recent Arcadian Avenue construction project. Ald. Rodriguez had spoken with Ald. Eric Payne that an all-way stop condition could be discussed with the number of crashes that have taken place. Ald. Rodriguez is in support of making the intersection an all-way stop controlled intersection along with Ald. Eric Payne. Ald. Cory Payne spoke to how he would not be in support of the all-way stop control condition as traffic on Oakland Avenue only needing to cross two lanes of traffic of Arcadian Avenue to get to the other side along with Arcadian Avenue being a straight road. Ald. Mike Chrisien spoke to how if it was to become an all-way stop controlled intersection he mentioned he would then take different routes through the other local streets, and he could see other drivers doing the same.

A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Eric Payne to make the intersection of Arcadian Avenue and Oakland Avenue an all-way stop controlled intersection. The motion failed by the following vote:

Aye: 2 - Eric E. Payne and Cassandra Rodriguez

Nay: 3 - Mike Chrisien, Mike Anderson and Cory C. Payne

A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Eric Payne to install "Cross Traffic Does Not Stop" signs for northbound and southbound Oakland Avenue at Arcadian Avenue, re-establish the westbound Arcadian Avenue 15mph school speed limit when children are present signs at #916 Arcadian Avenue, install a westbound 25mph speed limit sign on Arcadian Avenue west of Aurora Street, relocate the eastbound Arcadian Avenue school crossing ahead and 15mph school speed limit when children are present signs between Aurora Street and Oakland Avenue, and install an eastbound speed feedback sign on Arcadian Avenue in advance of Oakland Avenue be recommended for Council Consent. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

- E.** [ID#23-7328](#) A right turn only sign installed at the parking lot on the north side of Lowell Elementary school. The sign would be facing south for the vehicles exiting the parking lot from Lowell Elementary onto Michigan Avenue.

Ald. Cory Payne spoke to how maybe the school should be funding the need of the sign, and Ald. Mike Chrisien was in support of this. Ald. Cassandra Rodriguez spoke to how Hadfield Elementary School using a flip-up sign that is deployed during their pickup and drop-off which is something she prefers that could be implemented here. Ald. Cassandra

Rodriguez also recommended that maybe making traffic only proceed in one direction similar again to Hadfield Elementary School on Linden Street during pick-up and drop-off times. Ald. Cassandra Rodriguez would recommend the sign being a no left turn sign instead of a right turn only sign. Ald. Mike Anderson brought up the option of possibly making it so the driveways would be a right-in, right-out only which would then mitigate the conflicting movements between traffic from the driveways and Michigan Avenue. Ald. Cory Payne and Ald. Eric Payne liked Ald. Mike Anderson's suggestion. Ald. Cory Payne thought there was already a sign on the exiting driveway. Engineering requested this item be put on hold to have a further discussion with Ald. Dean Lemke and Lowell Elementary School to understand the best option to circulate traffic through the school's driveways from Michigan Avenue.

A motion was made by Ald. Cory Payne, seconded by Ald. Mike Chrisien to hold the item. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

- F. [ID#23-7329](#) After our meeting Tuesday night I went over to Jim's house at 516 Cambridge Ave and spoke to him. He lives on the corner, and apparently there was an accident due to speed. He would like two stop signs put up making the intersection a three-way stop. There is already a stop sign on Rawlings facing North, stopping the southbound traffic. We are not concerned with the traffic coming from the South because that is a court. We would just like to have a stop sign put up on Cambridge for the cars heading eastbound and the cars heading westbound. That would make Rawlings/Cambridge a three-way stop. I checked and did not find another stop sign on Cambridge Ave. close to this intersection.

Attachments: [23-7329 Cambridge & Rawlings intersection control](#)

A motion was made by Ald. Cassandra Rodriguez, seconded by Ald. Cory Payne to deny the referral. The motion carried by the following vote:

Aye: 5 - Eric E. Payne, Mike Chrisien, Mike Anderson, Cory C. Payne and Cassandra Rodriguez

6. Communications and Referrals

- A. [ID#23-7362](#) Current Building and Grounds Budget.

7. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.