



City of Waukesha

Waukesha City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Plan Commission

Wednesday, February 25, 2026

6:00 PM

Council Chambers, City Hall

I. Call to Order

II. Pledge of Allegiance

Present 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller, and Heather Granger

Absent 2 - Jack Wells, and Jennifer Wallner

III. Roll Call

IV. Public Comment

V. Approval of Minutes

[ID#26-02900](#) Minutes of January 28, 2026

A motion was made by Mayor Shawn Reilly, seconded by Ald. Elizabeth Moltzan, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

[ID#26-03069](#) Minutes of February 11, 2026

A motion was made by Mayor Shawn Reilly, seconded by Ald. Elizabeth Moltzan, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

VI. Consent Agenda

Consent Agenda passed by unanimous consent.

[PC26-0008](#) Certified Survey Map - Prairie Song Dr (WAKC098835 & 0988136) – A request to approve a One Lot CSM on 4.0295 acres of land proposed for residential development at the southwest corner of summit Avenue and Prairie Song Drive in the Rm-2 PUD Multi-Family Residential Planned Unit Development District.

VII. Business Items

[PC26-0002](#) Consultation - 222 W. St. Paul Avenue - A request to discuss potential plans business model for a proposed improvements to the currently vacant portion of the building located at 222 W St Paul Avenue under the B-3 General Business District. This item is an opportunity for discussion between the developer and the Plan Commission; no formal action will be taken on the plans at this meeting.

[PC26-0003](#) Final Site Plan & Architectural Review, 2600 Summit Avenue, Montessori School of Waukesha – A request to approve final plans for a 14,000 sq.ft. building addition and new parking lot to the west side of the Montessori School along University Drive in the I-1 Institutional District.

A motion was made by Mayor Reilly, seconded by Member Keller, that this Site Plan & Architectural Review be approved with conditions. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

[PC26-0005](#) Final Site Plan & Architectural Review, 1808 Silvernail Road, UW Credit Union – A request to approve final plans for a new 5,200 sq.ft. credit union building to be constructed at the northwest corner of Silvernail Road and N Grandview Blvd. in the B-5 Community Business District.

berm option

A motion was made by Mayor Shawn Reilly, seconded by Member Heather Granger, that this item be approved with conditions. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

[PC26-0006](#) Final Site Plan & Architectural Review, 400 Wilmont Drive, Superior Crane Corporation – A request to approve final plans for a new 31,234 sq. ft. industrial building to replace the current building at 400 Wilmont Drive, a 122 foot wide driveway opening is also proposed to safely accommodate the oversized product moving in and out of the facility located in the M-2 General Manufacturing District.

A motion was made by Mayor Shawn Reilly, seconded by Member R.G. Keller, that this item be approved with conditions. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

[ID#26-02939](#) Sign Appeal - 3011 Saylesville Road, Momentum Daycare – A request to approve the location of a proposed sign at less than the 10-foot minimum set back from the right-of-way along Saylesville Road in the B-3 General Business District.

*Allow sign to be constructed on the lot line
Zero set back*

A motion was made by Member R.G. Keller, seconded by Member Joan Francoeur, that this item be approved with conditions. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

[ID#26-03015](#) Review and possible action on a request from Mandel Group to extend the Plan Commission approval deadline for pulling building permits and commencing construction for the approved 219 unit multi-family development located at 130 Delafield Street, Tax Key WAKC1305459.

Must be consistent with the first approval

A motion was made by Mayor Shawn Reilly, seconded by Member R.G. Keller, that this item be approved with conditions. The motion carried by the following vote:

Aye: 5 - Joan Francoeur, Elizabeth Moltzan, Shawn Reilly, R.G. Keller and Heather Granger

Absent: 2 - Jack Wells and Jennifer Wallner

VIII. Director of Community Development Report

IX. Adjournment

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Community Development Office 48 hours prior to the meeting at 524-3750, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).