



Meeting Minutes - Draft

Waukesha Water Commission

Thursday, December 19, 2024

4:00 PM

Water Utility Conference Room
115 Delafield St. Waukesha, WI 53188

1. Call to Order

2. Roll Call

Present 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle, and Joe Piatt

Absent 3 - Joan Francoeur, Peter Bartels, and Gerald Couri

3. Public Comment

4. Approval of Minutes

A. [ID#24-11463](#) Approve Minutes of November 21, 2024 Meeting

A motion was made by Commissioner Ybarra, seconded by Mayor Reilly, that this Minutes be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

5. Action Items

A. [ID#24-11464](#) Approve Payments from the General Fund and the Improvement Fund

A motion was made by Mayor Shawn Reilly, seconded by Alderman Jeff Fowle, that this item be approved. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

B. [ID#24-11465](#) Approve \$163,000 for the purchase of a 2024 Freightliner tandem dump truck

A motion was made by Commissioner Paul Ybarra, seconded by Alderman Jeff Fowle, that this item be approved. The motion carried by the following vote:

Aye: 3 - Paul Ybarra, Shawn Reilly and Jeff Fowle

Absent: 4 - Joan Francoeur, Peter Bartels, Gerald Couri and Joe Piatt

- C. [ID#24-11466](#) Approve the standby generator projects at Woodridge and Stardust Booster Stations in an amount not to exceed \$191,500
A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:
Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt
Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri
A motion was made by Mayor Shawn Reilly, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:
Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt
Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- D. [ID#24-11467](#) Approve replacement of PLCs as outlined in the memo by Energenecs for a total cost of \$319,000.
A motion was made by Alderman Jeff Fowle, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:
Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt
Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- E. [ID#24-11468](#) Approve \$86,000 to Energenecs for the design, permitting and installation of the radio tower at Saylesville Booster Station/Emergency Well 8.
A motion was made by Mayor Shawn Reilly, seconded by Commission President Joe Piatt, that this item be approved. The motion carried by the following vote:
Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt
Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- F. [ID#24-11474](#) Approve 2025 Blanket Purchase Orders
A motion was made by Mayor Shawn Reilly, seconded by Commissioner Paul Ybarra, that this item be approved. The motion carried by the following vote:
Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt
Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

- 6. Discussion Items
 - A. [ID#24-11471](#) 2025 Fees and Charges

- 7. Information Items
 - A. [ID#24-11472](#) Utility Performance Report

B. [ID#24-11473](#) Financial Report

8. Closed Session

A. [ID#24-11469](#) A Motion will be made to go into closed session pursuant to Section 19.85(1)(c) Wis. Stats. to discuss the General Manager's 2024 Performance Evaluation and Approve 2025 Compensation

Meeting went into Recess

Meeting Reconvened

A motion was made by Commission President Joe Piatt, Seconded by Mayor Shawn Reilly, to convene to closed session. The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

B. [ID#24-11470](#) Upon conclusion of the closed session, a motion will be made to reconvene in open session.

Possible action on matters discussed in closed session.

A motion was made by Mayor Shawn Reilly, seconded by Alderman Jeff Fowle, to reconvene in open session.

A motion was made by Commission President Joe Piatt, seconded by Mayor Shawn Reilly, to increase the General Manager's Base Compensation 3.5% effective 1/1/2025; and award a \$50,000 lump sum bonus to be payable as soon as possible.

The motion carried by the following vote:

Aye: 4 - Paul Ybarra, Shawn Reilly, Jeff Fowle and Joe Piatt

Absent: 3 - Joan Francoeur, Peter Bartels and Gerald Couri

8. Adjourn