



**Office of the Mayor**  
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## **Municipal Clerks Week PROCLAMATION**

**WHEREAS**, The Office of the Municipal Clerk is a time honored and vital part of local government, and

**WHEREAS**, our Municipal Clerks have pledged to be ever mindful of their neutrality and impartiality, rendering equal service to all.

**WHEREAS**, among numerous vital responsibilities, our municipal clerks serve as the official record keepers for the City and are tasked with ensuring transparency and communication between our governing bodies and the citizens of Waukesha; and

**WHEREAS**, our municipal clerks provide essential support in the administration of elections, preparing ballots, training election officials, and tabulating and certifying election results; and

**WHEREAS**; even in the face of uncertainty and unprecedented challenges to election administration, our professional municipal clerks always display courage, flexibility, and dedication to the doctrine of free and fair elections; and

**WHEREAS**, our municipal clerks also handle the responsibilities of tax collection and administering numerous license applications and permits for the City; and

**WHEREAS**, Municipal Clerks continually strive to improve the administration of the affairs of the Office of the Municipal Clerk through participation in education programs, seminars, workshops and the annual meetings of the state and county.

**NOW THEREFORE**, I, Shawn Reilly, Mayor of the City of Waukesha, do hereby recognize the week of April 30<sup>th</sup> through May 6<sup>th</sup> as Municipal Clerks Week and further extend appreciation to our Municipal Clerk, Gina Kozlik, and to all Municipal Clerks for the vital services they perform.

Signed this 2<sup>nd</sup> day of May, 2023.

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Shawn N. Reilly, Mayor  
City of Waukesha