



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft

City Council

*Mayor Shawn Reilly, Dist. 1 - Ald. Terry Thieme
Dist. 2 - Ald. Eric Payne, Dist. 3 - Ald. Cassandra Rodriguez
Dist. 4 - Ald. Joe Pieper, Dist. 5 - Ald. Peter Bartels
Dist. 6 - Ald. Adam Jankowski, Dist. 7 - Ald. Daniel Manion
Dist. 8 - Vance Skinner, Dist. 9 - Kathleen Cummings
Dist. 10 - Ald. Steve Johnson, Dist. 11 - Ald. Erik Helgestad
Dist. 12 - Ald. Aaron Perry, Dist. 13 - Ald. Dean Lemke
Dist. 14 - Ald. Bill Boyle, Dist. 15 - Ald. Cory Payne*

Tuesday, July 18, 2017

6:30 PM

Council Chambers, City Hall
Use lower level glass door.

1. Roll Call

Present: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne
Absent: 2 - Skinner and Cummings

2. Announcement of Closed Session pursuant Wis. Stats. 19.85 (1)(g) to confer with legal counsel who is rendering advice on strategy concerning litigation in which the City is involved; in particular, the consent order with the Department of Justice concerning radium compliance.

The closed session was announced.

3. Pledge of Allegiance

4. Public Comment

There was not one present for Public Comment.

5. Approval of Minutes

[ID#17-1082](#) Minutes from June 20, 2017

Attachments: [ccmn170620draft](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, that the Minutes of June 20, 2017 be approved. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

Consent Agenda

No items were removed or added to the Consent Agenda. The Consent Agenda passed

by unanimous consent.

1. Other Boards and Commissions

[ID#17-0816](#) To recommend approval of proposed feasibility study proposal associated with the Woodfield South Pond Dam.

Attachments: [Feasibility Study Proposal-Woodfield South Pond Dam 2017](#)
[Consulting Services Contract-Stony Point-Woodfield Dam Eval](#)
[Cover Sheet-Consulting Services Contract-Woodfield Dam](#)

2. Plan Commission

[PC17-0056](#) Rolling Oaks II, Addition No. 2, Beeheim & Guthrie (Town of Waukesha) - Extra Territorial Plat Review

Attachments: [Final Plat 5-11-2017](#)
[Rolling Oaks Cover Sheet](#)

[ID#17-1015](#) 617 Brasted Place, driveway widening

Attachments: [617 Brasted Place Driveway Widening Cover Sheet](#)

3. Standing Committees

A. Finance Committee - Ald. Pieper

B. Building & Grounds Committee - Ald. E. Payne

A. [ID#17-0737](#) Please establish No Parking, 7:00 a.m. to 4:30 p.m., September 1 - June 15, Except Saturday, Sunday and Holidays on the south side of Davidson Road from east property line of 2007 Davidson Rd. to Hillcrest Dr.

Sponsors: Thieme

Attachments: [B&G Resolution RTC for the 07-18-2017 CC Meeting CONSENT AGENDA.pdf](#)
[Item 17-0737 Admin Review No Parking to CC meeting.pdf](#)

B. [ID#17-0965](#) Consider the creation of a no parking zone on the south side of Wilmont Dr. from 15 ft west of the west driveway to the west side of the east driveway at 209 Wilmont Dr.

Sponsors: Manion

Attachments: [B&G Resolution RTC for the 07-18-2017 CC Meeting CONSENT AGENDA.pdf](#)
[Item 17-0965 Admin Review No Parking Wilmont Dr. to CC meeting.pdf](#)

C. Ordinance & License Committee - Ald. Johnson

1. Licenses

[ID#17-1017](#) Bartender Applications - June 26, 2017

Attachments: [Bartenders 2017.06.26](#)

[ID#17-1018](#) Other Applications - June 26, 2017

Attachments: [Other Licenses 2017.06.26](#)

[ID#17-1058](#) Bartender Applications- July 10, 2017

Attachments: [Bartenders 2017.07.10](#)

[ID#17-1060](#) Other Applications- July 10, 2017

Attachments: [Other Licenses 2017.07.10](#)

D. Human Resources - Ald. Thieme**E. Board of Public Works - Dr. Fred Abadi**

- A. [ID#17-0985](#) Approve Storm Water Management Practice Maintenance Agreement between Home Depot U.S.A., Inc., and the City of Waukesha.

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Home Depot
HD-REVIEWED-Maintenance Agreement-2017-06-02](#)

- B. [ID#17-1005](#) Review and approve Contract Change Order No. 1 with Zignego Company, Inc., for the Arcadian Avenue Utility and Street Improvements – Concrete Pavement project

Sponsors: Public Works

Attachments: [Agenda Cover Sheet - Arcadian Ave - Zignego
17-1005 Change Order No 1 - Arcadian Ave.pdf](#)

End of Consent Agenda

6. Closed Session

[ID#17-1096](#) A motion will be made to go into closed session pursuant to Wis. Stats. 19.85 (1)(g) to confer with legal counsel who is rendering advice on strategy concerning litigation in which the City is involved; in particular the

consent order with the department of justice concerning radium compliance.

Upon conclusion of the closed session, a motion will be made to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible action on matters discussed in closed session.

A motion was made by Ald. Pieper, seconded by Ald. Perry, to go into closed session pursuant to Wis. Stats. 19.85 (1)(g) to confer with legal counsel who is rendering advice on strategy concerning litigation in which the City is involved; in particular the consent order with the department of justice concerning radium compliance. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

Meeting went into Recess at 6:35 p.m. and reconvened at 7:00 p.m.

A motion was made by Ald. Johnson, seconded by Ald. Perry, to reconvene in open session, pursuant to Wis. Stats. 19.85(2) for possible action on matters discussed in closed session. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

[ID#17-1115](#) Potential action on the consent order with the Department of Justice concerning radium compliance.

A motion was made by Ald. Thieme, seconded by Ald. Perry, to approve the amended Stipulation and Order for amended Judgment, Case No. 09CX04, and authorize Attorney Paul Kent to sign it on behalf of the City. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

[ID#17-1084](#) Board and Commission Appointments

Attachments: [Letter for Council, July 18, 2017](#)

[Montiho Resume](#)

[Ammerman Resume](#)

A motion was made by Ald. Thieme, seconded by Ald. Perry, to approve Corey Montiho to the Board of Zoning Appeals, Sandra Ammerman to the Library Board, and Mike Payne to the Plan Commission. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

8. Public Hearing

[PC17-0052](#) Fleetfoot Development, SE corner of Fleetfoot Drive & Racine Avenue - Rezoning

Attachments: [12036-2404_BASE-20170511_S1thruC5](#)
[17391_CSM-draft-20170515](#)
[Fleetfoot Rezoning Cover Sheet](#)
[Fleetfoot single lot Rezoning STAFF REVIEW](#)

This item was taken out of order.

The Public Hearing was opened

There was no one present for public comment. The Public Hearing was closed.

[PC17-0064](#) Waukesha Memory Care, Broadway - Rezoning

Attachments: [Rezoning Description Rempe](#)
[Waukesha Memory Care Rezoning Cover Sheet](#)

The Public Hearing was opened.

No one was present for the Public Hearing to speak. The hearing was closed.

[ID#17-0964](#) Consider revisions to Municipal Code sec 22.58(2)(j), concerning regulation of fences and the allowance of fences in street yards under certain circumstances, and make recommendation to Common Council.

Attachments: [Cover Sheet -](#)
[Memo with Attachments -](#)
[22.58\(2\)\(j\)-Fences](#)

The Public Hearing was opened.

Charles Leach, 801 Westowne Avenue spoke.

The Public Hearing was closed.

9. Action on Public Hearing

[PC17-0052](#) Fleetfoot Development, SE corner of Fleetfoot Drive & Racine Avenue - Rezoning

Attachments: [12036-2404 BASE-20170511 S1thruC5](#)
[17391 CSM-draft-20170515](#)
[Fleetfoot Rezoning Cover Sheet](#)
[Fleetfoot single lot Rezoning STAFF REVIEW](#)

A motion was made by Ald. Johnson, seconded by Ald. Thieme, to approve the Fleetfoot Development, SE corner of Fleetfoot Drive & Racine Avenue - Rezoning. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

[PC17-0064](#) Waukesha Memory Care, Broadway - Rezoning

Attachments: [Rezoning Description Rempe](#)
[Waukesha Memory Care Rezoning Cover Sheet](#)

A motion was made by Ald. Thieme, seconded by Ald. Johnson, to approve the Waukesha Memory Care, Broadway - Rezoning. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

[ID#17-0964](#) Consider revisions to Municipal Code sec 22.58(2)(j), concerning regulation of fences and the allowance of fences in street yards under certain circumstances, and make recommendation to Common Council.

Attachments: [Cover Sheet -](#)
[Memo with Attachments -](#)
[22.58\(2\)\(j\)-Fences](#)

A motion was made by Ald. Pieper, seconded by Ald. Perry, to approve Municipal Code sec 22.58(2)(j), concerning regulation of fences and the allowance of fences in street yards under certain circumstances. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

Reports

10. Other Boards and Commissions

7. New Business

[ID#17-1101](#) City Hall flooding update

A. Transit Commission Report - Dr. Fred Abadi

B. Water Utility Commission - Ald. Thieme

[ID#17-1097](#) Alderman Thieme Water Utility Commission update to Council

Attachments: [06 22 2017 Meeting update to Council.pdf](#)

C. Information Technology Board Report - Ald. Skinner

D. Landmarks Commission Report - Ald. Boyle

E. Redevelopment Authority Report - Ald. Skinner

F. Parks, Recreation & Forestry Board Report - Ald. Johnson

G. Library Board Report - Ald. Helgestad

H. Cemetery Commission Report - Ald. Bartels

I. Waukesha Housing Authority Report - Ald. Rodriguez

J. Community Development Block Grant Committee Report - Jennifer Andrews

K. Public Art Committee Report - Ald. C Payne

11. Plan Commission - Jennifer Andrews

[PC17-0054](#) Fleetfoot Development, SE Corner of Fleetfoot Drive & Racine Avenue -
Final Site Plan & Architectural Review

Attachments: [Building #1 05-11-17 Sheet 1 of 3](#)
[Building #1 05-11-17 Sheet 2 of 3](#)
[Building #1 05-11-17 Sheet 3 of 3](#)
[Building #2 05-11-17 Sheet 1 of 3](#)
[Building #2 05-11-17 Sheet 2 of 3](#)
[Building #2 05-11-17 Sheet 3 of 3](#)
[Building #3 05-11-17 Sheet 1 Of 3](#)
[Building #3 05-11-17 Sheet 2 Of 3](#)
[Building #3 05-11-17 Sheet 3 Of 3](#)
[Building #4 05-11-17 Sheet 1 Of 3](#)
[Building #4 05-11-17 Sheet 2 Of 3](#)
[Building #4 05-11-17 Sheet 3 Of 3](#)
[Building #5 05-11-17 Sheet 1 Of 3](#)
[Building #5 05-11-17 Sheet 2 Of 3](#)
[Building #5 05-11-17 Sheet 3 Of 3](#)
[Building #6 05-11-17 Sheet 1 Of 3](#)
[Building #6 05-11-17 Sheet 2 Of 3](#)
[Building #6 05-11-17 Sheet 3 Of 3](#)
[Building #7 05-11-17 Sheet 1 Of 3](#)
[Building #7 05-11-17 Sheet 2 Of 3](#)
[Building #7 05-11-17 Sheet 3 Of 3](#)
[Building #8 05-11-17 Sheet 1 Of 3](#)
[Building #8 05-11-17 Sheet 2 Of 3](#)
[Building #8 05-11-17 Sheet 3 Of 3](#)
[12036-2404 BASE-20170511 S1thruC5](#)
[17391_CSM-draft-20170515](#)
[Landscape Plan 05-11-17](#)
[Landscape Plan Color 05-11-17](#)
[Landscape Plan Color Arial View #1 05-11-17](#)
[Landscape Plan Color Arial View #2 05-11-17](#)
[Fleetfoot Development Final SPAR Cover Sheet](#)
[Fleetfoot FINAL SPAR STAFF REVIEW](#)

A motion was made by Ald. Thieme, seconded by Ald. Bartels, to approve the Fleetfoot Development, SE Corner of Fleetfoot Drive & Racine Avenue - Final Site Plan & Architectural Review subject to Engineering, Fire and Water Utility comments. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

12. Standing Committees

A. Finance Committee Report - Ald. Pieper

B. Building & Grounds Committee Report - Ald. E. Payne

B. [ID#17-0742](#) Provide a more permanent solution to pavement marking at Sunset/164/Milky Way.**Sponsors:** Cummings**Attachments:** [B&G Resolution RTC for the 07-18-2017 CC Meeting REPORT AGENDA.pdf](#)
[Item 17-0742 Admin Review - Pavement marking Sunset-164-Milky Way to CC meeting.pdf](#)*Held until NEXT MEETING.*

C. Ordinance & License Committee Report - Ald. Johnson

[ID#17-1016](#) Bartender Applications - June 26, 2017 - Eric Rossman**Attachments:** [Bartenders 2017.06.26](#)**A motion was made by Ald. Johnson, seconded by Ald. C. Payne, to approve Bartender Application - June 26, 2017 - Eric Rossman. The motion carried by the following vote:****Aye:** 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne**Absent:** 2 - Skinner and Cummings[ID#17-1090](#) Bartender Application - July 10, 2017 - Matthew Hammes**Attachments:** [Bartenders 2017.07.10](#)**A motion was made by Ald. Johnson, seconded by Ald. Rodriguez, to approve Bartender Application - July 10, 2017 - Matthew Hammes. The motion carried by the following vote:****Aye:** 12 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne**Nay:** 1 - Jankowski**Absent:** 2 - Skinner and Cummings[ID#17-1091](#) Bartender Application - July 10, 2017 - Arielle Messier**Attachments:** [Bartenders 2017.07.10](#)**A motion was made by Ald. Johnson, seconded by Ald. Manion, to approve Approve Bartender Application - July 10, 2017 - Arielle Messier. The motion carried by the following vote:**

Aye: 12 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Nay: 1 - Jankowski

Absent: 2 - Skinner and Cummings

D. Human Resources Committee Report - Ald. Thieme

13. Board of Public Works Report - Dr. Fred Abadi

A. [ID#17-1031](#) Horeb Park Lighting Upgrades

The Board of Public Works recommends the low bid from WIL-Surge, Inc., for the Alternate B proposal in the amount of \$29,992.00 be awarded.

Sponsors: Public Works

Attachments: [Horeb Park Lighting Upgrades Alt A and B](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for Horeb Park Lighting Upgrades to WIL-Surge, Inc., for the Alternate B proposal on their low bid in the amount of \$29,992.00. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

B. [ID#17-1032](#) Installation of Poured-in-Place Resilient Surfacing for Sentinel Park Playground

The Board of Public Works recommends that the only bid from Bluemel Maintenance Service, Inc., in the amount of \$66,930.00 be awarded.

Sponsors: Public Works

Attachments: [Sentinel Park Resilient Surface](#)

A motion was made by Ald. E. Payne, seconded by Ald. Pieper, to approve the contract award for Installation of Poured-in-Place Resilient Surfacing for Sentinel Park Playground to Bluemel Maintenance Service, Inc., on their only bid in the amount of \$66,930.00. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

C. [ID#17-1033](#) Structured Wiring for Fire Station No. 3, 2440 S.T.H 59 (Les Paul Parkway)

The Board of Public Works recommends that the low bid from CC&N, Inc., in the amount of \$47,865.40 be awarded.

Sponsors: Public Works

Attachments: [Structured Wiring for Fire Station No 3](#)

A motion was made by Ald. E. Payne, seconded by Ald. Perry, to approve the contract award for Structured Wiring for Fire Station No. 3, 2440 S.T.H 59 (Les Paul Parkway) to CC&N, Inc., on their low bid in the amount of \$47,865.40. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

D. [ID#17-1034](#) Transit Ramp Waterproofing, Coating and Joint Repair, 212 E. St. Paul Ave.

The Board of Public Works recommends that the low bid from Tarlton Corp. in the amount of \$43,000.00 be awarded.

Sponsors: Public Works

Attachments: [Transit Ramp Waterproofing Coating and Joint Repair Add No 1](#)

A motion was made by Ald. E. Payne, seconded by Ald. Helgestad, to approve the contract award for Transit Ramp Waterproofing, Coating and Joint Repair, 212 E. St. Paul Ave to Tarlton Corp. on their low bid in the amount of \$43,000.00. The motion carried by the following vote:

Aye: 13 - Pieper, Bartels, Perry, C. Payne, Manion, Thieme, Johnson, Jankowski, Helgestad, Boyle, Rodriguez, Lemke and E. Payne

Absent: 2 - Skinner and Cummings

14. Director of Public Works Report

15. City Attorney's Report

16. City Administrator's Report

[ID#17-1083](#) Report from the City Administrator

Attachments: [Admin Report 7.14.17](#)

[Waukesha Center for Growth Quarter 2 Scorecard](#)

17. Mayor's Report & Referrals

18. Referrals

Ald. Jankowski to Building & Grounds to Install No Truck over 3 tons sign on Lake Avenue at the corner of South Prairie Ave & Lake Ave, east bound.

19. Adjournment

7:57 p.m.

Shawn Reilly, Mayor
City of Waukesha

NOTICE: Any person who has a qualifying disability under the Americans with Disabilities Act that requires that the meeting be accessible or that materials at the meeting be in an accessible format, please contact Fred Abadi, 48 hours prior to the meeting at 524-3600, FAX 524-3898, or by the Wisconsin Telecommunications Relay System so that arrangements may be made to accommodate the request.