



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Final

Board of Public Works

Thursday, February 6, 2025

5:30 PM

Council Chambers, City Hall

1. Call to Order

Roll Call

Present 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly, and Eric E. Payne

Absent 1 - Joe Pieper

2. Pledge of Allegiance

3. Public Comment

No public comments.

4. Approval of Minutes

A. [ID#25-00081](#) Approve Minutes of January 23, 2025.

Sponsors: Public Works

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the Minutes of January 23, 2025, be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

5. Approval of Payments

A. [ID#25-00082](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 2-06-25.pdf](#)

A motion was made by Ald. Eric E. Payne, seconded by Member Kevin Reilly, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

6. Bids Received:

- A. [ID#25-00104](#) Bids Received: Friday, January 31, 2025, at 11:00 a.m.
Silvernail Road Utility and Street Improvements

The Board of Public Works recommends that the low bid from LaLonde Contractors, Inc., in the amount of \$2,985,434.16, be awarded.

Sponsors: Public Works

Attachments: [2025 Silvernail Road -Concrete - BT.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, that the low bid from LaLonde Contractors, Inc., for the Silvernail Road Utility and Street Improvements project be approved. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

- B. [ID#25-00105](#) Bids Received: Friday, January 31, 2025, at 11:00 a.m.
Badger Drive HVAC Improvements

The Board of Public Works recommends that the low bid from Hennes Services, Inc., in the amount of \$63,990.00 be awarded.

Sponsors: Public Works

Attachments: [Badger Drive HVAC Improvements - BT.pdf](#)

A motion was made by Member Kevin Reilly, seconded by Ald. Eric Payne, that the low bid from Hennes Services, Inc., for the Badger Drive HVAC Improvements project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

- C. [ID#25-00106](#) Bids Received: Friday, January 31, 2025, at 11:00 a.m.
Rotary Building Door and Window Replacement

The Board of Public Works recommends that the only bid from Corcoran Glass LLC in the amount of \$174,982.00 be awarded.

Sponsors: Public Works

Attachments: [2025 Rotary Building Door and Window Replacement - BT.pdf](#)

A motion was made Ald. Eric Payne, seconded by Vice Chair Chad O'Donnell, that the only bid from Corcoran Glass LLC for the Rotary Building Door and Window Replacement project be recommended for approval. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

7. Discussion and Recommendation to Council Regarding:

- A. [ID#25-00103](#) Review and act on the purchase of approximately 1.926 +/- acres of real property known as tax key WAKC 1313 999 001, referred to as Michigan Avenue, Waukesha, Wisconsin for \$0 for future location of a stormwater detention pond which is part of the Area 7 flood mitigation project subject to City Attorney review.

Sponsors: Public Works

Attachments: [25-00103-BPW_Agenda Cover Sheet - Purchase of Property, School District of Wauk.pdf](#)
[Sale-Purchase Contract.pdf](#)

A motion was made by Ald. Eric Payne, seconded by Member Kevin Reilly, to recommend for Council Consent the purchase of approximately 1.926 +/- acres of real property known as Tax Key WAKC 1313 999 001, referred to as Michigan Avenue, Waukesha, Wisconsin for \$0 for future location of a stormwater detention pond which is part of the Area 7 flood mitigation project subject to City Attorney review. The motion carried by the following vote:

Aye: 4 - Steve Kassens, Chad O'Donnell, Kevin Reilly and Eric E. Payne

Absent: 1 - Joe Pieper

8. Matter of Report

9. Communications and Referrals:

- A. [ID#25-00107](#) Official Notices: Bids to Close on Friday, February 14, 2025, at 11:00 a.m.
1) Bethesda Court and Park Avenue Utility and Street Improvements
2) 2025 Concrete Sidewalk Replacement - City Wide

Sponsors: Public Works

Attachments: [Official Notice Bethesda and Park.pdf](#)
[Official Notice 2025 Concrete Sidewalk Replacement - City Wide.pdf](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request. Attend this meeting in person or watch live at <https://waukesha.legistar.com/calendar.aspx> (due to technical circumstances, the live stream may not always be available).