



City of Waukesha

City Hall,
201 Delafield Street
Waukesha, WI 53188

Meeting Minutes - Draft Building and Grounds

Monday, January 5, 2015

7:00 PM

Council Chambers, City Hall
Use lower level glass door.

1. Call to Order

Present 5 - Jankowski
Hernandez
Reiland
Cummings
E. Payne

Others Present at Meeting:
Norm Bruce
Brian Running, City Attorney
Cheif Jack, PD

2. Approval of Minutes

- A. ID#14-1744** Approve meeting minutes from the December 1, 2014 Buildings & Grounds committee meeting.

A motion was made by Cummings, seconded by Jankowski, that the Buildings & Grounds meeting minutes of December 1, 2014 be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

3. Discussion and Recommendation re:

- A. ID#14-0164** That the lighting in Parking Lot 8 be increased for safety and liability reasons

Sponsors: Patton

Item on hold for next meeting. Staff to evaluate adding another arm to the last light fixture, review vandalism records and provide a cost.

A motion was made by E. Payne, seconded by Cummings, that this item be held. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- B. ID#14-1493** Request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market every Saturday May 2, 2015 to October 24, 2015 from 5:00 a.m. to 2:00 pm. This closing would include permission to tow vehicles from the area.

Sponsors: E. Payne and Public Works

City Attorney Brian Running gave information to the Committee on how the approval process works for this type of event. The City clerk has sole responsibility to approve the event but needs input from BG especially for impact to city parking, specifically at River Front Plaza. The applicant, Norm Bruce provided a map showing what parking stalls were going to be used. It seems to be more stalls this year. Norm had indicated that more stalls are shown because they have more room on the west side of the river near the bank parking lot. Norm indicated that these were stalls on the Parks & Rec trail and the Parks & Rec department had authority over those stalls. Parks & Rec are reviewing the application as well. The committee concluded that the parking stall use was not significantly different than in years past.

The recommended motion as written had an end date of October 24, 2015. Norm Bruce indicated that there were 5 Saturday's in October and the last day would actually be October 31. Ald. Reiland's motion included the end day of Saturday October 31, 2015.

A motion was made by Reiland, seconded by Hernandez, that the Request of Waukesha Downtown Business Association to close Municipal Parking Lot 1 for the Farmers Market every Saturday May 2, 2015 to October 31, 2015 from 5:00 a.m. to 2:00 pm including permission to tow vehicles from the area, be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- C. ID#14-1685** Request of House of Guinness to close a portion of Municipal Parking Lot 3 on March 17, 2015 for an event.

Sponsors: E. Payne and Public Works

A motion was made by Cummings, seconded by Reiland, that this item be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

- D. ID#14-1728** Approve installation of three No Dumping signs on the south side Pearl Street from the east property line of 1345 to the west property line of 1401 Pearl Street.

Sponsors: E. Payne and Public Works

A motion was made by Jankowski, seconded by Cummings, that this item be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

E. **ID#14-1740** Install a stop sign on westbound Portage Trail at Stillwater Circle.

Sponsors: E. Payne and Public Works

A motion was made by Cummings, seconded by Reiland, that this item be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

F. **ID#14-1741** Install a stop sign on eastbound Portage Trail at River Valley Road.

Sponsors: E. Payne and Public Works

A motion was made by Cummings, seconded by Reiland, that this item be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

G. **ID#14-1742** Install a stop sign on eastbound Tanglewood Drive at Rivers Crossing Drive.

Sponsors: E. Payne and Public Works

A motion was made by Cummings, seconded by Reiland, that this item be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

H. **ID#14-1743** Install a stop sign in northbound Bayberry Drive at Stillwater Circle.

Sponsors: E. Payne and Public Works

A motion was made by Cummings, seconded by Reiland, that this item be approved. The motion carried by the following vote:

Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

4. Communications and Referrals

Staff presented the final sign design for the Caution Autistic Child sign on Baird Street, previously approved.

Buildings & Grounds budget for the start of 2015 is \$5,800.

5. Adjournment

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Aye: 5 - Jankowski, Hernandez, Reiland, Cummings and E. Payne

"A majority of the Council members may be in attendance."