



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

Board of Public Works

Thursday, January 20, 2022

5:30 PM

Council Chambers, City Hall

1. Call to Order

Present 4 - Kassens, Michalowski, E. Payne, and Pieper

Absent 1 - O'Donnell

2. Public Comment

No public comment.

3. Approval of Minutes

A. [ID#22-3430](#) Approve Minutes of January 6, 2022.

Sponsors: Public Works

Attachments: [BPW Meeting Minutes 1-06-22-Final](#)

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Minutes of January 6, 2022, be approved. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

4. Approval of Payments

A. [ID#22-3431](#) Approval of Payments

Sponsors: Public Works

Attachments: [Payments 1-20-22](#)

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Payments be approved. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

5. RESOLUTIONS

- A. [ID#22-3433](#) Recommend adoption of the RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$8,050,958 SEWER SYSTEM REVENUE BONDS, SERIES 2022A, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant West Side Lift Station Consolidation.

Sponsors: Public Works

Attachments: [22-3433 BPW Agenda Cover Sheet draft 01 20 2022 CWFL Resolution West Side Consolidation](#)
[22-3433 Waukesha, C of - 22A CWF - Resolution](#)

Jeff Harenda, CWP Manager, and Chris Langemak, P.E., were available for questions.

A motion was made by Alderman Eric Payne, seconded by Alderman Joe Pieper, that the RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF UP TO \$8,050,958 SEWER SYSTEM REVENUE BONDS, SERIES 2022A, AND PROVIDING FOR OTHER DETAILS AND COVENANTS WITH RESPECT THERETO for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant West Side Lift Station Consolidation be recommended for approval. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

6. Discussion and Recommendation to Council Regarding:

- A. [ID#22-3432](#) Review and act on the Contract for Design and Construction Services for Frame Park Lighting and Electrical Upgrades.

Sponsors: Public Works

Attachments: [22-3432 BPW Agenda Cover Sheet-2022 Frame Park Lighting and Electrical Upgrades](#)

Jeff Hernke, Engineering Tech Supervisor, presented this item. City staff will oversee the contract and project. The boundaries for the Frame Park project are for all of the pathway lighting, formal gardens, amphitheater and then it will go from both sides of the river, from the Moreland Bridge all the way down to Barstow Plaza. There is a tremendous amount of underground work. However, at Barstow Plaza, where the decorative pavers are, it's changing out light poles and luminaires on top. The pavers will not be ripped up. Construction is planned to be done by 2022.

A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the Contract for Design and Construction Services for Frame Park Lighting and Electrical Upgrades with Powrtek Engineering, Inc., be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

- B. [ID#22-3434](#) Recommend executing the Financial Assistance Agreement (FAA)

Documents for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant West Side Lift Station Consolidation.

Sponsors: Public Works

Attachments: [22-3434 BPW Agenda Cover draft 01 20 2022-CWF West Side Consolidation FAA](#)
[22-3434 Waukesha 4062-08 FAA](#)

A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, that the Financial Assistance Agreement (FAA) Documents for the Clean Water Fund Loan to finance the improvements for the Clean Water Plant West Side Lift Station Consolidation be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

- C.** [ID#22-3444](#) Review and act on Contract Change Order No. 1 with Payne and Dolan, Inc. for the 2021 Asphalt Resurfacing project.

Sponsors: Public Works

Attachments: [22-3444 BPW Agenda Cover Sheet - CO #1 - 2021 Asphalt Resurfacing](#)
[22-3444 CCO1 Payne and Dolan-Resurfacing](#)

A motion was made by Member Steve Kassens, seconded by Alderman Eric Payne, that the Contract Change Order No. 1 with Payne and Dolan, Inc. for the 2021 Asphalt Resurfacing project be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

- D.** [ID#22-3445](#) Approve Storm Water Management Practice Maintenance Agreement between City of Waukesha and Airgas LLC for property located at 501 Sentry Drive.

Sponsors: Public Works

Attachments: [22-3445 BPW Agenda Cvr-Airgas LLC SW Agreement](#)
[22-3445 Airgas Storm Water Maintenance Agreement](#)

A motion was made by Alderman Joe Pieper, seconded by Member Steve Kassens, that the Storm Water Management Practice Maintenance Agreement between City of Waukesha and Airgas LLC for property located at 501 Sentry Drive be recommended for Council Consent. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

7. Discussion and Authorization re:

- A. [ID#22-3446](#) Review and act on the request from Jeff and Kibbye Fenwick for a one-time sewer credit for 427 Century Oak Dr.

Sponsors: Public Works

Attachments: [22-3446_BPW Agenda Cvr-427 Century Oak Dr sewer Credit](#)

A motion was made by Alderman Joe Pieper, seconded by Alderman Eric Payne, to approve the one-time sewer credit for 427 Century Oak Dr. for Jeff and Kibbye Fenwick. The motion carried by the following vote:

Aye: 4 - Kassens, Michalowski, E. Payne and Pieper

Absent: 1 - O'Donnell

8. Matter of Report

9. Communications and Referrals:

- A. [ID#22-3447](#) Official Notice: Bids to Close on Friday, January 28, 2022, at 11:00 a.m. Arcadian Avenue and Linden Street Utility and Street Improvements

Attachments: [3 Official Notice Arcadian and Linden](#)

10. Adjournment

A motion was made that the meeting be adjourned. The motion carried unanimously.

"A majority of the Council members may be in attendance"

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact the Public Works department, 48 hours prior to the meeting at 524-3600 or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.