



Meeting Minutes - Draft  
Waukesha Water Commission

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Thursday, March 20, 2025

6:00 PM

Water Utility Conference Room  
115 Delafield St. Waukesha, WI 53188

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1. Call to Order

2. Roll Call

**Present 6** - Joan Francoeur, Jeff Fowle, Peter Bartels, Joe Piatt, Paul Ybarra and Shawn Reilly

**Absent 1** - Gerald Couri

3. Public Comment

4. Approval of Minutes

A. [ID#25-00520](#) Approve Minutes of February 20, 2025 Meeting

**A motion was made by Commissioner Paul Ybarra, seconded by Mayor Shawn Reilly that this item be approved. The motion carried by the following vote:**

Aye: 4 - Joan Francoeur, Jeff Fowle, Peter Bartels, Joe Piatt, Paul Ybarra and Shawn Reilly

Absent 1 - Gerald Couri

5. Action Items

A. [ID#25-00521](#) Approve Payments from the General Fund and the Improvement Fund

**A motion was made by Commissioner Paul Ybarra, seconded by Mayor Shawn Reilly that this item be approved. The motion carried by the following vote:**

Aye: 4 - Joan Francoeur, Jeff Fowle, Peter Bartels, Joe Piatt, Paul Ybarra and Shawn Reilly

Absent 1 - Gerald Couri

B. [ID#25-00522](#) Approve the Easement Agreement at the Well No. 9 site with WeEnergies at no cost to the Utility.

*The Commission discussed the location of the Easement*

**A motion was made by Mayor Shawn Reilly seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:**

Aye: 4 - Joan Francoeur, Peter Bartels, Joe Piatt, Paul Ybarra and Shawn Reilly

Abstain: 1 - Jeff Fowle

Absent 1 - Gerald Couri

- C. [ID#25-00523](#) Approve the water main replacement unit price contract and 1% city administration fee totaling \$1,924,337.68 for the Waukesha Water Utility's portion of the City of Waukesha Public Works contract with Payne & Dolan, Inc. for the 2025 Asphalt Street Resurfacing and Utility Improvements project.

*The Commission discussed this project bid of 2/3 of the total budget.*

**A motion was made by Commissioner Joan Francoeur seconded by Jeff Fowle that this item be approved. The motion carried by the following vote:**

Aye: 4 - Joan Francoeur, Jeff Fowle, Peter Bartels, Joe Piatt, Paul Ybarra and Shawn Reilly,  
Absent 1 - Gerald Couri

- D. [ID#25-00524](#) Approve the water main offsets totaling \$47,697.10 for the Waukesha Water Utility's portion of the State DOT project with DF Tomasini, Inc. for the water main lowering on Sunset and STH 59.

*The Commission discussed the pending possibility of eight more projects that may come back for approval.*

**A motion was made by Commissioner Joan Francoeur seconded by Jeff Fowle that this item be approved. The motion carried by the following vote:**

Aye: 4 - Joan Francoeur, Jeff Fowle, Peter Bartels, Joe Piatt, Paul Ybarra and Shawn Reilly,  
Absent 1 - Gerald Couri

## 6. Discussion Items

*There were no discussion items this month*

## 7. Information Items

- A. [ID#25-00525](#) Utility Performance Report

\* GWA Project: Working on Stand Operating Procedures for pipeline repairs and O&M for Return Flow and Supply, Diversion Report has been submitted, Continue to work on punch lists for Great Water Alliance

\* Gave tour of Booster Station to City of Waukesha Leadership Alumni.

\* Re-chloramination is being worked on

\* PSC again ruled in our favor regarding Fabick case

\* Working with DOT on offsets for water main on the bypass

\* Radio replacement project is underway

\* Staff continues to review plans for new operations building. Bids are due in April and will present to Commission and Council in May.

- B. [ID#25-00526](#) Financial Report

## 8. Adjourn