



# City of Waukesha

Waukesha City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Draft

### City Council

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Tuesday, June 3, 2025

6:00 PM

Council Chambers, City Hall

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#### 1. Roll Call

*The meeting was called to order at 6:01pm.*

**Present:** 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Jack Wells and Dean D. Lemke

#### 2. Pledge of Allegiance

#### 3. Public Comment

*There were no speakers present.*

#### 4. Approval of Minutes

##### A. [ID#25-00970](#) Minutes from May 20th meeting

**Attachments:** [CCmn 05.20.2025 Draft](#)

**A motion was made by Ald. Chrisien, seconded by Ald. Moltzan, to approve the Minutes from May 20th. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Jack Wells and Dean D. Lemke

#### 1. Other Boards and Commissions

*The Consent Agenda was approved by unanimous consent with no items removed.*

##### A. [ID#25-00651](#) Review and possible action on (recommendation to Common Council) proposed 889 Document Agreement (enabling sponsorship banner posting) with the Wisconsin Army Reserve National Guard.

**Attachments:** [Cover Sheet For 889 FORM APR 2025 MEETING PDF](#)

[889 Rep V5 July 2022 \(002\) City of Waukesha Athletic Banners 2025](#)

##### B. [ID#25-00888](#) Review and possible action on (recommendation to Common Council)

proposed 2025 Waukesha Oktoberfest Event Vendor Agreements.

**Attachments:** [Cover Sheet Oktoberfest 05.2025](#)  
[2025 Kiwanis Club of Waukesha Early Risers Wisconsin Inc.](#)  
[Oktoberfest Agreement](#)  
[2025 Cuppa Tosa Oktoberfest Agreement](#)

- C. [ID#25-00946](#) Review and possible action on (recommendation to Common Council) proposed Beverage Service Contract for 2025 Jazz at Cutler Park Events with Boehm & Hocking LLC d/b/a North Pillar Brewing Company.

**Attachments:** [Cover Sheet Boehm & Hocking LLC Jazz 2025](#)  
[Boehm & Hocking LLC North Pillar Brewing Co. Jazz @ Cutler Park 2025](#)

- D. [ID#25-00908](#) Review and possible action on (recommendation to Common Council) proposed Saratoga Lake Aquatic Plan Management Contract with Solitude Lake Management.

**Attachments:** [Cover Sheet Saratoga Lake Aquatic Plant Management Plan 2025](#)  
[Solitude Contract](#)

## **2. Plan Commission**

- A. [PC25-0046](#) Certified Survey Map - 1300 S. Grand Avenue, Bridge Church - A request from Bridge Church to approve a 7.2801-acre one lot CSM at 1300 S Grand Avenue in the I-1 Institutional District.

**Attachments:** [City of Waukesha Cover Sheet - Plan Commission 1300 S Grand Avenue](#)  
[City Department Review Comments CSM 1300 S Grand Ave](#)  
[CSM MSA Comments 05-12-2025](#)  
[Application for Development Review](#)  
[CSM](#)

## **3. Standing Committees**

### **A. Finance Committee - Ald. Pieper**

- A. [ID#25-00778](#) Review and possible action on 2025 Walk of Lights Holiday display

**Attachments:** [Cover Sheet - 2025 Walk of Lights Holiday Display](#)

- B. [ID#25-00779](#) Review and possible action on 2025 Walk of Lights field services contract

**Attachments:** [Cover Sheet - 2025 Walk of Lights Field Services Contract](#)

- C. [ID#25-00889](#) Review and possible action on Waukesha Christmas Parade Permanent Memorial Fund agreement with the Waukesha County Community

## Foundation

**Attachments:** [Cover Sheet - Waukesha Christmas Parade Permanent Memorial Fund](#)

- D. [ID#25-00947](#) Review and possible action on grant funded vehicle lease for High Intensity Drug Trafficking Area (HIDTA)

**Attachments:** [Cover Sheet - HIDTA Car Lease](#)

- E. [ID#25-00949](#) Review and possible action on the approval of the 2025-2026 school-year contract with All City Management, Inc. for School Crossing Guard Services

**Attachments:** [Cover Sheet - Crossing Guard Services](#)

**B. Building & Grounds Committee - Ald. E. Payne****C. Ordinance & License Committee - Ald. P. Wuteska**

## 1. Licenses

- A. [ID#25-00942](#) Review and possible action on various Sidewalk Cafe and Extension of Premises Applications

**Attachments:** [Other Applications- 5.20.25](#)

**D. Human Resources - Ald. Wigderson**

- A. [ID#25-00884](#) Review and possible action on proposed Agreement to permit Carroll University's health services students to participate in ride-alongs with Waukesha Fire Department EMS.

**Attachments:** [HR Committee Carroll University Agreement 052725](#)

**E. Board of Public Works - Alex Damien**

- A. [ID#25-00906](#) Review and possible action on the Developer's Agreement between the City of Waukesha and VH Winterberry Reserve, LLC, for Phase One of the work on the property located north of Summit Avenue, Fire Station No. 5, and Oliver Sports Complex, east of Meadowbrook Road, west of Maple Way Lane and south of Tallgrass Subdivision.

**Sponsors:** Public Works

**Attachments:** [25-00906\\_BPW Agenda Cvr-Winterberry Developers Agreement](#)  
[25-00906\\_Developers Agreement - Winterberry \(5th - Clean\)](#)

- B. [ID#25-00907](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and VH

Winterberry Reserve, LLC, for the Winterberry Reserve subdivision.

**Sponsors:** Public Works

**Attachments:** [25-00907 BPW Agenda Cvr-Winterberry SWMA](#)  
[25-00907 SWMA - Winterberry](#)

- C. [ID#25-00925](#) Review and possible action on the Developer's Agreement between the City of Waukesha and Rolling Meadows, LLC, for work on the property located south of Tanglewood Dr. and west of Stillwater Circle.

**Sponsors:** Public Works

**Attachments:** [25-00925 BPW Agenda Cvr-Rolling Meadows Developers Agreement](#)  
[25-00925 Rolling Meadows Development Agreement](#)

- D. [ID#25-00928](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Rolling Meadows, LLC, for the property located at the end of Willow Dr., south of Tanglewood Dr. and west of Stillwater Circle.

**Sponsors:** Public Works

**Attachments:** [25-00928 BPW Agenda Cvr-Rolling Meadows SWMA](#)  
[25-00928 Rolling Meadows REVISED Maintenance Agreement 5-14-25](#)

- E. [ID#25-00931](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and BLD KDV, LLC, for the property located between Center Rd. and Corporate Dr., north of Corporate Ct.

**Sponsors:** Public Works

**Attachments:** [25-00931 BPW Agenda Cvr-KDV Label SWMA](#)  
[25-00931 KDV Label SWMA](#)

- F. [ID#25-00934](#) Review and possible action on the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and Bielinski Homes, Inc., for the Olde Farm subdivision.

**Sponsors:** Public Works

**Attachments:** [25-00934 BPW Agenda Cvr-Olde Farm SWMA](#)  
[25-00934 City Maintenance Agreement - OldeFarm 2025-05-15](#)

### **End of Consent Agenda**

## **5. New Business**

## **Consent Agenda**

### **Consent Agenda**

- A. [ID#25-00902](#) Review and possible action on the 2025 CDBG Reallocation Recommendation to Common Council

**Attachments:** [CDBG\\_25-00902 - 2025 CDBG Reallocation Resolution Final](#)  
[Resolution - 2025 CDBG Reallocation 5-28-2025](#)

**A motion was made by Ald. Matthews, seconded by Ald. Pieper, to approve the 2025 CDBG Reallocation Recommendation to Common Council. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Jack Wells and Dean D. Lemke

- B. [ID#25-00903](#) Review and possible action on final 2026 CDBG Allocation Recommendation to Common Council

**Attachments:** [CDBG\\_25-00903- 2026 CDBG Allocation Resolution Final](#)  
[Resolution - 2026 CDBG Allocations 5-28-2025](#)

**A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve 2026 CDBG Allocation Recommendation to Common Council. The motion carried by the following vote:**

**Aye:** 12 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Rick R. Lemke and Rico Camacho

**Nay:** 1 - Steve Van Trieste

**Absent:** 2 - Jack Wells and Dean D. Lemke

- C. [ID#25-00992](#) Waiver of conflict of interest - Von Briesen law firm regarding Gaffey claim for personal injury.

**A motion was made by Ald. Moltzan, seconded by Ald. Halvensleben, to approve Waiver of conflict of interest - Von Briesen law firm regarding Gaffey claim for personal injury.. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Jack Wells and Dean D. Lemke

## **Reports**

### **6. Other Boards and Commissions**

- A. Transit Commission Report - Alex Damien
- B. Water Utility Commission - Ald. Matthews
- C. Information Technology Board Report - Ald. Manion
- D. Landmarks Commission Report - Ald. Chrisien
- E. Redevelopment Authority Report - Ald. R. Lemke
- F. Parks, Recreation & Forestry Board Report - Ald. Wells
- G. Library Board Report - Ald. Halvensleben
- H. Cemetery Commission Report - Ald. Chrisien
- I. Waukesha Housing Authority Report - Ald. Pieper
- J. Community Development Block Grant Committee Report - Jennifer Andrews
- K. Public Art Committee Report - Ald. Moltzan
- 7. Plan Commission - Jennifer Andrews
- 8. Standing Committees
  - A. Finance Committee Report - Ald. Pieper
  - B. Building & Grounds Committee Report - Ald. E. Payne
  - C. Ordinance & License Committee Report - Ald. P. Wuteska
  - D. Human Resources Committee Report - Ald. Wigderson
- 9. Board of Public Works Report - Alex Damien
- 10. Director of Public Works Report
- 11. City Attorney's Report
- 12. City Administrator's Report
  - A. [ID#25-00971](#) City Administrator's report
  - Attachments: [Admin Report May 30, 2025](#)
- 13. Mayor's Report & Referrals

**A.**     [ID#25-00972](#) Board and commission appointments

**Attachments:**   [Council Letter 06.03.2025](#)

**A motion was made by Ald. Payne, seconded by Ald. Pieper, to approve Board and commission appointments. The motion carried by the following vote:**

**Aye:** 13 - Mike Chrisien, Eric Payne, Doreen Wigderson, Joe Pieper, Steve Van Trieste, Daniel Manion, Elizabeth Moltzan, Paul Wuteska, Mike Anderson, Alicia Halvensleben, Dale Matthews, Rick R. Lemke and Rico Camacho

**Absent:** 2 - Jack Wells and Dean D. Lemke

**B.**     [ID#25-00973](#) Proclamations

**Attachments:**   [Parks and Recreation Month - 2025](#)

## 14. Referrals

*Ald. Chrisean, Ald. R. Lemke, and Ald. Pieper had referrals for Buildings & Grounds.*

## 15. Adjournment

*The meeting adjourned at 6:32pm.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).