



# City of Waukesha

City Hall,  
201 Delafield Street  
Waukesha, WI 53188

## Meeting Minutes - Final

### Landmarks Commission

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Wednesday, April 6, 2022

6:00 PM

Council Chambers, City Hall

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#### I. Call to Order

#### II. Roll Call

**Present** 5 - Larson, Salb, Wall, De La Paz, and Retzak

**Excused** 1 - Scarpace

#### III. Public Comment

#### IV. Approval of Minutes

[ID#22-3903](#) Landmarks Commission Minutes of March 2, 2022

**Attachments:** [Landmarks Commission Minutes 3-2-2022 - Final](#)

**A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, that this item be approved. The motion carried by the following vote:**

**Aye:** 5 - Larson, Salb, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

**Abstain:** 1 - Wall

#### VII. Landmark's Commission Paint and Repair Grant Funds

#### V. Old Business

[ID#22-3493](#) Certificate of Appropriateness for 1222 E. Broadway. Review a request to replace windows and siding on attached garage (East Broadway Historic District).

**Attachments:** [1222 E. Broadway Cover Sheet](#)  
[1222 E. Broadway Application form](#)  
[Quote for siding](#)

**A motion was made by Alderman Elizabeth Moltzan, seconded by Member Matt Retzak, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3522](#) 1222 E Broadway, Paint & Repair Grant

**Attachments:** [1222 E. Broadway Cover Sheet](#)  
[1222 E. Broadway Application form](#)  
[Quote for siding](#)

**A motion was made by Member Marty Larson, seconded by Member Carmen De La Paz, that this item be approved for a \$1,300 Paint and Repair Grant. The motion carried by the following vote:**

**Aye:** 5 - Larson, Salb, De La Paz, Moltzan and Retzak

**Nay:** 1 - Wall

**Absent:** 1 - Scarpace

## VI. New Business

[ID#22-3885](#) Certificate of Appropriateness for 309 E. College Ave. Review a request to repair the roof, repair the front porch, paint stucco and replace the rear doors. (McCall Street Historic District)

**Attachments:** [309 E. College Ave. Cover Sheet](#)  
[309 E College Ave Application](#)  
[309 E. College back door replacement](#)

**A motion was made by Member Jennifer Wall, seconded by Alderman Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3900](#) Paint and Repair Grant for 309 E. College Ave - Review a request to increase grant funding based on clarification of project costs (McCall Street Historic District).

**Attachments:** [309 E. College Ave. Cover Sheet](#)  
[309 E College, LCOA22-00007](#)  
[309 E. College Porch Repair Estimate](#)  
[309 E. College Roof Repair Estimate](#)

**A motion was made by Member Lisa Salb, seconded by Member Marty Larson, that this item be approved for \$2,600 for the Paint and Repair Grant. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3782](#) 215 W. Laflin Avenue - Review a request to add a new radon mitigation system. (Laflin Avenue Historic District)

**Attachments:** [215 W. Laflin Ave. Cover Sheet](#)  
[215 W. Laflin Ave. Photos](#)  
[FAQ](#)  
[Quote 8413](#)

**A motion was made by Member Lisa Salb, seconded by Member Jennifer Wall, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3899](#) Paint and Repair grant for 215 W. Laflin Ave

**Attachments:** [215 W. Laflin Ave. Cover Sheet](#)  
[215 W. Laflin Ave. Photos](#)  
[FAQ](#)  
[Quote 8413](#)

**A motion was made by Member Lisa Salb, seconded by Member Jennifer Wall, that this item be denied. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3884](#) Certificate of Appropriateness for 414 McCall St. Review a request to repair the rear stairs, replace rear doors and repair windows (McCall Street Historic District).

**Attachments:** [414 McCall St. Cover Sheet](#)  
[APPL LANDMARKS APPLICATION](#)  
[414 MCCALL - STORM DOORS](#)  
[414 MCCALL -STAIR RESURFACING](#)  
[414 MCCALL-WINDOW REPAIRS](#)  
[414-416 McCall St. Photos](#)

**A motion was made by Member Jennifer Wall, seconded by Member Matt Retzak, that this item be approved as presented with or without decorative spindles. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3902](#) Paint and Repair Grant for 414 McCall St.

**Attachments:** [414 McCall St. Cover Sheet](#)  
[APPL LANDMARKS APPLICATION](#)  
[414 MCCALL - STORM DOORS](#)  
[414 MCCALL -STAIR RESURFACING](#)  
[414 MCCALL-WINDOW REPAIRS](#)  
[414-416 McCall St. Photos](#)

**A motion was made by Member Jennifer Wall, seconded by Member Carmen De La Paz, that this item be approved for a \$1,500 Paint and Repair Grant. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3886](#) Certificate of Appropriateness for 224 N. Hartwell Ave. Review a request to replace the flat roof and tuckpoint the chimney and foundation (McCall Street Historic District).

**Attachments:** [224 N. Hartwell Cover Sheet](#)  
[224 N. Hartwell COA Application 3-29-22](#)  
[224 N. Hartwell Photos](#)

**A motion was made by Member Lisa Salb, seconded by Alderman Elizabeth Moltzan, that this item be approved. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3901](#) Paint and Repair Grant for 224 N. Hartwell Ave

**Attachments:** [224 N. Hartwell Cover Sheet](#)  
[224 N. Hartwell COA Application 3-29-22](#)  
[224 N. Hartwell Photos](#)

**A motion was made by Member Jennifer Wall, seconded by Member Matt Retzak, that this item be approved for \$1,000 Paint and Repair Grant. The motion carried by the following vote:**

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3890](#) Discuss 2022 Landmarks Commission awards and, if applicable, choose recipients.

**Attachments:** [2022 Schoenknecht Award nomination for Bob Lawrence](#)  
[Gunn Award for 127 Randall](#)  
[127 Randall Photos](#)  
[2022 Gunn Award Nomination Form- 501 Dunbar - FC Elliot House](#)  
[Gunn Award nomination form - 501 Dunbar #2](#)  
[501 Dunbar Photos](#)  
[Schoenknecht Award for Lorayne McKenzie](#)  
[Carroll University - 304 N. East Ave Cert of Merit Application - 04042022](#)

A motion was made by Member Jennifer Wall, seconded by Member Matt Retzak, that the Gunn Award be awarded to Joe and Amber Archimede for the restoration of the Gustave Goerke House and to Jeffrey and Angelica Robb for restoration of the F. C. Elliot House, and that the Landmarks Commission Certificate of Merit be granted to Carroll University for restoration of the Sam Thompson Building.

A motion was made by Member Lisa Salb, seconded by Member Carmen De La Paz, to approve the John Schoenknecht Award for Lorayne McKenzie Ritt and Bob Lawrence.

Both motions carried by the following vote:

**Aye:** 6 - Larson, Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 1 - Scarpace

[ID#22-3891](#) Discuss National Register of Historic Places nomination for St. Mary's Catholic Church – provide feedback and comment.

**Attachments:** [Letter on St. Mary's application](#)  
[Photos for NR](#)  
[St. Mary's NR Final](#)  
[St. Mary's Site Map revised](#)

A motion was made by member Lisa Salb, seconded by Alderman Elizabeth Moltzan to express the Landmarks Commission's enthusiastic support for the nomination of St. Mary's Catholic Church to the National Register of Historic Places. The motion carried by the following vote:

**Aye:** 5 - Salb, Wall, De La Paz, Moltzan and Retzak

**Absent:** 2 - Larson and Scarpace

## VIII. Alderman's Report

IX. Springs Report

*Charlie gave an update on the Springs Spring Cleanup event, schedule for Saturday April 9th.*

X. Communications and Publications

*Charlie mentioned that volunteer help is needed for Waukesha Unlocked events, both a Springs tour and Bethesda Park tours (which is also Springs related).*

*Chair Salb reported that a home has not been found for the Boggs Bas Relief from the former City Hall, so it will be auctioned in pieces during Waukesha Unlocked 2022.*

XI. Adjournment