



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme  
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez  
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels  
Dist. 6 - Ald. Jack Wells, Dist. 7 - Ald. Daniel Manion  
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings  
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad  
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke  
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

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Tuesday, April 17, 2018

6:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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1. Administration of the Oath of Office - Mayor and Aldermanic District 6
2. Roll Call

*Ald. Cummings arrived late during Item # 18-0602.*

**Present:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

3. Pledge of Allegiance
4. Public Comment

*No one was present for Public Comment.*

5. Approval of Minutes

[ID#18-0580](#) Minutes from April 5, 2018

**Attachments:** [ccmn180405 draft](#)

**A motion was made by Ald. Thieme that the Minutes of April 5, 2018 be approved.  
The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 3 - Cummings, Perry and C. Payne

[ID#18-0551](#) Resolution authorizing the issuance and sale of \$12,675,000 General Obligation Promissory Notes, Series 2018A.

**Sponsors:** Finance and City Administrator

**Indexes:** Resolution

**Attachments:** [General Obligation Promissary Notes, Series 2018A.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve Resolution authorizing the issuance and sale of \$12,495,000 General Obligation Promissory Notes, Series 2018A (Resolution #25-18). The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 3 - Cummings, Perry and C. Payne

[ID#18-0552](#) Resolution authorizing the issuance and sale of \$1,035,000 Taxable General Obligation Promissory Notes, Series 2018B

**Sponsors:** Finance and City Administrator

**Indexes:** Resolution

**Attachments:** [General Obligation Promissary Notes, Series 2018B.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve Resolution authorizing the issuance and sale of \$1,020,000 Taxable General Obligation Promissory Notes, Series 2018B (Resolution #25-18). The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 3 - Cummings, Perry and C. Payne

[ID#18-0553](#) Resolution authorizing the issuance and sale of \$3,155,000 General Obligation Refunding Bonds, Series 2018C

**Sponsors:** Finance and City Administrator

**Indexes:** Resolution

**Attachments:** [General Obligation Refunding Bonds, Series 2018C.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve Resolution authorizing the issuance and sale of \$3,150,000 General Obligation Refunding Bonds, Series 2018C (Resolution #27-18). The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 3 - Cummings, Perry and C. Payne

[ID#18-0554](#) Resolution authorizing the issuance of \$2,850,000 General Obligation Promissory Notes and the issuance and sale of \$2,850,000 Note Anticipation Notes, Series 2018D, in anticipation thereof

**Sponsors:** Finance and City Administrator

**Indexes:** Resolution

**Attachments:** [General Obligation Promissary Notes, Series 2018D.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve Approve Resolution authorizing the issuance of \$2,850,000 General Obligation Promissory Notes and the issuance and sale of \$2,850,000 Note Anticipation Notes, Series 2018D, in anticipation thereof (Resolution #28-18). The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 3 - Cummings, Perry and C. Payne

[ID#18-0555](#) A Resolution authorizing the issuance and sale of \$5,605,000 Sewer System Revenue Bonds, Series 2018, of the City of Waukesha, Waukesha County, Wisconsin, and providing for the payment of the Bonds and other details with respect to the bonds

**Sponsors:** Finance and City Administrator

**Indexes:** Resolution

**Attachments:** [Sewer System Revenue Bonds, Series 2018.pdf](#)

**A motion was made by Ald. Pieper, seconded by Ald. Thieme, to approve Resolution authorizing the issuance and sale of \$5,550,000 Sewer System Revenue Bonds, Series 2018, of the City of Waukesha, Waukesha County, Wisconsin, and providing for the payment of the Bonds and other details with respect to the bonds (Resolution #29-18). The motion carried by the following vote:**

**Aye:** 12 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 3 - Cummings, Perry and C. Payne

## **Consent Agenda**

### **1. Other Boards and Commissions**

### **2. Plan Commission**

### **3. Standing Committees**

#### **A. Finance Committee - Ald. Pieper**

**B. Building & Grounds Committee - Ald. E. Payne**

[ID#17-1665](#) Establish No Parking Any Time on the north and south sides of Northview Road from Meadowbrook Road to 50 feet east of the west property line of 2122 Northview Road.

**Sponsors:** Public Works

**Attachments:** [04A1\\_Boyle Letter.pdf](#)  
[17-1665 Admin Cover Sheet No Parking Any Time-Northview Rd.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)  
*Resolution #23-18*

[ID#18-0467](#) Rescind previously approved ID#14-1265-3: Establish 30 minute parking, 7am to 7pm, except Sundays and holidays, on south side of South Street from 50' west to 25' west of centerline of Gaspar Street.

**Sponsors:** Public Works

**Attachments:** [18-0467 Admin Cover - Rescind 30 min s-side of South St.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)  
*Resolution #23-18*

[ID#18-0468](#) Please approve 2 hour parking, 7am to 7pm, except Sundays and Holidays, on south side of South Street from 50' west to 25' west of centerline of Gaspar Street.

**Sponsors:** Public Works

**Attachments:** [18-0468 Admin Cover - Establish 2 hour s-side of South St.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)  
*Resolution #23-18*

[ID#18-0469](#) Rescind existing April 18, 2006 parking zone that establishes No Parking, Loading Zone, 9am to 5pm, Except, Sundays and Holidays on the south side of South Street from Gaspar Street to driveway at #225.

**Sponsors:** Public Works

**Attachments:** [18-0469 Admin Cover - Rescind Loading zone s-side of South St.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)  
*Resolution #23-18*

[ID#18-0470](#) Rescind existing No Parking Any Time on the north side of South Street from 50' west to 130' west of centerline of Gaspar Street.

**Sponsors:** Public Works

**Attachments:** [18-0470 Admin Cover - Rescind no parking n-side of South St.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)

*Resolution #23-18*

[ID#18-0471](#) Please approve 2 hour parking, 7am to 7pm, except Sundays and Holidays, on north side of South Street from 50' west to 130' west of centerline of Gaspar Street.

**Sponsors:** Public Works

**Attachments:** [18-0471 Admin Cover - Establish 2 hr parking n-side of South St.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)

*Resolution #23-18*

[ID#18-0472](#) Rescind the existing August 5, 2004 designation of 2 Hour Parking, 7am to 7pm, Except Sundays and Holidays on east side of Gaspar Street from W. Main Street to W. Broadway.

**Sponsors:** Public Works

**Attachments:** [18-0472 Admin Cover - Rescind 2 hr parking on e-side of Gaspar.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)

*Resolution #23-18*

[ID#18-0473](#) Please approve No Parking Any Time on the east side of Gaspar Street from W. Main Street to W. Broadway.

**Sponsors:** Public Works

**Attachments:** [18-0473 Admin Cover - Establish no parking e-side of Gaspar.pdf](#)  
[B&G Resolution RTC for the 4-17-18 CC Meeting CONSENT AGENDA.pdf](#)

*Resolution #23-18*

## **C. Ordinance & License Committee - Ald. Johnson**

### 1. Licenses

[ID#18-0516](#) Bartender Applications - April 9, 2018

**Attachments:** [Bartenders 2018.04.09](#)

[ID#18-0517](#) INVITED Other Applications - April 9, 2018

**Attachments:** [Other Licenses 2018.04.09](#)

[ID#18-0518](#) Other Applications - April 9, 2018

**Attachments:** [Other Licenses 2018.04.09](#)

#### **D. Human Resources - Ald. Thieme**

#### **E. Board of Public Works - Dr. Fred Abadi**

[ID#18-0465](#) Review and act on Change Order No. 1 with Wil-Surge for the City Hall Electric Service Upgrades.

**Sponsors:** Public Works

**Attachments:** [18-0465 Agenda Cover-WIL-surge-City Hall Electric Service.pdf](#)  
[18-0465-CO1-Wil-Surge-City Hall Electrical Service.pdf](#)

[ID#18-0500](#) Traffic Signal Replacement at Main St. and N. East Ave. (as part of the Waukesha Water Utility's Main St. Project).

**Sponsors:** Public Works

**Attachments:** [BPW Res\\_ Replacement Traffic Signal Main St and N East Ave.pdf](#)

*Resolution #24-18*

[ID#18-0511](#) Review and act on the consultants for Surveying Services for 2018 and 2019 Municipal Construction Projects.

**Sponsors:** Public Works

**Attachments:** [18-0511 BPW Agenda Cover Sheet - 2018 Surveying Services.pdf](#)

#### **End of Consent Agenda**

#### **6. New Business**

[ID#18-0543](#) The City of Waukesha Welcome Sign be painted so it can be seen by all with all letters beige and the same (no longer black).

**Sponsors:** Cummings and E. Payne

**Attachments:** [Referral from Cummings and E Payne](#)  
[Electrostatic Painting Along Riverwalk \(1\)](#)

*No action taken on this item.*

[ID#18-0545](#) Consider the option available to us to have BWBR host a public open house for discussion regarding plans for City Hall that come out of the discussions of the design workshop and review. If held, the open house would be on Thursday, May 3 from 6pm-8pm.

**Sponsors:** Helgestad, Boyle and Rodriguez

**Attachments:** [Agenda item proposed by Helgestad, Boyle, and Rodriguez](#)  
[BWBR Proposal CH Reconstruction](#)

**A motion was made by Ald. Helgestad, seconded by Ald. Rodriguez, to approve option available to us to have BWBR host a Public Open House for discussion regarding plans for City Hall that come out of the discussions of the design workshop and review. If held, the Open House would be on Thursday, May 3 from 6pm-8pm with an additional cost of \$5,000. The motion carried by the following vote:**

**Aye:** 11 - Pieper, Bartels, Skinner, Manion, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Nay:** 1 - Thieme

**Absent:** 3 - Cummings, Perry and C. Payne

[ID#18-0602](#) Approve in principle a settlement with CFT NV Developments, LLC to settle lawsuit regarding the Panda Express development at Grandview and Silvernail, and authorize City Attorney to finalize and execute on behalf of the City a settlement agreement and pleadings to dismiss lawsuit.

**Attachments:** [Settlement Agreement compare v. 1 to v. 3 BER Revisions.pdf](#)

*Ald. Cummings arrived during discussion on this item at 7:21 p.m.*

**A motion was made by Ald. Johnson, seconded by Ald. Lemke, to approve in principle a settlement with CFT NV Developments, LLC to settle lawsuit regarding the Panda Express development at Grandview and Silvernail, and authorize City Attorney to finalize and execute on behalf of the City a settlement agreement and pleadings to dismiss lawsuit. The motion carried by the following vote:**

**Aye:** 10 - Pieper, Skinner, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke and Wells

**Nay:** 3 - Bartels, Cummings and E. Payne

**Absent:** 2 - Perry and C. Payne

[ID#18-0585](#) Election of Council President

**A motion was made by Ald. E. Payne, seconded by Ald. Cummings, to nominate Daniel Manion for Council President - no other nominations were brought forward. The unanimous vote carried and Daniel Manion was elected Council President:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

## **Reports**

### 7. Other Boards and Commissions

- A. Transit Commission Report - Dr. Fred Abadi
- B. Water Utility Commission - Ald. Thieme
- C. Information Technology Board Report - Ald. Skinner
- D. Landmarks Commission Report - Ald. Boyle
- E. Redevelopment Authority Report - Ald. Skinner
- F. Parks, Recreation & Forestry Board Report - Ald. Johnson

[ID#18-0586](#) Recommend to approve proposed Park Use Agreement regarding the Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2018 Spring/Summer Season.

**Attachments:** [Common Council Cover Sheet - Badgerland Water Ski Club Agreement 2018.pdf](#)  
[Badgerland Water Ski Club Contract Agreement 2018.pdf](#)  
[2018 Badgerland Schedule.pdf](#)  
[Badgerland 2018 Application.pdf](#)

**A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the proposed Park Use Agreement regarding the Badgerland Water Ski Club to utilize Frame Park and access the Fox River for scheduled practices and shows during the 2018 Spring/Summer Season. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne



[ID#18-0587](#) Recommend to approve proposed Resolution Authorizing the Sale of Fermented Malt Beverages in City Parks by City Employees and Officers.

**Attachments:** [Resolution-Authorizing the Sale of Fermented Malt Beverages.pdf](#)  
[Common Council Cover Sheet - Resolution to Sell Fermented Beverages.pdf](#)

**A motion was made by Ald. Johnson, seconded by Ald. Helgestad, to approve and adopt the proposed Resolution Authorizing the Sale of Fermented Malt Beverages in City Parks by City Employees and Officers (Resolution #30-18). The motion carried by the following vote:**

**Aye:** 10 - Pieper, Bartels, Skinner, Manion, Thieme, Johnson, Helgestad, D. Lemke, E. Payne and Wells

**Nay:** 3 - Cummings, Boyle and Rodriguez

**Absent:** 2 - Perry and C. Payne

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Bartels

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

8. Plan Commission - Jennifer Andrews

[ID#18-0573](#) Consider a request from Habitat for Humanity to review impact fees on new houses.

**Attachments:** [Impact Waiver Request.pdf](#)  
[Cover sheet habitat impact fees](#)

**A motion was made by Ald. Skinner, seconded by Ald. Thieme, to approve the Plan Commission's recommendation to approve waiving impact fees on three new houses in a three year period from Habitat for Humanity. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

9. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

C. Ordinance & License Committee Report - Ald. Johnson

D. Human Resources Committee Report - Ald. Thieme

10. Board of Public Works Report - Dr. Fred Abadi

[ID#18-0483](#) Bids Received: Friday, March 30, 2018 at 11:00 A.M.  
Redecking for Pedestrian Bridges at Bethesda Park and Glacial Drumlin  
Bike Trail

The Board of Public Works recommends that the low bid from Ford  
Construction Company, Inc., in the amount of \$59,829.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Redecking Pedestrian Bridges at Bethesda Park and Glacial Drumlin  
Bike Trail.pdf](#)

**A motion was made by Ald. Johnson, seconded by Ald. Pieper, to approve the  
bid award for redecking for Pedestrian Bridges at Bethesda Park and Glacial  
Drumlin Bike Trail to Ford Construction Company, Inc., on their low bid in the  
amount of \$59,829.00. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle,  
Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

[ID#18-0484](#) Bids Received: Friday, March 30, 2018 at 11:00 A.M.  
2018 Electrostatic Painting Along Fox Riverwalk

The Board of Public Works recommends that the low bid from Electro-Glo  
of Wisconsin, Inc., in the amount of \$102,985.00 be awarded.

**Sponsors:** Public Works

**Attachments:** [Electrostatic Painting Along Riverwalk.pdf](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Helgestad, to approve  
the bid award for Electrostatic Painting Along Fox Riverwalk to Electro-Glo of  
Wisconsin, Inc., on their low bid in the amount of \$102,985.00. The motion carried  
by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle,  
Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

11. Director of Public Works Report

## 12. City Attorney's Report

## 13. City Administrator's Report

[ID#18-0581](#) Report from the City Administrator

**Attachments:** [Admin Report 4-13-18](#)

[ID#18-0544](#) Proclamation for Sexual Assault Awareness Month

**Attachments:** [Sexual Assault Awareness Month 2018](#)

## 14. Mayor's Report &amp; Referrals

[ID#18-0546](#) Proclamation for Monarch Butterfly Month

**Attachments:** [Monarch Pledge 2018](#)

[ID#18-0583](#) State of the City Message

[ID#18-0582](#) Board and Commission Appointments

**Attachments:** [Letter for Council, April 17, 2018](#)

[Kim Michalowski Resume](#)

[Council Committee Assignments 2018-2019](#)

**A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve Board and Commission Appointments- Kim Michalowski to the Board of Public Works. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

**A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the Common Council Committee Appointments as presented. The motion carried by the following vote:**

**Aye:** 13 - Pieper, Bartels, Skinner, Cummings, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, D. Lemke, E. Payne and Wells

**Absent:** 2 - Perry and C. Payne

## 15. Referrals

*There were no Referrals.*

16. Adjournment

*Adjourned at 8:40 p.m.*

Shawn Reilly, Mayor  
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.