



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Board of Public Works

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Thursday, October 19, 2017

5:30 PM

Council Chambers, City Hall  
Use lower level glass door.

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#### 1. Call to Order

*Roll Call*

**Present** 3 - Kassens, O'Donnell, and Pieper

**Absent** 2 - E. Payne, and Kramp

#### 2. Public Comment

*No public comments.*

#### 3. Approval of Minutes

**A.** [ID#17-1540](#) Approve Minutes of October 5, 2017.

**Sponsors:** Public Works

**Attachments:** [Meeting Minutes October 5 2017 - Final.pdf](#)

**A motion was made by Vice Chair Chad O'Donnell, seconded by Ald. Joe Pieper, that the Minutes of October 5, 2017, be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

#### 4. Approval of Bonds

**A.** [ID#17-1542](#) Approval of Bonds

**Sponsors:** Public Works

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Bond be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

#### 5. Approval of Payments

**A.** [ID#17-1546](#) Approval of Payments

**Attachments:** [\\_Summary Table for Partial Payments.pdf](#)

[Bluemels-4021.Signed.pdf](#)

[Concrete Structures-3952.Signed.pdf](#)

[LaLonde-3984.Signed.pdf](#)

[Musson-4014.Signed.pdf](#)

[Precision-4023.Signed.pdf](#)

[PTS-3998.Signed.pdf](#)

[State-3987.Signed.pdf](#)

[Visu-Sewer-3985.Signed.pdf](#)

[WIL-Surge-4022.Signed.pdf](#)

[Zenith-4016.Signed.pdf](#)

[Zignego-3992.Signed.pdf](#)

[Zignego-3993.Signed.pdf](#)

[Zignego-4001.Signed.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Payments be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

## 6. RESOLUTIONS

- A.** [ID#17-1547](#) Designate a representative for filing State of Wisconsin Environmental Improvement Fund applications and all things necessary in connection with said applications.

**Sponsors:** Public Works

**Attachments:** [17-1547 BPW\\_Agenda Cover Sheet CWFL\\_auth rep 101917.pdf](#)

[17-1547 CWFL 2017 RESOLUTION.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Resolution be approved. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

## 7. Bids Received:

- A.** [ID#17-1479](#) Bid Received: Friday, September 29, 2017, at 11:00 A.M.  
Waukesha Public Library Exterior Stairs and Concrete Replacement.

The Board of Public Works recommends that the bid from Ford Construction Co., Inc., in the amount of \$54,420.00 and supplemental unit

price, if needed, be awarded.

**Sponsors:** Public Works

**Attachments:** [Library Exterior Stairs and Conc Replacement.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Bid from Ford Construction Co., Inc., be recommended for approval. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

**B.** [ID#17-1544](#) Bid Received: Friday, October 13, 2017, at 11:00 A.M.

N. Grandview Blvd. Traffic Signal Communication Improvements - Summit Avenue to Silvernail Road.

The Board of Public Works recommends that the bid from MP Systems, Inc., in the amount of \$51,220.90 be awarded.

**Sponsors:** Public Works

**Attachments:** [Grandview Traffic Signal Communication Improvements.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the bid from MP Systems, Inc., be recommended for approval. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

8. Discussion and Recommendation to Council Regarding:

**A.** [ID#17-1555](#) Review and act on the proposed 2018 Sanitary Sewer rates.

**Sponsors:** Public Works

**Attachments:** [17-1555 BPW Agenda Cover Sheet - 2018 Sewer Rates.pdf](#)  
[17-1555\\_2018 Sewer Service Charge Fee Schedule.pdf](#)  
[17-1555\\_2018 Sewer Rate Model - Draft.pd17-f.pdf](#)  
[17-1555\\_Sewer Rates Resolution 2018.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the 2018 Sanitary Sewer rates be recommended for approval. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

**B.** [ID#17-1561](#) Review and act on the proposed 2018 Sewer Connection Charge

## Schedule

**Sponsors:** Public Works

**Attachments:** [17-1561 BPW Agenda Cover Sheet - 2018 Connection Charges.pdf](#)  
[17-1561 Connection Charge Resolution 2018.pdf](#)  
[17-1561 Memo - Annual Connection Charge Review 2018.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the 2018 Sewer Connection Charge Schedule be recommended for approval. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

- C. [ID#17-1483](#) Review and act on Contract Change Order No. 2 with Absolute Construction Enterprises for Fire Station No.3 and Police Substation project.

**Sponsors:** Public Works

**Attachments:** [Agenda Cover Sheet - Contract Change Order 02 Absolute FS No 3.pdf](#)  
[change order No 2 for Absolute Construction Enterprises.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 2 with Absolute Construction Enterprises for the Fire Station No. 3 and Police Substation project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

- D. [ID#17-1559](#) Review and act on Change Order 1 with CC&N for Structured Wiring for Fire Station No. 3 - 2440 S.T.H. 59 (Les Paul Parkway)

**Sponsors:** Public Works

**Attachments:** [17-1559 BPW Agenda Cover Sheet - Contract Change Order 01 CC&N structured wiring for Fire Station 3.pdf](#)  
[17-1559 CO 1 for CCN-Structured Wiring FS3.pdf](#)

A motion was made by Vice Chair Chad O'Donnell, seconded by Ald. Joe Pieper, that the Contract Change Order No. 1 with CC&N for the Structured Wiring for the Fire Station No. 3 and Police Substation project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

- E. [ID#17-1562](#) Review and act on the proposed 2018 Drop-off Center Fee Adjustments.

**Sponsors:** Public Works

**Attachments:** [17-1562\\_BPW\\_Cover\\_Sheet\\_-\\_2018\\_Drop\\_Off\\_Center\\_Fees.pdf](#)  
[17-1562\\_2018\\_Drop\\_of\\_Center\\_Fee\\_Proposal.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the 2018 Drop-Off Center Fee Adjustments be recommended for approval. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

- F.** [ID#17-1549](#) Review and act on Contract Change Order No. 2 with Wil-Surge Electric for the Historical Lighting Upgrades 2017 project.

**Sponsors:** Public Works

**Attachments:** [17-1549\\_Agenda\\_Cover\\_Sheet-CO\\_2-Wil-Surge\\_Electric.pdf](#)  
[17-1549\\_CO\\_No\\_2-WIL-Surge\\_Electric\\_10-12-17.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 2 with Wil-Surge Electric for the Historic Lighting Upgrades project be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

- G.** [ID#17-1560](#) Review and act on the Martin Street Angle Street Parking and Sidewalk Easement.

**Attachments:** [17-1560\\_BPW\\_Agenda\\_Cover\\_Sheet\\_-\\_Martin\\_St\\_angle\\_street\\_parking\\_and\\_sidewalk\\_easement.pdf](#)  
[17-1560\\_Easement\\_with\\_Exhibit\\_Martin\\_St\\_Angle\\_Parking.pdf](#)

**A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Martin Street Angle Street Parking and Sidewalk Easement be recommended for Council Consent. The motion carried by the following vote:**

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

- H.** [ID#17-1563](#) Review and act on Contract Change Order No. 2 with Zignego Company, Inc., for the West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvements – Concrete Pavement project.

**Sponsors:** Public Works

**Attachments:** [17-1563\\_BPW\\_Agenda\\_Cover\\_Sheet\\_-\\_Meadowbrook\\_Rd\\_WWB\\_02\\_-\\_Zignego.pdf](#)  
[17-1563\\_BPW\\_CO\\_2\\_-\\_Zignego\\_-\\_Meadowbrook\\_Rd\\_WWB.pdf](#)

A motion was made by Ald. Joe Pieper, seconded by Vice Chair Chad O'Donnell, that the Contract Change Order No. 2 with Zignego Company, Inc., for the West Waukesha Bypass (Meadowbrook Road) Utility and Street Improvements project be recommended for Council Consent. The motion carried by the following vote:

**Aye:** 3 - Kassens, O'Donnell and Pieper

**Absent:** 2 - E. Payne and Kramp

9. Matter of Report

10. Communications and Referrals:

*Dustin Nolan, Recycling & Solid Waste Coordinator, informed the Board that the City will be piloting the separate collection of Halloween pumpkins for composting at the City's Drop-Off Center in an effort to save money and be environmentally responsible.*

- A. [ID#17-1574](#) Official Notice: Friday, November 3, 2017 at 11:00 A.M.
  - 1) Phosphorus Removal Chemical: Ferric Chloride or Polyaluminum Chloride Alternative
  - 2) Polymer

**Sponsors:** Public Works

**Attachments:** [Official Notice Chemicals-Ferric Chloride or Polyaluminum Chloride Alter.pdf](#)  
[Official Notice CWP Polymer.pdf](#)

11. Adjournment

*Adjourned*

**A motion was made that the meeting be adjourned. The motion carried unanimously.**

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi 48 hours prior to the meeting at 524-3600, Fax 524-3898, or the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.