



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, December 17, 2020

5:30 PM

Virtual Meeting

Public can view the meeting live online:  
<https://waukesha.legistar.com/Calendar.aspx> or  
by calling 1-877-853-5247 and Using  
Webinar ID: 994 7860 2077 PW: 527130

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#### 1. Call to Order

**Present** 5 - Kassens, O'Donnell, E. Payne, Pieper, and Michalowski

#### 2. Approval of Minutes

- A. [ID#20-1509](#) Approve Minutes of December 3, 2020.

**Sponsors:** Public Works

**Attachments:** [BPW Meeting Minutes 12-3-20-Draft](#)

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Minutes of December 3, 2020, be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 3. Approval of Payments

- A. [ID#20-1510](#) Approval of Payments

**Sponsors:** Public Works

**Attachments:** [BPW Payments 12-17-20](#)

**A motion was made by Member Steve Kassens, seconded by Ald. Joe Pieper, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

#### 4. Discussion and Recommendation to Council Regarding:

- A. [ID#20-1511](#) Review and act on the Contract extension with United Liquid Waste for bio-solids hauling for the City's Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [20-1511-BPW Agenda Cover-2021 Contract Ext Bio-Solids Hauling](#)  
[20-1511-Waukesha letter2020](#)  
[20-1511-2021 United Liquid Waste Recycling Contract](#)

*Jeff Harenda, Clean Water Plant Manager, presented this item.*

**A motion was made by Ald. Eric Payne, seconded by Ald. Joe Pieper, that the Contract extension with United Liquid Waste for bio-solids hauling for the Clean Water Plant be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1512](#) Review and act on Contract Amendment No. 2 for Operational Assistance Services with Strand Associates not to exceed \$20,000 for on-going assistance of services related to the recent improvements at the Clean Water Plant.

**Sponsors:** Public Works

**Attachments:** [20-1512-BPW Agenda Cover-Strand Contract 2021](#)  
[20-1512-20191212144124631](#)  
[20-1512-Amendment 2-Strand](#)

*Jeff Harenda, Clean Water Plant Manager, presented this item.*

**A motion was made by Vice Chair Kim Michalowski, seconded by Ald. Joe Pieper, that the Contract Amendment No. 2 for Operational Assistance Services with Strand Associates be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- C.** [ID#20-1513](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and One Sorce Services Properties, LLC for property located at 220 S. Prairie Avenue.

**Sponsors:** Public Works

**Attachments:** [20-1513-BPW Agenda Cover-One Sorce Services Properties, LLC SW Agreement](#)  
[20-1513-City Maintenance Agreement - Sorce \(2020-12-08\)](#)  
[20-1513-Figure 2\\_Sorce Waukesha - SW Maintenance Easement Location Map-2020-12-08](#)

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Storm Water Management Practice Maintenance Agreement between the City of Waukesha and One Sorce Services Properties, LLC, for 220 S. Prairie Ave. be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- D.** [ID#20-1515](#) Review and act on Contract Change Order No. 2 with State Contractors,

Inc., for the Barstow Street and Riverfront Street Utility and Street Improvements project.

**Sponsors:** Public Works

**Attachments:** [20-1515 BPW Agenda Cvr-CCO2-State Contractors-Barstow and Riverfront](#)  
[20-1515-CCO2-State Contractors-Barstow and Riverfront](#)

*Brandon Schwenn, P.E., presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Member Steve Kassens, that the Contract Change Order No. 2 with State Contractors, Inc., for the Barstow Street and Riverfront Street Utility and Street Improvement project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- E.** [ID#20-1516](#) Review and act on the consultants for Environmental Engineering Services for 2021 and 2022 Municipal Construction Projects.

**Sponsors:** Public Works

**Attachments:** [20-1516 BPW Agenda Cvr-2021-2022 Environmental Services](#)

**A motion was made by Vice Chair Kim Michalowski, seconded by Ald. Eric Payne, that the consultant contracts for Environmental Engineering Services be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- F.** [ID#20-1517](#) Review and act on the Contract Change Order No. 1 with State Contractors, Inc. for the S. Hartwell Avenue and Oxford Road Utility and Street Improvements project.

**Sponsors:** Public Works

**Attachments:** [20-1517 BPW Agenda Cvr-CCO1-State Contractors-Hartwell and Oxford](#)  
[20-1517-CCO1-Hartwell and Oxford](#)

*Alex Damien, City Engineer, presented this item.*

**A motion was made by Member Steve Kassens, seconded by Vice Chair Kim Michalowski, that the Contract Change Order No. 1 with State Contractors, Inc., for the S. Hartwell Avenue and Oxford Road Utility and Street Improvements project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

5. Discussion and Authorization re:

- A.** [ID#20-1518](#) Review and act on the request from Amy Vitale for a one-time sewer credit for 1279 Swallow Rd..

**Sponsors:** Public Works

**Attachments:** [20-1518-BPW Agenda Cvr-1279 Swallow Rd-Amy Vitale](#)  
[1279 Swallow Rd-Amy Vitale Req](#)

*Alex Damien, City Engineer, presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Ald. Eric Payne, that the one-time sewer credit for Amy Vitale for 1279 Swallow Rd. be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

- B.** [ID#20-1533](#) Review and act on the request from Kathy Arrotta for a one-time sewer credit for 2007 Penhurst Way.

**Sponsors:** Public Works

**Attachments:** [20-1533-BPW Agenda Cvr-2007 Penhurst Way](#)  
[2007 Penhurst Way Req](#)

*Alex Damien, City Engineer, presented this item.*

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Kim Michalowski, that the one-time sewer credit for Kathy Arrotta for 2007 Penhurst Way be approved. The motion carried by the following vote:**

**Aye:** 5 - Kassens, O'Donnell, E. Payne, Pieper and Michalowski

6. Matter of Report

7. Communications and Referrals:

- A.** [ID#20-1514](#) Official Notice: Bids to Close on Wednesday, December 30, 2020, at 11:00 a.m.  
Lawndale Avenue, Fairmont Avenue and Caldwell Street Utility and Street Improvements

**Sponsors:** Public Works

**Attachments:** [3 Official Notice Lawndale, Fairmont, Caldwell](#)

8. Adjournment

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.

